

East Donegal Township
Board of Supervisors
Meeting Minutes
September 3, 2015

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, September 3, 2015 at 7:30 PM in the meeting room of the Milanof-Schock Library, 1184 Anderson Ferry Road, Mount Joy, Pa, 17552.

The meeting was called to order by Supervisor Dennis J. Drager. It was noted for the record that all Board members were present.

Supervisor Esbensshade led with a Prayer and Pledge to the Flag.

Chief Adam Kosheba, Maytown East Donegal Township Fire Department, ask that the Board consider the action taken by the Fire Department Board of Directors regarding the purchase of building materials. Mr. Drager indicated that would be something considered with the payment of Fire Department bills.

Mr. Mike Cassidy, East High Street, informed the Board that the trailer for the Venture Crew 1861 Fife & Drum Corps has arrived and is being stored in the parking lot of Fuhrman Park. He thanked the Board will allowing them to park the trailer there.

Mr. Cassidy also provided a copy of a letter, dated August 29, 2015, sent to the Board regarding issues that small groups of Maytown residents have been informally discussing. The issues identified in the letter include "a general fear that Maytown is becoming a haven for low-rent, multi-unit, rental properties", "demolition by neglect" of abandoned, deteriorating properties, and the groups' opportunity to participate in the discussions undertaken with the update of the Township zoning ordinance. The Board acknowledged receiving the letter prior to the meeting and assured Mr. Cassidy that there will be opportunities for public input during the review and update of the Township Zoning Ordinance.

The Board approved the minutes for August 6, 2015, by a motion made by Mr. Esbensshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbensshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbensshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager; yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated August 20, 2015.

Old Business.

Final Land Development Plan for Brecknock Properties, LLC.

Mr. Alan Love, Site Design Services LLC, was present to discuss this final land development for the construction of eight semi-detached dwelling units (4 buildings) on approximately 1.7 acres of land. Access to the proposed units would be via a private drive off Rosewood Lane. Stormwater for the development will utilize the large Longwood Square basin located adjacent to the development site. The developer is proposing the donation of \$10,000.00 to the Township for maintenance purposes to restore the design capacity of the basin.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the Final Land Development Plan for the Brecknock Properties, LLC, prepared by Site Design Services, LLC, dated April 30, 2015, last revised July 13, 2015 and grant the following modification to Township requirements:

Modification to Chapter 22, Part 2, Section 302.2. –To waive preliminary plan processing procedures.

The approval of the Final Land Development Plan and the granting of the ordinance modification are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated September 1, 2015.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Scott Hain, David Miller/Associates, Inc., the appointed Township Engineer, was present to discuss potential improvements and modifications to the detention basin located within Longwood Square. Mr. Hain explained the work needed to restore the basin back to its design configuration and capacity. He indicated that the work needed would cost an estimated \$10,000 and could be funded by the donation made by the developer of Brecknock Properties final land Development Plan.

Mr. Hain also presented options that further modify the basin to increase capacity and address water quality characteristics. These options also introduce some best

management practices promoted by the PA Department of Environmental Protection (DEP). The cost to implement these modifications could range to \$30,000 to \$40,000.

Mr. Hain explained that DEP has announced a grant program for municipalities to implement best management practices in stormwater design and construction. He indicated that this project would qualify under the grant program announcement. Applications to the program are due by October 9, 2015.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the filing of a grant application for the design and construction of the modifications to the stormwater management basin at Longwood Square to implement best management practices and increase basin capacity.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Establishment of Speed Limits in Rowenna

Mr. Butler circulated the draft ordinance enacting new speed limits for streets in the Rowenna area of the Township. The proposed 25 miles per hour speed limit is a reduction in the currently posted speed limit. The ordinance will be advertised for consideration of the Board at its October 1, 2015 meeting.

Fireworks Regulations

Mr. Butler circulated the draft ordinance enacting new regulations for the use and display of fireworks within the Township. The draft has also been circulated to the Fire Chiefs of the department responsible for fire protection in the Township for their review and comments. Following the receipt of suggested changes, a revised draft will be provided to the Board for review.

Extension of current trash and recycling contract with Eagle Disposal of PA, Inc.

Mr. Ed Ward, Municipal Contract Manager for Eagle Disposal of PA was present to discuss Eagle Disposal's request to modify the method of calculating the 2016 per unit cost for trash/recycling service. Mr. Ward stated Eagle Disposal's position that the inclusion of the fuel adjustment index in the calculation is not needed and results in an unjustified reduction in the fee. He presented material that indicated that fuel costs are a component of the consumer price index, another factor used in calculating the per unit cost. However, Mr. Ward acknowledge that the calculation used for the 2016 contract extension is the calculation that was provided in the original contract with the Township.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to to deny the request of Eagle Disposal of PA, Inc. to modify the Unit Fee for the contract extension for 2016 and maintain the calculated 2016 rate of \$93.99.

New Business.

