

East Donegal Township
Board of Supervisors
Meeting Minutes
June 4, 2015

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, June 4, 2015 at 7:30 PM in the meeting of the Milanof-Schock Library, 1184 Anderson Ferry Road, Mount Joy, Pa, 17552.

The meeting was called to order by Supervisor Dennis J. Drager. It was noted for the record that all Board members were present.

Supervisor Murphy led those in attendance in Prayer and the Pledge to the Flag.

Adam Kosheba, Chief, Maytown East Donegal Township fire Department indicated that the Fire Department would be involved in a social event at the Longwood Manor on June 27, 2015 and a “walk-thru” of Kreider Farms on June 29, 2015. This will need to be approved and acted on by the Board for Worker’s Compensation coverage purposes.

Mr. Drager indicated that this approval would be added to the agenda under “Motions/Decisions”.

Dale Good, 121 North King Street expressed concern for the lack of advisories to the community during times of criminal activity and wondered if there would be a way of creating a type of “email alert” that could go out to the public and alert them to suspicious activity and to be diligent. Mr. Good suggested that if this type of system were provided, residents could sign up, giving contact information so as to be included in this program and be notified during such times. Mr. Good provided examples of recent instances in which notifying the public might be appropriate.

There was general consensus that this might be a good idea. Mr. Murphy asked if Mr. Good would be available to attend the next Police Commission meeting to discuss this opportunity with the Police Chief and the rest of the Commission and seek their input. Mr. Good indicated that he indeed would be available to attend.

The Board approved the minutes for May 7, 2015, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer’s Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes, abstaining from check #48651 payable to him; and Mr. Drager; yes. Motion carried.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated May 15, 2015.

Old Business

Maytown-East Donegal Township Fire Department – Building Addition/Renovation

Adam Kosheba, Chief, Maytown East Donegal Township Fire Department, was present to discuss the Department's plans for renovation/expansion to the existing fire station. He introduced Grant Anderson P.E., Site Design Concepts.

Chief Kosheba explained that the Department has been working for approximately one year in the planning phase of the project. The proposed project would remodel the face of the building and add a large addition to the east side of the building that would house three pieces of equipment as well as a "Watch Room" which will involve the storage of files and computer.

Mr. Anderson presented a letter as a formal request for a waiver of land development process and that this plan being presented was the first part of a Stormwater Management Plan. A full Stormwater Management Plan will be prepared and presented for review and approval.

There was some inquiry regarding the infiltration trench. Mr. Anderson described the details and dimensions of the infiltration trench.

Chief Kosheba indicated that they are looking to proceed with financing with Union National Bank.

Mr. Murphy asked if the Fire Department had been in contact with any other lending institutions. Chief Kosheba indicated that they had been in touch with one other institution (PNC bank) but not with any others.

There were no further questions or comments.

Public Hearing – Conditional Use Application, 2380 Donegal Springs Road – Request for Bed and Breakfast Establishment

Mr. William and Mrs. Nanette Furnia, property owners of 2380 Donegal Springs Road, were present to discuss the request to provide this Bed & Breakfast Establishment in their home. Mr. Furnia indicated that he has received and reviewed the zoning requirements of Chapter 27, Part 5, Section 502.2.B.(12) and Chapter 27, Part 9, Section 906 of the Township Code of Ordinances and that their proposal is compliant with each of the criteria prescribed.

Mr. Murphy inquired of Mr. Underwood about the requirements for the Annual Licensing/Permitting of Bed & Breakfast establishments and whether such license/permit required an annual inspection to ensure continued compliance. Mr.

Underwood Indicated that indeed all such establishments (now to include the Furnia's) do require permits and annual inspections. Mr. Furnia acknowledged such requirement and provisions.

There being no further questions from the Board or the public a motion was made by Mr. Murphy and seconded by Mr. Esbenshade to close the public hearing. Discussion: none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

A motion was made by John Murphy and seconded by Mr. Esbenshade, to approve the conditional use application of William Furnia for a Bed and Breakfast Establishment at 2380 Donegal Springs Road in accordance with Chapter 27, Part 5, Section 502.2.B.(12) and Chapter 27, Part 9, Section 906 of the Township Code of Ordinances and subject to compliance with the supporting information provided with the letter of application and the testimony provided during the public hearing on the application.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

New Business.

Michael and Julie Shearer, 806 Anderson Ferry Road – Stormwater Management Plan, Finishing Barn.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Stormwater Management Plan for Michael and Julie Shearer, prepared by TeamAg, Inc., dated March 27, 2015, last revised May 22, 2015 and the associated modifications was granted with the following conditions:

Submission of a letter, signed and sealed by a professional geologist, stating that the increase loading ratio will not be detrimental to the proposed stormwater management facility.

Compliance with the review comments outlined by David Miller/Associates, dated May 17, 2015.

The Applicant's written acceptance of the conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Donegal Mutual Insurance Group, 1195 River Road, East Wing Two Addition – Final Land Development Plan.

