

East Donegal Township
Board of Supervisors
Meeting Minutes
October 2, 2014

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 2, 2014 at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Debra M. Rosser-Hogben, MSLS - Executive Director, Milanof-Schock Library was present to discuss activities occurring at the library. Activities include the annual fundraising auction and book sale. Ms. Rosser-Hogben also informed the Board of the upcoming 50th Birthday Party, to be held November 21, 2014.

Gina Fisichella, Art Teacher-Donegal Intermediate School was present to discuss the school's mosaic project on the retaining wall in Riverfront Park. Ms. Fisichella revealed the proposed design for the mosaic for review by the Board. Ms. Fisichella indicated that the students are about to undertake the creation of the individual tiles that will make up the mosaic. Approximately 1,000 pounds of clay will be used to create the tiles.

Board members expressed their approval of the design and suggested that the design be shared with the Township Park Commission. Mr. Michael Guinivan, member of the Park Commission, was present at invited Ms. Fisichella to the Commission's October 23, 2014 meeting.

Linda Good, Donegal Springs Road, was present to thank the Board for its efforts in placing the bell from the former Maytown Elementary School in Fuhrman Park. Mr. Drager indicated that electric had not yet been extended to the bell, but that it would be completed shortly. With the provision of electric, the bell will be programmed to ring daily.

The Board approved the minutes for September 4, 2014, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes, and Mr. Drager; yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated September 12, 2014.

The Board considered the following items listed on the Consent Calendar. A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the following Consent Calendar items. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Drager; yes. Motion carried.

- A. Accepted the Request for Additional Services from CHL Associates Architecture dated September 15, 2014 for additional architectural/engineering design services associated with the Township Building renovation/addition project in the amount of \$17,189.00.
- B. Authorized the Township Manager to advertise for the receipt of bids for renovations/addition to the Township Municipal Building and Susquehanna Regional Police Department police station. Bids are to be received until 2:00 PM on Friday, November 7, 2014.
- C. Approved the Final Subdivision Plan for 1507 Carmany Road, prepared by David Miller/Associates, Inc., dated July 9, 2014, last revised September 5, 2014, and granted the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302. - Preliminary Plan Processing – To waive the required filing of a preliminary plan application.

Modification to Chapter 22, Part 4, Section 403.1. – Plan Scale – To waive the required plan scale and permit a scale of 1"=30'.

Modification to Chapter 22, Part 5, Section 503.1.I. – Road Improvements- To waive improvements to perimeter streets.

The approval of the Final Subdivision Plan is subject to the following conditions (all references are to the Code of Ordinances of East Donegal Township, unless noted otherwise):

Compliance with the review comments outline in the Plan Review letter prepared by D.C. Gohn, Associates, Inc., dated September 23, 2014.

The Applicant's written acceptance of the conditions, within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan and ordinance modifications.

- D. Approved the Herr Final Subdivision Plan, prepared by Third Mountain Surveying, dated August 22, 2014, and granted the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302. - Preliminary Plan Processing – To waive the required filing of a preliminary plan application.

Modification to Chapter 22, Part 4, Section 403.3.I. – Erosion and Sedimentation Plan – To waive the required filing of an approved erosion and sedimentation plan.

Modification to Chapter 22, Part 6, Section 605.1.A. – Curbing – To waive installation of curbs along adjacent roadways, subject to the condition that curbs along the frontage of proposed Lot 3 be provided if and when proposed Lot 1 is developed.

Modification to Chapter 22, Part 6, Section 605.2.A.) – Sidewalks – To waive installation of sidewalks along adjacent streets, subject to the condition that sidewalks along the frontage of proposed Lot 3 be provided if and when proposed Lot 1 is developed.

Modification to Chapter 22, Part 6, Section 608. – Stormwater Management – To waive the required filing of a stormwater management plan.

Modification to Chapter 22, Part 5, Section 503.1.I. – Road Improvements- To waive improvements to perimeter streets, subject to the condition that the waived road improvements along the frontage of proposed Lot 3 be provided if and when proposed Lot 1 is developed.