Stormwater Management Plan for Donegal Primary School

Mr. John Love, Rettew Associates, Inc., was present to discuss this stormwater management plan to address an enlargement of existing parking lots at the Donegal Primary School located on Koser Road.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to approve the Stormwater Management Plan for Donegal Primary School, prepared by Rettew Associates, Inc., dated March 16, 2015, last revised August 11, 2015 and grant the following modification to Township requirements:

Modification to Chapter 28, Part 3, Section 301.J. –To waive the preparation of a geological evaluation determining susceptibility to sinkhole formation.

Modification to Chapter 28, Part 3, Section 302.A.1. –To waive volume control BMP's for storms equal to or less than the 2-year 24-hour storm event.

Modification to Chapter 28, Part 3, Section 302.A.2.C. – To permit the loading ratio for the stormwater facilities to exceed the maximum permitted.

The approval of the Stormwater Management Plan and the granting of ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated August 31, 2015.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Resolution 2015-9. A resolution approving borrowing by the Maytown-East Donegal Township Fire Department.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to approve to adopt Resolution 2015-9 approving borrowing by the Maytown-East Donegal Township Fire Department of an amount not to exceed \$575,000.00 for the purposes of construction of renovations at the Township fire station.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, no.

Consider approving the Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2016.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2016, as prepared by Jeffrey L. Butler, the plan's Chief Administrative Officer, in the amount of \$101,062.53.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Authorization to Advertise Opening for Public Works Director/Roadmaster

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to accept the resignation of B. Scott Schaefer effective November 2, 2015 and authorize the Township Manager to advertise the open for Township Public Works Director/Roadmaster.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mount Joy Borough Authority Application With Susquehanna River Basin Commission for Water Withdraw.

Mr. Butler indicated that contacted the Mount Joy Borough Authority to schedule a meeting to discuss this application and other projects the Authority may be undertaking. The Authority holds a quarterly meeting with adjacent municipalities and has invited Board members to attend. The next meeting is scheduled for Tuesday, September 22, 2015.

Correspondence/Announcements

August 2015 Roadmaster Report

Copies of the report were provided to the Board.

August 2015 Zoning/Building Report

Copies of the report were provided to the Board. For the month of August 2015, Permit #Z-015113 through Permit #Z-015122 were issued for a total value of \$588,120.00. Total Zoning Fees collected equaled \$13,949.00.

Northwest Emergency Medical Services Report

For August 2015 Northwest EMS responded to 45 calls in East Donegal Township. The total calls within East Donegal Township for the year is 346.

Fire Department Mount Joy Report

The August 2015 FDMJ Monthly Incident Report Summary indicates 2 First Due Calls within East Donegal Township.

Maytown East Donegal Township Fire Department

The July 2015 FDMJ Incident Report indicates the Department responded to 68 incidents, 51 were within the Department's first due area.

Rheems Fire Department

No report was given at this time.

East High Street Letters

In addition to the letter from Mr. Cassidy, Board members were provided copies of a form letter submitted by a number of residents along East High Street. The letters request that street, sidewalk and stormwater improvement be completed; noise and curfews be addressed; apartments should have limits on the number of occupants; garbage in front of apartments; speeding; and the prohibition of tractor-trailers using the street as a thoroughfare.

Memorial Day Parade Financial Report

Mr. Butler provided the Board with a summary of expenses associated with this year's Memorial Day Parade. This year, the parade was organized by a group of volunteers in conjunction with the American Legion. The Township donated \$3,050.00 for the event and the summary indicates the total cost incurred to be \$3,146.70. The difference in funding was provided by the American Legion.

PAG-13 General Permit Approval – East Donegal Township MS4 (NPDES Permit)

Mr. Butler informed the Board that the Township has received its new NPDES Permit. As an MS4 community, the Permit includes a number of additional initiatives regarding the management of stormwater and stormwater facilities.

2015 Highway Aid Fund/General Fund Projects Report

Mr. Butler shared a handout prepared by Scott Schaefer, Public Works Director, highlighting projects to be funded through the use of Highway Aid/Liquid Fuels Funds. Some of these were initially to be funded from the General Fund, but have been reallocated as projects have been completed or delayed.

Annual September 11th Memorial Service – Lancaster County Public Safety Training Center

Mr. Butler circulated a flyer regarding the upcoming September 11th memorial service to be held at the Lancaster County Training Center.

2016 Township Budget Calendar

Mr. Butler briefly discussed the proposed schedule for the consideration and adoption of the 2016 Township Budget. The first workshop to discuss budget items will be held the week of October 19th. The date will be finalized in time for proper advertising. The proposed schedule allows for the adoption of the 2016 Budget during the regularly scheduled December meeting of the Board and would not necessitate a special meeting prior to the end of the year.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Esbenshade – None.

Planning and Development - Supervisor Drager – None.

Public Safety - Supervisor Murphy – None.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:45 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, October 1, 2015 at 7:30 PM. The meeting will be held at the Milanof-Schock Library, 1184 Anderson Ferry Road, Mount Joy, PA 17552.