

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on April 4, 2013

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, April 4, 2013 at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis Drager.

Roll call of Supervisors: Present were Dennis J Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Murphy opened the meeting with a Prayer and Pledge to the Flag.

An opportunity was given for the public to make comments on items included or not included on the agenda. None were heard.

Adam Kosheba, Chief of the Maytown-East Donegal Township Fire Department, presented conceptual design options for an addition to the existing fire station. The expansion would total approximately 3,200 square feet and would address the need to store vehicles and equipment. The project would also include cosmetic work to the front of the existing building, improved parking and outdoor lighting. Currently, cost estimates are from \$500,000 to \$550,000.

Funding would come from various sources. Two hundred thousand dollars (\$200,000) would come from a 2% loan from the Pennsylvania Volunteer Loan Assistance Program. Fundraising with residents and businesses will be done by the Department through a third-party fundraising vendor with a potential return of \$50,000 to \$100,000. The balance would be sought from the Township. Fundraising team would be appointed by the Department consisting of the Fire Department Board of Directors and Township Manager.

The Department is continuing to refine the design and explore cost. It's anticipated that the third-party fundraising consultant would be in place by October. It's hoped that groundbreaking would occur between March and May of 2014.

There was general discussion regarding the application process for the Pennsylvania Volunteer Loan Assistance Program. Chief Kosheba indicated that the loan rate is fixed at 2% and that the building design would have to be refined, as well as the cost, prior to application to the Program. The loan program has been used in the past for purchase of equipment.

There was some discussion among the Board members regarding the funding share of the Township and where those funds would come from. The funds could be borrowed or allocated from the General Fund.

Chief Kosheba indicated that the Department is looking to the Board of approval to continue with its planning process and start discussions with a third-party fundraising consultant. The Board agreed that a \$200,000 contribution from the Township may be reasonable.

The Board directed the Department to seek cost estimates from a number of contracting firms as well as fundraising consultants in an effort to get the most for the dollars to be spent.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Department to continue with its planning process, continue discussions with potential contractors and explore fundraising options for an addition to the existing fire station. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

The Board approved the minutes for March 7, 2013 by a motion made by Mr. Murphy and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

Chairman Drager acknowledged the receipt of the Balance Sheets with a printed date of March 12, 2013 for all Township Funds which were provided to each Supervisor.

Consent Calendar:

Chairman Drager called for comments on items on the Consent Calendar.

The following items listed on the meeting agenda under the Consent Calendar were discussed by the Board and acted on individually.

A motion was made by Mr. Murphy, and seconded Mr. Esbenshade to approve the request of the Harvest District of the Pennsylvania Dutch Council of the Boy Scouts of America, to utilize Riverfront Park on the weekend of October 4, 5 and 6, 2013, for a scout camping weekend, subject to the recommendation of the Township Park Commission that the Boy Scouts supplying all insurance certificates, agreements of indemnification, and appropriate waivers and releases. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

The developer representative for Dollar General Store's Final Plan application questioned why the plan was listed as a denial on the agenda. Mr. Murphy indicated that no action has been taken on the plan, and that an extension of time for the plan is also on the agenda for consideration by the Board.

There was discussion regarding the status of the plan and the previous extensions of time provided for consideration of the plan. It was indicated that even with the previous extensions, the applicant has not submitted anything following the initial plan submission in October 2012 to address outstanding plan deficiencies.

Mr. Butler indicated that the meeting agenda includes items to address the development applications for the Route 441, LP Preliminary Plan and the Final Subdivision/Land Development Plan for Dollar General Store. Items E. and I. relate to the preliminary plan application and items F. and J. relate to the final plan application.

Mr. Swank, representing the applicants for both development plans, stated a request revise the extension of time to be granted to the Township for consideration of both development plans until July 3, 2013, instead of May 3, 2013, as initially indicated.

Mr. Esbenshade made a motion to remove Items E. and F. from the Consent Calendar of the agenda. Mr. Murphy seconded the motion. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

Mr. Murphy made a motion to accept the extension of time granted by the development plan applicants in Item I and J of the Consent Calendar, and amending the date of the extension to July 3, 2013 as agreed by the applicants' representatives. Mr. Esbenshade seconded the motion. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

Joe Eisenhower was present to discuss the Final Subdivision Plan for Gerald L. and Joanne L. Hess that proposes the creation of a 10.127 acre tract from an existing 54 acre tract located on the southeast corner of Donegal Springs Road and Kraybill Church Road.

Mr. Murphy made a motion to adopt Resolution 2013-5, Resolution For Plan Revision For New Land Development for Gerald L. and Joanne L. Hess, 1404 Donegal Springs Road, and rescind Resolution 2013-4 adopted at the March 7, 2013 meeting of the Board of Supervisors. Mr. Esbenshade seconded the motion. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

Mr. Esbenshade made a motion to approve of the Final Subdivision Plan for Gerald L. and Joanne L. Hess, prepared by Light-Heigel & Associates, Inc., dated 02/15/2013, last revised 03/19/2013, and grant the following modifications to Township requirements:.

Modification to Chapter 22, Part 3, Section 302. - Preliminary Plan Processing – To waive the required filing of a preliminary plan application.

Modification to Chapter 22, Part 4, Section 402.3.J. – Traffic Study – To waive the required submittal of a traffic study.

Modification to Chapter 22, Part 4, Section 402.3.K. – Historic Features Study – To waive the required submittal of an historic features study.

Modification to Chapter 22, Part 4, Section 403.3.L.. – Financial Securities – To waive the posting of financial securities.