The approval of the Final Subdivision Plan is subject to the following conditions (all references are to the Code of Ordinances of East Donegal Township, unless noted otherwise):

Compliance with the review comments outline in the Plan Review letter prepared by David Miller/Associates, Inc., dated September 12, 2014.

Completion of waived roadway frontage improvements, including curbing and sidewalk, along the frontage of proposed Lot 3 if and when proposed Lot 1 is developed.

The Applicant's written acceptance of the conditions, within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan and ordinance modifications.

- E. Authorized the purchase of two (2) vehicles under COSTARS-26-053 pricing from Whitmoyer Auto Group, Mount Joy. The purchase to include a 2015 Ford Escape S, priced \$20,500.00 and a 2015 Ford Explorer, priced \$27,600.00.
- F. Authorize the purchase of one (1) vehicle under COSTARS-25-162 pricing from Whitmoyer Auto Group, Mount Joy. The purchase to include a 2015 Ford F-350 SuperDuty Crew Cab, priced \$41,400.00.
- G. Approved the Final Subdivision Plan for Dorothy F. Metzler, prepared by Weber Surveyors, Inc., dated July 2, 2014, and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302. - Preliminary Plan Processing – To waive the required filing of a preliminary plan application.

Modification to Chapter 22, Part 6, Section 605.5.C. – Right-of-Way – To waive dedication of additional right-of-way along property frontage.

Modification to Chapter 22, Part 6, Section 608. – Stormwater Management – To waive the required filing of a stormwater management plan.

Modification to Chapter 22, Part 5, Section 503.1.I. – Road Improvements- To waive improvements to perimeter streets.

The approval of the Final Subdivision Plan is subject to the following conditions (all references are to the Code of Ordinances of East Donegal Township, unless noted otherwise):

Compliance with the review comments outline in the Plan Review letter prepared by David Miller/Associates, Inc., dated October 1, 2014.

The Applicant's written acceptance of the conditions, within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan and ordinance modifications.

Liaison Assignment Reports –

- A. Administration/Personnel - Supervisor Esbenshade - None
- B. Finance - Supervisor Murphy - None
- C. Parks and Recreation - None.
- D. Planning and Development - Supervisor Drager - None
- E. Public Safety - Supervisor Murphy indicated he followed-up with the Maytown East Donegal Fire Department on the complaint expressed last month regarding speeding by volunteer firefighters responding to calls. He also indicated that the Susquehanna Regional Police Department's audit has been completed without any issues being identified.
- F. Public Works - None.

Announcements/Reports:

The Board reminded everyone that Trick Or Treat night is Friday, October 31, 2014 from 6:00 PM to 8:00 PM for ages 12 and under.

Mr. Butler informed the Board that the Township received a check in the amount of \$4,554.26 representing the rebate from the use the PLGIT procurement card.

Mr. Butler indicated that the 2014 Lancaster County Association of Township Supervisors convention is scheduled for November 3, 2014 at Yoder's Family Restaurant. Mr. Drager and Mr. Esbenshade indicated they will be attending.

Mr. Butler indicated that the Maytown Historical Society will be holding a German Heritage Festival and Haus Tour on Saturday, October 18, 2014 from 10:00 AM to 5:00 PM..

Mr. Butler discussed the proposed calendar for the preparation and adoption of the 2015 Township Budget. The Board agreed to schedule a public budget workshop for Wednesday, October 22, 2014 at 5:00 PM at the Township Building. Mr. Butler indicated that the appropriate legal notice will be published.

Zoning Officer's report: For the month of September 2014, Permit #Z-014211 through Permit #Z-014223 was issued for a total value of \$347,344.00. Total Zoning Fees collected equaled \$5,614.00.

Roadmaster's Report: The September 2014 Report was received.

Northwest Emergency Medical Services Report: For September 2014 Northwest EMS responded to 39 calls in East Donegal Township. For the calendar year 2014, Northwest EMS has responded to a total of 366 calls in East Donegal Township.

Fire Department Mount Joy Report: For the month of August 2014, the Fire Department responded to 3 first due in East Donegal Township.

Maytown East Donegal Township Fire Department: No report was given at this time.

Rheems Fire Department: No report was given at this time.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:35 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, November 6, 2014 at 7:30 PM