

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on March 3, 2016

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, March 3, 2016, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Ms. Lynn Whitten, Community Growth Coordinator for CommunityAid was present to explain the organization and look for opportunities to partner with the Township. CommunityAid, a non-profit organization, provides collection boxes for used clothing that is then sold in their thrift shops. A new CommunityAid store has just opened in Lancaster County. Proceeds from the sale of items collected are distributed to local schools, churches, synagogues, temples and nonprofit charitable organizations.

The donated clothing in the bins is removed several times each week and sold in CommunityAid thrift stores. Based on the weight of the clothing in the bin, the nonprofit partner is awarded with a quarterly cash donation per pound. Following an introductory period of partnership, the organization is eligible to apply for grants during announced grant application periods.

Ms. Whitten asked the Board to consider placement of a collection box at the Municipal Building or one of the Township Parks. The Board indicated that consideration would be given to placing a collection box at the Municipal Building.

Ms. Barbara Basile was present to introduce herself as the new Executive Director of the Milanof-Schock Library. Ms. Basile indicated that she comes from the Manheim Library and looks forward to continuing the excellent work of the Milanof-Schock Library. The Board welcomed Ms. Basile and looks forward to working with her.

The Board approved the minutes for February 4, 2016, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of all bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #49232 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor dated and February 23, 2016.

Old Business.

Amendment to Code of Ordinances of East Donegal Township - Addition of Chapter 8, Floodplain Management.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve Ordinance 2016-2 amending the Township of East Donegal Code Of Ordinances to delete certain definitions and regulations relative to floodplain management within Chapter 27, Zoning, and add a new Chapter 8, Floodplain Management, and containing certain minimum requirements for new construction and development within areas of the Township which are subject to flooding.

Discussion: Mr. Craig Underwood, Township Zoning Officer/Building Code Official, presented an overview of the proposed ordinance provisions. Mr. Underwood indicated that the Township, along with all other Lancaster County municipalities, is under a mandate to adopt compliant ordinances by April 5, 2016. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Appointment of Rochelle M. Jones to the East Donegal Township Board of Auditors.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the appointment of Rochelle M. Jones to the East Donegal Township Board of Auditors to fill the unexpired term of Jack Frank.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

New Business.

Lancaster County Board of Elections Polling Place Letter of Agreement.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve entering into an agreement with the Lancaster County Board of Elections for the use of the Township Municipal Building as Polling Place for the April 26, 2016 primary and the November 8, 2016 election.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Selection of Office Cleaning Services Provider

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve entering into an agreement with Personalized Commercial Cleaning for cleaning services for the East Donegal Township office and Susquehanna Regional Police Department Police Station at a rate of \$121.15 per week, as outlined in their proposal dated February 23, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Advertisement for the Receipt of Bids for Roadway Materials (Asphalt and Aggregate) for 2016.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise for the receipt of bids for the roadway materials as required for the completion of projects undertaken by Township Public Works.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Advertisement for the Receipt of Bids for Oil & Chip Roadway Projects.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to authorize the Township Manager to advertise for the receipt of bids for oil and chip roadway treatment to Bullmoose Road, Old Colebrook Road and Pinkerton Road.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Advertisement for the Receipt of Bids for Roadway Improvements to Rock Point Road, Drager Road, Waterford Avenue and Chestnut Street.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise for the receipt of bids for the completion of roadway improvements, to Rock Point Road, Drager Road, Waterford Avenue and Chestnut Street.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Donegal Indians Boys Soccer Booster Club 5k/Fun Run – Riverfront Park, Saturday, April 2, 2016.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to approve the request from the Donegal Indians Boys Soccer Booster Club for use of Riverfront Park to host a 5k/fun Run to be held on Saturday, July 23, 2016, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Municipal Building Freestanding Identification Sign With LED Message Center.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to approve the purchase of a freestanding building identification sign with a 16MM color LED message center for placement at the Township Municipal Building, in the amount of \$23,808.00, per Quote#29550-B_MSM_3 provided by W.J. Strickler Signs, Inc. The pricing of the sign conforms to CO-STARS Contract #032-008.

Discussion: Mr. Murphy inquired about the brightness of the sign and the potential impact on surrounding residences. Mr. Butler indicated that the brightness of the sign

can be monitored and adjusted. In addition, the message portion of the sign can be programmed to be off for a predetermined timeframe, such as the middle of the night.
Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

February 2016 Zoning/Building Report

Copies of the report were provided to the Board. For the month of February 2016, Permits # 016008 through Permit # 016021 were issued for a total value of \$10,622,805.00.

Lancaster County Planning Commission Regional Meetings

Mr. Butler advised the Board of upcoming meetings hosted by the Lancaster County Planning Commission regarding the update of the Lancaster County Comprehensive Plan. Three regional meetings are proposed in the month of April.

Lancaster County Association of Township Supervisors Spring Meeting, Tuesday, March 29, 2016

Mr. Butler advised the Board of the Spring Meeting of the Lancaster County Association of Township Supervisors. The meeting, to be held on March 29, 2016, will feature discussion about the Lancaster County Drug Task Force, the proposed Land Bank Authority and the partnership of the Lancaster County Clean Water Consortium and the Lancaster County Association of Township Supervisors.

Northwest Emergency Medical Services merger with Brickerville Fire Company Ambulance

Mr. Butler presented the Board with a letter from Northwest Emergency Medical Services outlining its expansion of service to the Brickerville area.

Lancaster Farmland Trust Technical Assistance Provider Services

Mr. Butler presented the Board with a letter from the Lancaster Farmland Trust outlining the areas in which the Trust can offer assistance to municipalities. Mr. Butler indicated that the Trust may be able to assist the Township in satisfying some the Township MS4 stormwater requirements. The Trust's assistance might be particularly helpful in the inventory and assessment of agricultural practices and public education and outreach. Board members thought additional information should be obtained from the Trust to see if a partnership can be developed.

Northwest Emergency Medical Services Report

For February 2016, Northwest EMS responded to 44 calls in East Donegal Township.

Fire Department Mount Joy Report

For January 2016, Fire Department Mount Joy responded to 6 first due calls in East Donegal Township and 1 mutual aid call.

Maytown East Donegal Township Fire Department

No report given at this time.

Rheems Fire Department
No report was given at this time.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Esbenshade – None.

Planning and Development - Supervisor Drager – None.

Public Safety - Supervisor Murphy indicated that Officer Wilfredo Rivera was honored as Officer of the Year for the Susquehanna Regional Police Department.

Public Works - Supervisor Drager – None.

Mr. Keith Vogt inquired about the preparation of a Township map paid for through the sale of advertising. He stated that he understood it can be done for no cost to the Township. The Board informed him that such a map was prepared for the Township in the past and that most people now use mapping assessable on a computer or smartphone.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:27 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, April 7, 2016 at 7:30 PM. The meeting will be held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.