

Minutes of the East Donegal Township Board of Supervisors re-organization and regular meeting held on Monday, January 5, 2009

The re-organization and regular meeting of the Board of Supervisors of East Donegal Township was held on Monday, January 5, 2009 at 4:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Dennis Drager; Vice Chairman of the Board
Prayer and Pledge to the Flag was led by Supervisor John Murphy.

Roll call of Supervisors: Present were Dennis J. Drager; Vice Chairman and John Murphy; Member. Allen D. Esbenshade; Chairman was absent. Also present were Barbara Stoner; Manager and Jeffrey Butler Assistant Manager.

Public attendance is attached.

Mr. Drager was appointed acting Chairman. He called for nominations for Chairman, Vice Chairman, Secretary and Treasurer to the Board for the year 2009.

Let the record show that the Board forgoes the temporary appointments and a motion was made by John Murphy to keep the officers the same for 2009 as they were in 2008. This motion was seconded by Dennis Drager. Discussion: None. Officers are: Mr. Esbenshade, Chairman; Mr. Drager, Vice Chairman; Barbara Stoner, Secretary and Treasurer. Vote: Mr. Murphy; yes, and Mr. Drager; yes. Motion carried.

Mr. Drager provided an opportunity for the public to make comments on items **not** on the agenda.
Discussion limited to three minutes. None was heard.

Mr. Drager provided an opportunity for the public to make comments **on** specific items on the agenda.
Discussion limited to three minutes. None was heard

A motion was made by Mr. Murphy and seconded by Mr. Drager to approve the minutes of December 4, 2008. Discussion: None. Vote: Mr. Murphy; yes, and Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Drager to approve the treasurer's reports for the Municipality and Fire Department. Discussion: None. Vote: Mr. Mr. Murphy; yes, and Mr. Drager; yes. Motion carried.

Consent Calendar:

Mrs. Stoner announced that item (c.) be removed from the Consent Calendar.

A motion was made by Mr. Murphy and seconded by Mr. Drager to approve items a, and b thru t on the Consent calendar with item (c.) having no vote. Discussion None. Vote: Mr. Murphy;

yes, and Mr. Drager; yes. Motion carried.

a. Approved a Reduction in the Letter of Credit for R&T Mechanical in the amount of \$13,494.25. This reduction will leave a remaining balance of zero.

b. Approved re-affirming Resolution #2008-28, the Sewage Planning Module for the Ober Subdivision on Colebrook Road. This was originally voted upon at the December 4, 2008 Board of Supervisors meeting but DEP will not accept the Module unless Township Action is taken after the Lancaster County Planning Commission action.

c. **Removed from the consent calendar before vote.** Consider the Planning Process Waiver request for Castleton - Honeysuckle Drive subject to the review letter dated January 5, 2009 as prepared by Jeffrey Butler.

d. 1. Approved Resolution 2009-3 - "A Resolution of the Board of Supervisors of the Township of East Donegal, Lancaster County, PA, adopting a Policy for inspection and duplication of public records in accordance with the PA Right to Know Law, as amended by Act 3 of 2008."

2. Approved Jeffrey Butler, Township Manager as the Designated Open Records Officer. The Open Records Officer will then appoint a Deputy to act in his absence.

e. Approved Resolution 2008-4 appointing David Lockard as Sewage Enforcement Officer with Dylan Sites as alternate with rates being set as follows:

An hourly rate of \$37.50/hr

A charge of an hourly rate while conducting percolation testing of \$22.50/hr

Clerical \$18.00/hr

Mileage to be 50 ½ cents/mile

f. Approved Supervisor John Murphy as the Board member to serve as representative on the Susquehanna Regional Police Commission and Dennis Drager as alternate and Allen Esbenshade as alternate to the alternate.

The Susquehanna Regional Police Commission will meet on the First Tuesday of each Month during the year 2009 at 8:30 AM, at 190 Rock Point Road, Marietta, PA.

g. Approved the following:

Pat Vogel to serve on the Vacancy Board for one year.

Union National Community Bank and PLGIT as Depositors.

Certify that Jeffrey Butler Township Manager will be the Boards voting delegate to the State.

Association's Annual Convention with Barbara Stoner as the alternate.

Marvin Nissley on the Zoning Hearing Board term to expire January 2012.

James Miller on the Sewer Authority term to expire January 2014.

Don Geib on the Water Authority, term to expire January 2014.

Jake Smeltz to the Joint Sewer Authority, term to expire January 2012.

John Murphy Fire Department Board of Director, term to expire January 2012.

- h. Approved the Treasurers Bond will remain the same amount as in 2008
- I. Approved signing the Contract Agreement for 2009 Municipal Engineering Services as presented by David Miller Associates, Inc.
- j. Approved appointing Neil Albert as legal council for the Zoning Hearing Board.
- k. Approved the 2009 wages for Township Employees as attached
- l. Approved Resolution #2009-5 Agreement for Township Manager and setting the salary at \$81,466.30.
- m. Approved Resolution #2009-6 Agreement for Township Assistant Manager and setting the salary at \$70,810.37.
- n. Approved the engagement letter for White and Company for the 2008 Audit for the Board of Supervisors including the fee of \$7,200. It is the intent of the Board of Supervisors of East Donegal Township to appoint a certified public accountant to replace the elected auditors for the audit year 2008.
- o. Approved the Annuity Increases (Cost of Living) for the two retirees as follows:
 - 1. Robert Mowrer \$69.57 per month
 - 2. Judith Wilson \$55.10 per month
- p. Approved allowing Deborah Reem to exchange one week's vacation for a week's pay.
- q. Approved appointing Debroah A. Reem as Deputy Tax Collector to assist the elected tax collector, Jay R. Houseal.
- r. Approved Timber Wolf Tree & Lawn to again spray in the year 2009 as in 2008.
 - 1. Early Summer Twp Bldg (1st of 2) \$75.00
 - 2. Summer Spray Twp Bldg (2nd of 2) plus Beech Tree \$80.00
 - 3. Summer Spray at R&J \$100.00
- s. Approved Resolution 2009-7 Directing Township Personnel to follow the Schedules and procedures previously adopted by the Board of Supervisors for disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993. WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.
- t. Approved Edie Waste, Inc to be used for Portable Toilets as follows: (2) Maytown-East Donegal Township Fire House for Fuhrman Park, (1) at River Front Park and (1) Legion Park

A motion was made to adjourn by John Murphy and seconded by Dennis Drager at 4:55 PM.

Police Report: For the month of December: None was received.

Zoning Officers Report: For the month of December 2008 Permit #Z-008223 thru Permit #Z-008229 were issued. The amount submitted by Nancy Lenge, Zoning Officer for December was \$351.00.

Northwest Emergency Medical Services, Inc.: For the month of December; 32 calls were answered in this Township. Total coverage of our area has been 380 calls to date for this year.

Rheems Fire Department: For the month of May the department responded to 4 calls in the Township.

Fire Department Mount Joy: For the month of December 2008 the Department responded to 3 first due and 4 mutual aid calls in East Donegal Township.

Announcements:

Don't forget the Blood Drive to be held on Saturday, January 24, 2009 from 10:00 AM to 2:00 PM in front of the Municipal Building.

Supervisors: Allen Esbenshade; Dennis Drager and John Murphy will be attending the Pennsylvania State Association of Township Supervisors convention to be held in April at the Hershey Lodge and Convention Center.

Along with the Supervisors will be Township Manager, Assistant Manager and Road Department.

A motion was made by John Murphy and seconded by Dennis Drager to Adjourn at 4:55 PM.

Respectfully Submitted

Barbara A. Stoner
Secretary

