

EAST DONEGAL TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
DECEMBER 2009

The regular meeting of the Board of East Donegal Township Municipal Authority was held on December 15, 2009, at 190 Rock Point Road, Marietta, PA. All members were present.

The Chairman called for any public comment and there was no response.

On a motion by Leonard, seconded by Arnold, the minutes of the previous meeting, having been previously distributed, were approved with the following change being made on the last paragraph on the November minutes: The second sentence should state: "The Chairman spoke with Dave Hickernel of the problem, and Mr. Hickernel said he would contact PennDot".

The station attendant report indicated that we pumped 12,556,879 gallons of water during the month of November.

The Laboratory's report for the month of November indicated that the water is safe for drinking.

The Chairman reported the November revenue was \$10,895.70.

The Treasurer presented a list of bills to be approved for payment. A copy of this list is attached to the minutes. On a motion by Geib, seconded by Arnold, the Treasurer's report was accepted and the bills ordered paid.

Also present at this meeting were Donald Richards, Timothy Richards, Kathy Gray, and Tom Ladue.

Tim Richards reported that water companies are required by DEP to have a customer notification system in place by May of 2010. The system will be used for urgent announcements such as a water main break or system contamination. Due to the size of our system, and the number of customers, the mandate may require notification by e-mail or phone. We have received a proposal from Swiftreach Networks to notify our customers by phone or e-mail for an estimated cost of \$1,496.00. We will have to supply customer information and a system may if we accept their proposal. After some discussion by the Authority Board, it was decided that this matter will be addressed at a later date.

Tim Richards informed the Authority Board that the Goundwater Rule took effect December 1, 2009. We must now maintain a minimum chlorine residual of 0.4 ppm until we learn the results of the Tracer Study. We now have a system that will call out if the residual drops below 0.5 ppm. If the residual drops below 0.4 ppm we have four hours to get it back up to 0.4 ppm or above. If we miss the four hour window, we will have to notify DEP of the violation. They may require check water samples throughout the system if a violation occurs. Tim recommended the installation of a dedicated chlorine feeder controlled by a low chlorine alarm from the CL Analyzer. On a low chlorine alarm the Analyzer will start the dedicated pump and start increasing the residual automatically. This will give the operator a head start in complying with the four hour mandate. The cost to integrate the system will be \$875.00. If the Authority approves this work, TRI-STAR

INC. will do the integration. We have a spare pump and there will be some work on our part to install the pump. It was the decision of the Authority Board to have TRI-STAR, INC. do the installation of the system.

James Leonard was authorized to negotiate the best rates for the electricity used by the East Donegal Township Municipal Authority.

It was decided that the meeting time for the year 2010 will be the third Tuesday of each month at 7:00 PM.

The East Donegal Township Municipal Authority Board adopted the Officers yearly salaries to be paid quarterly for 2010. Each Officer abstained from voting on his salary. Chairman- \$3,500.00, Vice Chairman - \$2,900.00, Secretary - \$3,100.00, Treasurer \$3,500.00, Asst. Treasurer - \$2,900.00.

On a motion by Leonard, seconded by Arnold, the following wage and salary scale was adopted for 2010: Station Attendant, Pump Station #2, Monthly - \$1,545.00, Bookkeeper, Monthly - \$767.00., Grounds Keeper, per hour - \$13.10, Meter Reader, Quarterly - \$767.00, Field Representative, yearly - \$2,760.00.

The Audit report was distributed by James Leonard and was reviewed by the East Donegal Township Municipal Authority Board.

Jim Leonard distributed the projected budget for October 1, 2009 to September 30, 2010 to the Board to be reviewed.

On a motion by Geib, seconded by Arnold, the projected budget was approved. A copy of this document is attached to the minutes.

The Agreement with Dewberry-Goodkind, Inc. for engineering services was reviewed by the Authority Board. On a motion by Leonard, seconded by Arnold, the Agreement with Dewberry-Goodkind, Inc. was accepted for the year 2010.

No other business, the meeting adjourned.

Donald S. Geib, Secretary