A motion made by John Murphy and seconded by Mr. Esbenshade to approve the Land Development Plan for the Donegal Mutual Insurance Group, prepared by Derck & Edson Associates, LLP, dated February 25, 2015, last revised May 22, 2015 and associated modifications was granted conditioned on the following:

The Applicant shall enter into a Developer's Agreement with the Township to address the following conditions:

The amount and timing of the Developer's financial contribution to roadway improvements to adjacent roadways to be undertaken by the Township

The amount and timing of the Applicant's financial contribution to the preparation of a Traffic Impact Study to be undertaken by the Township.

The amount and timing of the Applicant's financial contribution to required improvements to the intersection of River Road and Waterford Avenue identified as by the Traffic Impact Study.

The Applicant's obligation to construct, at the Applicant's expense, the walkway along River Road, within the pedestrian easement provided on the plan.

Compliance with the review comments outlined by David Miller/Associates, dated May 4, 2015.

The Applicant's written acceptance of the conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: Dave Madary of Derck & Edson questioned the timing of the future installation of the sidewalk. Discussion continued related to when the "trigger" mechanism occurs requiring the installation of the sidewalk on the Donegal Mutual property. Vote: Mr. Murphy, abstained due to a conflict of interest; Mr. Esbenshade, yes; and Mr. Drager; yes.

Motions/Decisions

Intergovernmental Insurance Cooperative Surplus Funds.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to table the earmarking the Intergovernmental Insurance Cooperative totaling \$32,111.00 to fund the post-retirement benefits in order to confirm where this money will be deposited.

Discussion: None; Mr. Esbenshade, yes; Mr. Murphy, yes; Mr. Drager, yes.

Annual Craig Heisey Memorial 5k Race – Saturday, November 15, 2015.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the request of Rainbow's End Youth Services to hold the Annual Craig Heisey memorial 5k race on Saturday, November 15, 2015, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party. Discussion: None; Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes

Letter of Support for Marietta Borough Grant Application.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the sending of a letter of support of Marietta Borough's application to the Pennsylvania Department of Community and Economic Development's Greenways, Trails, and Recreation Program for improvements to the Northwest Lancaster County River Trail. Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Donegal Foundation 4th Annual 5k Run – Saturday, September 19, 2015.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the request of the Donegal Foundation for the use of Riverfront Park and the Northwest Lancaster County River Trail on Saturday, September 19, 2015, for its annual 5k run, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party. Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Township Summer Playground Program Employees.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the hiring of the following applicants for part-time summer playground positions as recommended by the Parks Commission:

Director:	Lauren Brubaker
Assistant:	Abbie Lehman
Staff:	Chris Chapman
Staff:	Zach Jantzi
Staff:	Katherine Deaver
Staff:	Taylor Yost
Staff:	Hayley Bollinger
Staff:	Kalee Fahndrich

Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Request for Street Closure – Price Place (Village Square)

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the request of residents of Price Place to close the one block cul-de-sac for a neighborhood block party on Sunday, June 14, 2015, from 4:00 PM to 9:00 PM. Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Contract for Paving Bridge Street and Wasp Street.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to award the contract for the paving of Bridge and Wasp Streets to Pennsy Supply, Inc., in the amount of \$86,923.88, based on bids received and opened on Wednesday, June 3, 2015 and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Highway Materials, Inc</i>	<i>\$89,193.20</i>
<i>Pennsy Supply, Inc.</i>	<i>\$86,923.88</i>

Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Contract for Paving Gay Street.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to award the contract for the paving of Gay Street to Highway Materials, Inc., in the amount of \$38,722.24, based on bids received and opened on Wednesday, June 3, 2015 and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Highway Materials, Inc</i>	<i>\$38,722.24</i>
<i>Pennsy Supply, Inc.</i>	<i>\$39,538.50</i>

Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Contract for Seal Coat (Landis Road and Greider Road.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to award the contract for the seal coating of Landis and Greider Roads to Martin Paving, Inc., in the amount of \$37,497.44, based on bids received and opened on Wednesday, June 3, 2015 and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Martin Paving, Inc.</i>	<i>\$37,497.44</i>

Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbenshade, yes.

Maytown East Donegal Township Fire Department.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the request from the Maytown East Donegal Township Fire Department for authorization to participate in the following ancillary activities in addition to those activities recognized and designated under 73 P.S.,601(a)(1) of the Pennsylvania Workers' Compensation Act:

June 27, 2015 – Longwood Manor Community Day
June 29, 2015 – Kreider Farms Walk-through

Discussion: None. Mr. Murphy, yes; Mr. Drager, yes; Mr. Esbensshade, yes.

Mr. Drager acknowledged the correspondence of the following:

April 2015 Roadmaster Report - Copies of the report were provided to the Board.

April 2015 Zoning/Building Report - Copies of the report were provided to the Board.

National Trails Day Celebration, Riverfront Park – June 6, 2015 from 11:00 AM to 12:20 PM

Village Garden Tour, Maytown Historical Society – June 20, 2015 from 9:00 AM to 4:00 PM.

Liaison Assignment Reports

Administration/Personnel - Supervisor Esbensshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Esbensshade.

Planning and Development - Supervisor Drager – None.

Public Safety – Supervisor Murphy – None.

Public Works - Supervisor Drager – None

Adjournment

A motion was made by Mr. Esbensshade and seconded by Mr. Murphy to adjourn at 8:20 PM.

Respectfully Submitted,
Craig Underwood, for
Jeffrey L. Butler, Township Secretary