

East Donegal Township
Board of Supervisors
Meeting Minutes
November 6, 2014

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, November 6, 2014 at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Dave Houser, Donegal Baseball, was present to discuss a request to use R&J Field to host a Memorial Day Tournament sponsored by Triple Crown Tournaments, a for-profit baseball organization. Mr. Houser indicated that Triple Crown will be making a donation for the use of the field for the three day tournament to the Donegal High School varsity baseball booster club. In addition, the booster club will be running the concession stand as a fundraiser for the organization. Mr. Houser stated that the donation for the use of the field will be used to make improvements to the field. On a motion of Mr. Murphy, seconded by Mr. Esbenshade, the Board approved the use of R&J Field for a Memorial Day weekend tournament by Triple Crown Baseball. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

The Board approved the minutes for October 2, 2014 and October 22, 2014, by a motion made by Mr. Murphy and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes, abstaining from voting on check #48220; and Mr. Drager; yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated October 16, 2014.

Mr. Jeffery Shyk, K&W Engineers, was present to discuss this final land development plan for the development of a new Donegal School District Stadium. Mr. Shyk stated that the plan had been reviewed by the Township Planning Commission and had received a recommendation of approval, including the requested waivers/modifications.

A motion was made by Mr. Murphy, seconded by Mr. Esbenshade, to granted conditional approval of this plan application and granted the following modifications to Township ordinance requirements:

Modification to Chapter 22, Part 3, Section 302. - Preliminary Plan Processing – To waive the required filing of a preliminary plan application.

Modification to Chapter 22, Part 6, Section 605. – Curbs and Sidewalk- To waive the requirement of additional curbing and sidewalk.

Modification to Chapter 22, Part 4, Section 403.1. – Final Plan Scale – To permit the plan to be prepared at a scale of 1"=30'.

Modification to Chapter 22, Part 5, Section 503.1.G. – Street Right-of-way – To waive the requirement of additional right-of-way dedication along Anderson Ferry Road.

Modification to Chapter 22, Part 5, Section 503.1.I. – Roadway Improvements – To waive the requirement to improve existing streets at the perimeter of the development to current Township standards.

Modification to Chapter 26, Part 1, Section 134.(9) – Inlets– To waive requirement of sumped/depressed inlets in areas of paved pedestrian walkways.

Modification to Chapter 26, Part 1, Section 138.2. – Easement Width – To modify width of easement to seventeen (17') feet in area between structures.

The approval of the Final Land Development Plan and the granting of ordinance modifications are subject to the following conditions (all references are to the Code of Ordinances of East Donegal Township, unless noted otherwise):

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated October 30, 2014 (copy enclosed).

All plan certificates shall be completed and appropriate seals affixed prior to submission of mylars for Township signature. (Chapter 22, Part 4, Section 403.3.F.)

The Applicant's written acceptance of the conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbensshade; yes, Mr. Drager; yes. Motion carried.

The Board considered the following items listed on the Consent Calendar. A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to approve the following Consent Calendar items. Vote: Mr. Murphy; yes, Mr. Esbensshade; yes, and Mr. Drager; yes. Motion carried.