Modification to Chapter 22, Part 6, Section 603. – Concrete Monuments– To permit placement of monuments only in the locations affected by the dedication of additional right-of-way.

Modification to Chapter 22, Part 5, Section 503.1.I. – Road Improvements- To waive improvements to perimeter streets.

Modification to Chapter 26, Part 1, Section 104.4. – Stormwater Management – To waive the required submittal of a stormwater management plan.

The approval of the Final Subdivision and the granting of ordinance modifications are subject to the following conditions (all references are to the Code of Ordinances of East Donegal Township, unless noted otherwise):

Compliance with the review comments outline in the review letter prepared by David Miller/Associates, Inc., dated April 4, 2013..

The Applicant's written acceptance of the conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan and ordinance modifications.

Mr. Murphy seconded the motion. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the following Consent Calendar items. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

- A. Approved the execution of the 2013/2014 Memorandum of Understanding (MOU) between the Lancaster County Conservation District and East Donegal Township. The MOU serves as a joint commitment to control erosion and to minimize sediment pollution to the waters of the Commonwealth that may result from earthmoving activities and to serve as a basis for stating the roles of each party in administering the provisions of the Township's erosion and sedimentation control regulations.
- B. Approved the Improvement Guarantee reduction for Susquehanna Bank Final Land Development Plan. Current Account Balance is \$79,154.00. The amount of the reduction recommended by the Township Engineer is \$77,654.00. The remaining balance of \$1,500.00 secures the completion of improvements indicated in the April 4, 2013 letter from D.C. Gohn Associates, Inc.
- C. Approved authorizing the Township Roadmaster to advertise to receive bids for roadway and paving materials. It is anticipated that the contract for materials will be considered for award at the May 2, 2013 meeting of the Board of Supervisors.
- D. Approved awarding of the contract for the Endsloew Road and Rock Point Road roadway improvement projects to Highway Materials, Inc. in the amount of \$252,778.06 based on the bid results as listed below. Bids were opened in a public meeting held April 2, 2013 at 9:00 AM at the Township Building.

<u>BIDDER</u>	<u>TOTAL BID</u>
Highway Materials Inc.	\$252,778.06
Kinsley Construction	\$261,851.06
Pennsy Supply	\$265,889.90
RECON Construction	\$277,243.16
Handwerk	\$317,506.62

- E. Approved Trash and Recycling relief for Virginia Emswiler, 172 Vinegar Ferry Road from March 28, 2013, the date the residence became unlivable due to fire, until the date the Use and Occupancy Permit is issued.
- F. Approved the request of the Donegal Foundation to hold their 2nd annual 5K run on September 21, 2013 from 7:00 AM to 11:00 AM at Riverfront Park. The Donegal Foundation anticipates approximately 100 to 150 runners for the race.
- G. Approved the implementation of the policy recommended by the Township Park Commission that all timbering activities to be conducted on all park land in the Township that is deemed beyond the ability of Township staff to complete will be done through the engagement of qualified timbering firms and should, at the

discretion of the Board of Supervisors, be subject to quotes solicited through normal advertising procedures.

Liaison Assignment Reports –

- a. Administration/Personnel - Supervisor Esbenshade - None
- b. Finance - Supervisor Murphy reported that he spoke with the accountant contracted by the Township for the completion of the 2012 audit. The accountant was complementary of the work of Township staff. The Board commended Township Treasurer Joyce Boyer for a job well done.
- c. Parks and Recreation – Supervisor Esbenshade indicated that the most recent Park Commission meeting minutes have been provided to the Board of Supervisors.
- d. Planning and Development - Supervisor Drager - None
- e. Public Safety - Supervisor Murphy reported that the Police Commission contract negotiations with the Police Union are continuing.
- f. Public Works - Supervisor Drager reported that the new mower used within the Township parks has been ordered and should be delivered shortly. Roadway bids were awarded this evening.

Zoning Officer's report: For the month of March 2013, Permit #Z-013023 through Permit #Z-013033 was issued for a total value of \$364,744.00. Total Zoning Fees collected equaled \$9,315.00.

Roadmaster's Report: The March 2013 Report was received.

Susquehanna Regional Police Department Incident Report for February 2013: Conoy Township 52, East Donegal Township 158 and Marietta Borough 60. Total for the month is 270.

Maytown-East Donegal Township Fire Department: For the month of February 2013; responded to 46 calls in East Donegal Township and 10 Mutual Aid calls.

Northwest Emergency Medical Services Report: For March 2013 Northwest EMS responded to 47 calls in East Donegal Township.

Fire Department Mount Joy Report: For the month of March 2013, the Fire Department responded to 4 first due and 4 Mutual Aid calls.

Rheems Fire Department: No report was given at this time.

Announcements:

The 2012 audit was completed by White, Rudy & Company, LLP and properly filed with the Pennsylvania Department of Community and Economic Development on March 27, 2013.

Annual PSATS Conference and Trade Show is scheduled for April 21-24 in Hershey.

The TMI drill scheduled for April 16, 2013.

The Board of Supervisors acknowledged receipt of a Certificate of Appreciation received Fire Department of Mount Joy.

Mr. Butler indicated that the Township's utilization of the PLGIT procurement card program, has netted a rebate of \$838.03 for the Township through the first six months that the Township has utilized the procurement card process.

The next regular meeting of the Board of Supervisors will be held on Thursday, May 2, 2013 at 7:30 PM.

Adjourn: A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:40 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary