

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on February 7, 2013

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, February 7, 2013 at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis Drager.

Roll call of Supervisors: Present were Dennis J Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Murphy opened the meeting with a Prayer and Pledge to the Flag.

An opportunity was given for the public to make comments on items included or not included on the agenda. None were heard.

The Board approved the minutes for January 7, 2013 by a motion made by Mr. Murphy and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

Chairman Drager acknowledged the receipt of the Balance Sheets with a printed date of January 17, 2013 for all Township Funds which were provided to each Supervisor.

At approximately 7:35 p.m. the Supervisors met in Executive Session to discuss personnel matters until 7:48 p.m.

Consent Calendar:

Chairman Drager called for comments on items on the Consent Calendar.

Mr. Murphy asked that Consent Item 8.H. be discussed as a separate item. He indicated that the Board had received letters of interest from Township residents for the Tax Collector Vacancy. He suggested that the item be voted on separately. A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to appoint Sharon L. Bradnick to fill the current vacant Tax Collector position for the remainder of the term expiring December 31, 2013. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve Consent Calendar items: a, b,c,d,e,f, and g. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

- a. Approved the improvement guarantee reduction for the Reserve at Union School, Phase I, Final Subdivision Plan, as follows:
 - 1) Letter of Credit #D004383 –reduction of \$177,247.00 (Remaining balance \$101,648.50)
- b. Approved the improvement guarantee reduction for the Reserve at Union School, Phase II, Final Subdivision Plan, as follows:
 - 2) Letter of Credit #D006176 –reduction of \$52,587.92 (Remaining balance \$36,355.00)
- c. Authorized the payment of fees from the East Donegal Township Non-Uniform Plan funds to the R.J. Hall Company, Inc. for Actuarial and Support Services for the year 2013. Fees include Actuarial Services provided by Beyer-Barber Company and Support Services provided by R.J. Hall Company, Inc. Fee schedule is effective January 1, 2013 through December 31, 2013, paid quarterly at a rate of \$1,250.00 per quarter.
- d. Approved the request of The Susquehanna Valley Chamber of Commerce for use of Riverfront Park and the East Donegal Township portion of the Northwest Lancaster County River Trail for the 3rd Chiques Challenge (a running and kayaking event) to take place on Saturday, August 10, 2013. The time of the event is 7:00 AM to 11:00 AM. The actual time spent using the trail is approximately 8:30 AM to 9:45 AM.
- e. Approved the request of the Bruce R. and Carol Bender for the allocation one (1) water Equivalent Dwelling Unit (EDU) and one (1) sanitary sewer Equivalent Dwelling Unit (EDU) for the use of building a residential dwelling unit at 338 Pinkerton Road, Mount Joy.
- f. Approved the extension of time for Township action on the Preliminary Subdivision Plan for Route 441, LP – prepared by Steckbeck Engineering and Surveying, Inc., plan date September 20, 2012 as granted by the applicant. The Township shall have until April 5, 2013 which to consider action on the plan.
- g. Adopted Resolution 2013-3 Establishing Compensation Rate For Elected Tax Collector.

Liaison Assignment Reports –

- a. Administration/Personnel - Supervisor Esbenshade - None

- b. Finance - Supervisor Murphy - None
- c. Parks and Recreation - Supervisor Esbenshade reported that the Park Commission has reviewed projects for the coming year. The Commission has also started discussion of an event, possibly an annual event, to be held at a Township park.
- d. Planning and Development - Supervisor Drager - None
- e. Public Safety - Supervisor Murphy reported that the Police Commission will begin contract negotiations with the Police Union starting in February. The Police Department has been working with the Donegal School District regarding the potential of a School Resource Officer, however a final decision has not been made. The Police Department has secured an additional vehicle for its fleet. The Department is trying to replace one vehicle a year to help reduce vehicle maintenance costs.
- f. Public Works - Supervisor Drager reported that all Township roads have been video logged for maintenance and assessment records. Quotes are also being received for the replacement of the large mower used within the Township parks.

Zoning Officer's report: For the month of January 2013, Permit #Z-013001 through Permit #Z-013012 was issued for a total value of \$2,181,211.00. Total Zoning Fees collected equaled \$14,823.00.

Roadmaster's Report: The January 2013 Report was received.

Announcements:

The next regular meeting of the Board of Supervisors will be held on Thursday, March 7, 2013 at 7:30 PM.

Adjourn: A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:05 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary