

East Donegal Township

Zoning and Construction Code Permits

A Zoning Permit is issued for compliance with the Township's zoning ordinance. A Construction Code Permit is issued for compliance to the regulations of the statewide Uniform Construction Code. Both permits will be required for many construction projects. Permit applications are available at the Township Office located at 190 Rock Point Road, Marietta, PA 17547.

Applying For Permits

1. Complete a Zoning Permit Application and submit it to the Township Office. Please attach all supporting documents with the application such as site plans, drawings and photos that may be required. Incomplete applications cannot be processed.
2. The Zoning Officer will review the application for compliance with the Township's Zoning Ordinance. The Zoning Officer issues the Zoning Permit for an approved application. A permit fee is required for the permit based on a fee schedule.
3. Depending on the type of proposed project, a Construction Code Permit may be required. A Construction Code Permit is issued for compliance with the regulations of the statewide Uniform Construction Code. It will be indicated on the Zoning Permit whether or not a Construction Permit is required prior to construction.

If required, you may not begin construction until a Construction Code Permit is issued.

4. If a Construction Code Permit is required, complete a Construction Code Permit Application and submit it to the Township Office with a non-refundable \$50.00 application fee. Please include two (2) copies of all supporting documents such as site plans and construction drawings. Incomplete applications will be returned.
5. Following review by the Township Building Code Official, the Construction Code Permit Application will be forwarded to Commonwealth Code Inspection Services, Inc., of Manheim for plan review. Their phone number is 1-800-732-0043. Commonwealth Code Inspection Services, Inc. will review the application and approve or deny the Construction permit. Commonwealth Code Inspection Services, Inc., will invoice the applicant for any plan review or inspection fees applicable to the construction project.
6. Following the issuance of a Construction Code Permit and payment of required fees, it is the responsibility of the applicant to contact Commonwealth Code Inspection Services, Inc. to schedule required inspections. Following final inspection approval, Commonwealth Code Inspection Services, Inc., will notify the Township Building Code Official of the project completion.
7. The Building Code Official issues the Certificate of Occupancy when all inspections, reviews and fee payments are complete.