- A. Approved earmarking surplus funds received from the Intergovernmental Insurance Cooperative to fund post-retirement benefits in lieu of applying such funds to monthly Aggregate Claim Fund Deposit payment. There imbursement amount equals \$13,575.00
- B. Approved the Improvement Guarantee reduction for the Donegal Intermediate School Stormwater Management Plan. Current Account Balance is \$151,471.00. The amount of the reduction recommended by the Township Engineer is \$125,773.00. The new account balance would be \$25,698.00 to address outstanding item listed in the review letter prepared by David Miller/Associates, Inc. and dated October 30, 2014.
- C. Approved the requested release of the Improvement Guarantee for The Reserve at Union School, Phase 1, Final Subdivision Plan. Current Account Balance is \$5,333.00. The amount of the reduction recommended by the Township Roadmaster is \$5,333.00.
- D. Approved the requested release of the Improvement Guarantee reduction for CLL Properties, Final Subdivision Plan and release of Letter of Credit. Current Account Balance is \$5,784.53. The amount of the reduction recommended by the Township Engineer is \$5,784.53.
- E. Approved Resolution 2014-8 authorizing the execution of the Purchase Option Agreement with the County of Lancaster for the property commonly known and referred to as the Chickies Day Use Area.
- F. Approved the request of the Donegal School District for the allocation one (1) sanitary sewer Equivalent Dwelling Unit (EDU) and one (1) water EDU for the construction of a new stadium.
- G. Approved entering into the Snow Season Contractor Agreement with Robert D. Shearer for a term ending October 31, 2015. Following a brief discussion, the terms of the draft contract were changed to reflect an hourly rate of \$140.00.
- H. Approved supporting the request of Harvest Community Church for the closure of the Maytown Square to vehicular traffic from 5:30 PM to 8:00 PM on Wednesday, December 24, 2014.
- I. Directed the Township Manager to advertise an ordinance to amend the Township Code of Ordinances to prohibit the use of engine retarder brakes on roads specified within the ordinance.
- J. Approved Resolution 2014-7 appointing Kenton Sweigart to the East Donegal Township Zoning Hearing Board as an alternate member of the Board.
- K. Directed the Township Manager to circulate Requests for Qualifications/Proposals for municipal engineering services and municipal legal services.

Liaison Assignment Reports –

- A. Administration/Personnel - Supervisor Esbenshade - None
- B. Finance - Supervisor Murphy - None
- C. Parks and Recreation - Supervisor Esbenshade - None
- D. Planning and Development - Supervisor Drager - None
- E. Public Safety - Supervisor Murphy - None
- F. Public Works - Supervisor Drager indicated that the paving on Pock Point Road is finished for the year. Mr. Murphy stated that someone approached him to express an appreciation for the work of the road crew.

Mr. Butler reminded the Board that the bid opening for the contracts associated with the building renovation/expansion will be opened Friday, November 7, 2014 at 2:00 PM. He indicated that the Board should schedule a special meeting to finish the work on the draft 2015 Township Budget that would incorporate the building project. It was suggested that a special meeting be scheduled for November 13, 2014. Such a meeting would provide enough time to allow for the Board to adopt the budget at the December 4, 2014 regular meeting. The Board directed Mr. Butler to advertise a special meeting of the Board for Thursday, November 13, 2014 at 5:00 PM to be held at the Township Building.

Mr. Butler reminded the Board of previous conversations regarding the Maytown East Donegal Township Fire Company and how funding is disseminated from the Township's general fund. He suggested the Board consider items previously discussed, such as transferring ownership of the building to the Fire Department, entering into a land lease for the ground surrounding the building, ceasing the use of Township staff to issue checks for Fire Department bills, making a scheduled donation of funds to the Department, and having the Fire Department Board of Directors playing a larger role in the budgeting and bill paying role of the Fire Department. The Supervisors agreed that discussions further those changes should continue.

Announcements

PennDOT has informed the Township that we have been awarded an Automated Red Light Enforcement (ARLE) Funding Program grant of \$212,000 for upgrades to the intersection of Route 441 and Route 23. The local share, covering project design and permitting, will be shared between the Township and Marietta Borough.

Zoning Hearing Board will be meeting on Tuesday, November 11, 2014.

Northwest River Trail Services Building Ribbon Cutting and Open House, previously postponed, has been rescheduled for Saturday, December 6, 2014 at 10:00 AM.

Zoning Officer's report: For the month of October 2014, Permit #Z-014224 through Permit #Z-014235 was issued for a total value of \$501,574.00. Total Zoning Fees collected equaled \$13,314.00.

Roadmaster's Report: The October 2014 Report was received.

Northwest Emergency Medical Services Report: For September 2014 Northwest EMS responded to 47 calls in East Donegal Township. For the calendar year 2014, Northwest EMS has responded to a total of 413 calls in East Donegal Township.

Fire Department Mount Joy Report: For the month of October 2014, the Fire Department responded to 4 first due in East Donegal Township.

Maytown East Donegal Township Fire Department: No report was given at this time.

Rheems Fire Department: No report was given at this time.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:00 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, December 4, 2014 at 7:30 PM.