

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on January 6, 2014

The re-organization and regular meeting of the Board of Supervisors of East Donegal Township was held on Monday, January 6, 2014 at 6:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Magisterial District Judge Scott Albert administered the Oath of Office to Supervisor Esbenshade.

Re-Organization of the Board:

On a motion of Supervisor Drager, seconded by Supervisor Murphy, Mr. Jeffrey Butler was nominated Acting Chairman. The Acting Chairman called for nominations from the floor.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to nominate Mr. Drager as Chairman, Mr. Esbenshade as Vice-Chairman, Mr. Butler as Secretary and Joyce Boyer as Treasurer for 2014. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to appoint, or reappoint, the following to Township Boards and Commissions. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

- A. Zoning Hearing Board — Reappointment of R. Keith Vogt to the East Donegal Township Zoning Hearing Board for a three-year term until December 31, 2016.
- B. East Donegal Township Municipal Water Authority — Reappointment of Donald Geib for a five-year term until December 31, 2018.
- C. East Donegal Township Sewer Authority — Reappointment of James R. Miller for a five-year term until December 31, 2018.
- D. East Donegal Township Park Commission — Reappointment of James L. Embly and Corey Sine for four-year terms until December 31, 2017.

- E. East Donegal Township Marietta Borough Joint Sewer Authority — Reappointment of Dennis J. Drager for a three-year term until December 31, 2016.

Magisterial District Judge Scott Albert administered the Oath of Office to those Board/Commission members present.

The Board approved the minutes for December 27, 2013 by a motion made by Mr. Murphy and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check number 47726 payable to him; Mr. Esbenshade, yes; and Mr. Drager; yes.

Consent Calendar:

Chairman Drager called for comments on items on the Consent Calendar.

A motion was made by Mr. Esbenshade, seconded by Mr. Drager, to approve the following banks for the deposit of Township Funds. Vote: Mr. Esbenshade, yes; Mr. Drager, yes; Mr. Murphy abstained from the vote due to his relationship with Union Community Bank.

- 1) Union Community Bank
- 2) PA Local Government Investment Trust

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the following Consent Calendar items. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Drager; yes. Motion carried.

- A. Staff Appointments:
 - 1) Reappointed Jeffrey L. Butler as the East Donegal Township Manager and Township Secretary
 - 2) Reappointed Joyce E. Boyer as Township Treasurer
 - 3) Reappointed Brian Scott Schaefer Township as Roadmaster
 - 4) Reappointed Nancy Lingle as the East Donegal Township Zoning Officer and East Donegal Township Building Code Official.
- B. Appointed Mr. Murphy to serve as representative on the Susquehanna Regional Police Commission and Mr. Esbenshade as the alternate representative to the Commission.

The Susquehanna Regional Police Commission will meet on the First Tuesday of the Month for the year 2014 at 8:30 AM, at 190 Rock Point Road, Marietta, PA

- C. Approved the Lease for Susquehanna Regional Police Department for the year 2014 for the address of 188 Rock Point Road.
- D. Reappointed of R. Keith Vogt to the Maytown-East Donegal Township Fire Department Board of Directors for a three year term until December 31, 2016.
- E. Appointed Stephen Mohr as the Animal Control Officer
- F. Approved the reappointment of David Miller/Associates, Inc. as the Township Engineer.
- G. Approved the reappointment of D.C. Gohn Associates, Inc. as the Alternate Township Engineer.
- H. Reappointed Neil Albert as legal counsel for the Zoning Hearing Board.
- I. Approved the appointment of Jeffrey L. Butler as the voting delegate and Allen Esbenshade as the alternate voting delegate at the 2014 PSATS Convention on the dates of April 13 to April 16, 2014.
- J. Approved Resolution 2014-1 appointing David Lockard as Sewage Enforcement Officer with Dylan Sites as alternate with rates being set as follows:
 - 1) An hourly rate of \$37.50/hour
 - 2) Percolation Test Fees of \$250.00
 - 3) Additional Personnel charge of an hourly rate while conducting percolation testing of \$22.50/hour
 - 4) Clerical \$18.00/hour
 - 5) Mileage to be \$0.56/mile
 - 6) Sewage Permit Fees
 - a. Single Family residential and multi-family residential sewage system \$135.00
 - b. Commercial, recreational, and institutional sewage system \$210.00
 - c. Holding tanks \$210.00
- K. Approved Resolution 2014-2 appointing the Lancaster County Treasurer's Office as the Deputy Tax Collector of Real Estate Taxes for the Township.
- L. Approved the 2014 wage schedule for Township Employees (attached).
- M. Approved the extension of the Employment Agreement for the Township Manager, dated May 3, 2012.
- N. Approved the following Refuse and Recycling fees for 2014:

- 1) Refuse/Recycling Collection - \$190.00 per year. The fee will be billed as \$95.00 payable semi-annually.
 - 2) Yard Waste and Grass Tags - \$1.00 each
 - 3) Oversized Item Tags - \$3.00 each
 - 4) Appliance Tags - \$12.00 per Appliance
 - 5) Tire Tags - \$2.00 per Tire
 - 6) Wheel tags - \$2.00 per Wheel
- O. Approved contracting Tiger Trash for the provision of Portable Toilets as follows: Two (2) located at the Maytown-East Donegal Township Fire House for Fuhrman Park, two (2) at Riverfront Park, one (1) at Legion Park, and one (1) at R&J Field.
- Proposal
- Regular Unit w/Hand Sanitizer/Paper, 1x/Week Service - \$50.00 per month
- Handicap Unit w/Hand Sanitizer/Paper, 1x/Week Service - \$80.00 per month
- P. Approved the Improvement Guarantee release for The Reserve at Union School, Phase 1, Final Subdivision Plan. Current Account Balance is \$101,648.50. The amount of the reduction recommended by the Township Engineer is \$19,497.75. The remaining balance of \$82,150.75 secures the completion of items indicated in the December 30, 2013, letter from D. C. Gohn Associates, Inc.

Liaison Assignment Reports

- A. Administration/Personnel - Supervisor Esbenshade - None
- B. Finance - Supervisor Murphy - None.
- C. Parks and Recreation - Supervisor Esbenshade - None.
- D. Planning and Development - Supervisor Drager - None
- E. Public Safety - Supervisor Murphy - None
- F. Public Works - Supervisor Drager briefly discussed proposed equipment purchases for 2014.

Reports

Zoning Officer's report: For the month of November 2013, Permit #Z-013146 through Permit #Z-013159 was issued for a total value of \$686,825.00. Total Zoning Fees collected equaled \$10,347.00.

Roadmaster's Report: The December 2013 Report was received.

Northwest Emergency Medical Services Report: For December 2013 Northwest EMS responded to 59 calls in East Donegal Township. For the calendar year 2013, Northwest EMS has responded to a total of 615 calls in East Donegal Township.

Fire Department Mount Joy Report: For the month of December 2013, the Fire Department responded to 3 first due calls and 3 mutual aid call in East Donegal Township.

Maytown East Donegal Township Fire Department: No report was given at this time.

Rheems Fire Department: No report was given at this time.

The next meeting of the Board of Supervisors will be held on Thursday, February 6, 2014 at 7:30 PM.

Adjourn: A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 6:20 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary