

East Donegal Township  
Board of Supervisors  
Meeting Minutes  
October 1, 2015

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 1, 2015 at 7:30 PM in the meeting room of the Milanof-Schock Library, 1184 Anderson Ferry Road, Mount Joy, Pa, 17552.

The meeting was called to order by Supervisor Dennis J. Drager. It was noted for the record that all Board members were present.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Ms. Debra Rosser-Hogben, Executive Director, Milanof-Schock Library, was present to discuss the activities that have been taking place at the library. Ms. Rosser-Hogben presented information regarding the users of the library, by municipality, and funding sources and levels. Ms. Rosser-Hogben informed the Board that she will be retiring at the end of the year. She indicated that she has greatly enjoyed her time serving the Donegal/Mount Joy area. The Board thanked Ms. Rosser-Hogben for her outstanding work and the positive impact the library has made on the community. The Board indicated she will be missed.

Mr. Michael Cassidy, East High Street resident, reported to the Board that he has met with Craig Underwood, Township Zoning Officer/Building Code Official, and discussed the letter submitted to the Board representing residents interested in zoning and property maintenance issues. Mr. Cassidy stated that some of the issues raised by the group are zoning related and could be part of the discussion of the upcoming zoning update, while others may need require property maintenance regulations. In response to a question regarding the number of residents involved in his group, Mr. Cassidy indicated that 15 people attended their meeting, however, 20 people are on the group's email list.

Mr. Cassidy also acknowledged improvement to East High Street as a result of the Township's paving project. He did note that traffic now travels faster though that section of East High Street. He also indicated that the 25 mph speed limit sign for traffic heading in a westerly direction is located close to the square. The speed limit sign heading into Maytown indicates a speed limit of 35 mph.

The Board approved the minutes for September 3, 2015, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and Maytown East Donegal Township Fire Department and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager; yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated September 17, 2015.

#### Old Business.

Request for Reduction/Release of Financial Securities – Final Land Development Plan for New Donegal High School.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the reduction in the Financial Securities posted for the Final Land Development Plan for the New Donegal High School by \$63,154.30, as recommended in the letter from David Miller/Associates, Inc., dated September 25, 2015.

Discussion: Mr. Butler indicated that this would be the final release for this land development plan for the new Donegal High School. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Authorization to Sign Documents Related to Maytown East Donegal Township Fire Department Building Addition

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the adoption of Resolution No. 2015-10 authorizing the Chairman of the Board of Supervisors to sign the necessary documents associated with the Construction Contract and Union Community Bank loan for the Maytown East Donegal Township Fire Department building addition.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### New Business.

Request for Waiver of Land Development Plan Processing Procedure – Armstrong World Industries

Mr. William Swiernik, David Miller/Associates, Inc., was present to discuss this request for waiver of the land development plan processing procedure for a building addition located at the Armstrong Marietta Facility at 1507 River Road. The project involves additions to allow for the redistribution of operations that exist on the site to improve efficiency. The improvements, the majority of which are to be added between two existing buildings, are proposed over areas that are currently paved or gravel. The project will not result in an increase in the number of employees, nor will it result in an increase in the truck trips to/from the site.

Mr. Swiernik indicated that the applicant will be addressing stormwater management as required under the current Township ordinance. Most likely, the requirement will be met by converting some impervious area of the site to a pervious surface.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the request for waiver of the land development processing procedure for the building addition at the Armstrong Marietta Facility at 1507 River Road, subject to the applicant complying with current Township stormwater management regulations.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Intergovernmental Insurance Cooperative Surplus Funds.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve earmarking surplus funds received from the Intergovernmental Insurance Cooperative totaling \$29,414.70 to post-retirement benefits in lieu of applying such funds to monthly Aggregate Claim Fund Deposit payments.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Memorandum of Understanding with Lancaster County Conservation District for 2016.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the execution of the Memorandum of Understanding Between the Lancaster County Conservation District and East Donegal Township that will serve as a foundation for a cooperative and mutually beneficial working relationship between the Conservation District and the Township.

Discussion: Mr. Murphy indicated that he spoke with the Executive director of the Conservation District regarding the Memorandum of Understanding. Mr. Murphy was concerned that the Memorandum added new requirements for the Township. He found that the Memorandum documents the current roles and responsibilities of both parties. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### 2016 Budget Workshop – Special Meeting October 21, 2015.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for October 21, 2015 at 4:00 PM at the Township Building. The purpose of the special meeting is to discuss the preparation of the 2016 Township Budget and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### November 5, 2015 meeting of the Township Planning Commission and Township Board of Supervisors

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve holding the November 5, 2015 meeting of the Board of Supervisors and Township Planning Commission at the Donegal Intermediate School Library, 1177 River Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Legion Park Playground Equipment

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the purchase of GameTime Xscape 5-12 year old play structure from Bitting Recreation, Inc. in an amount of \$27,915.00, in accordance with Quote #52589, dated September 14, 2015.

Discussion: Mr. Drager stated that this equipment might better be suited for Fuhrman Park instead of locating it in Legion Park. Mr. Michael Guinivan, member of the Township Park Commission, stated that residents in the area of Legion Park expressed a need for play equipment suitable for older children. The existing equipment in the park is oriented toward serving younger children. Mr. Murphy asked about the installation of the equipment. Mr. Guinivan indicated that the Park Commission has discussed, but not committed to, the idea of coordinating a “community build” of the play equipment.

Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Proposed Zoning Amendment – Revision to Historic Preservation Overlay District

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to acknowledge receipt of the proposed zoning text amendment regarding revisions to the Historic Overlay District and authorize the forwarding of the proposed amendment to the Township Planning Commission and Lancaster County Planning Commission for review and recommendation and schedule the required public hearing on this proposed amendment for the regular meeting of the Board of Supervisors on Thursday, December 3, 2015.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### September 2015 Roadmaster Report

Copies of the report were provided to the Board.

#### September 2015 Zoning/Building Report

Copies of the report were provided to the Board. For the month of September 2015, Permit #Z-015124 through Permit #Z-015138 were issued for a total value of \$741,002.00. Total Zoning Fees collected equaled \$14,507.00.

Trick or Treat Night is Friday, October 30th, 6:00 PM to 8:00 PM, ages 12 and under.

#### 2015 Lancaster County Association of Township Supervisors Convention

Mr. Butler informed the Board that the annual Lancaster County Association of Township Supervisors convention will be held on Monday, November 2, 2013 at Yoder’s Family Restaurant, New Holland, PA. Mr. Esbenshade indicated that he would like to attend.

East Donegal Sewer Authority audit report for the year ended December 31, 2014.

Mr. Butler informed the Board that the audit report for the East Donegal Sewer Authority has been received and available for the Board's review.

Northwest Emergency Medical Services Report

For September 2015 Northwest EMS responded to 49 calls in East Donegal Township. The total calls within East Donegal Township for the year is 395.

Fire Department Mount Joy Report

The September 2015 FDMJ Monthly Incident Report Summary indicates 1 First Due Call within East Donegal Township.

Maytown East Donegal Township Fire Department

The Department provided a year-to-date summary of the number of responses to incidents. The summary indicates the Department responded to 559 incidents through August 31, 2015. Of these, 407 were within the Department's first due area.

Rheems Fire Department

No report was given at this time.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Esbenshade – None.

Planning and Development - Supervisor Drager – None.

Public Safety - Supervisor Murphy – None.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:25 PM.

Respectfully Submitted,  
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, November 5, 2015 at 7:30 PM. The meeting will be held at the Donegal Intermediate School Library, 1177 River Road, Marietta, PA 17547.