

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on October 6, 2016

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 6, 2016, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

The Board approved the minutes for September 1, 2016, by a motion made by Mr. Murphy and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #49540 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were provided to each Supervisor and dated September 19, 2016.

Old Business.

Ordinance 2016-4, Handicap Parking - 25 West Elizabeth Street.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to adopt Ordinance 2016-4 amending Chapter 15, Part 4 (General Parking Regulations), Section 407. (Special Purpose Parking Zones Established, Parking Otherwise Prohibited), of the Code of Ordinances of East Donegal Township by the addition of 25 West Elizabeth Street as a location of a handicap parking space.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Award Contract for Construction of Salt Storage Building.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to award the contract for the construction of a new salt storage building to B&B Pole Building Company in the amount of \$133,648.00 based on bids received and opened on Tuesday, September 27, 2016 and listed below:

<b>COMPANY</b>	<b>BID SUBMITTED</b>
B&B Pole Building Company 602 W. High Street Hummelstown PA 17036	\$133,648.00
Horst Construction 320 Granite Run Drive P.O. Box 3310 Lancaster PA 17604-3310	\$223,264.00

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### New Business.

##### 2017 Budget Workshop – Special Meeting October 19, 2016.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for October 19, 2016 at 3:00 pm. The purpose of the special meeting is to discuss the preparation of the 2017 Township Budget and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

##### Use of R&J Field for Baseball Tournament Sponsored by Nook Sports.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to authorize the use of R&J Field for a baseball tournament sponsored by Future Stars Baseball, to be held October 8th and 9th, subject to a flat fee of \$250.00 for the weekend and that logistics for the games be provided by the Donegal Baseball Booster Club, as stated in the recommendation by the Township Park Commission.

Discussion: Mr. Dave Houser, representing the Donegal Baseball Booster Club, was present to ask for clarification of the fee amount. Mr. Houser stated that the tournament was sponsored by Future Stars Baseball and not Spooky Nook Sports as originally stated. He indicated that the tournament sponsor is willing to pay \$750.00 for the use of the field for the weekend. Under the proposal, the Township would receive \$250.00 and the Donegal Baseball Booster Club would receive \$500.00 for providing the field maintenance for the games. Board members expressed the opinion that the Township Park Commission should address the use of R&J Field by for-profit organizations and develop and fee structure for field use. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

##### Prepare Request for Proposals for Third Party Building Code Services

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to authorize the Township Zoning Officer/Building Code Official to prepare the appropriate Request For Proposals, and to advertise for the receipt of proposals, for building code review and inspection services.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### September 2016 Zoning/Building Report

Copies of the September 2016 report were provided to the Board. For the month, 16 Zoning Permits and 4 UCC Permits were issued. The total value of construction authorized equaled \$154,041.00. Permit fees collected totaled \$1,792.00.

#### August 2016 Municipality Report – Milanof-Schock Library

The Board received copies of the August 2016 report prepared by Barbara Basile, Executive Director.

#### Fire Department Mount Joy August 2016 Incident Summary Report

For August 2016, Fire Department Mount Joy responded to ten first due call in East Donegal Township and no mutual aid calls.

#### Maytown East Donegal Township Fire Department

For August 2016, the Maytown East Donegal Township Fire Department reported a total of 64 runs for the month.

#### Trick or Treat Night.

The Board announced that Trick or Trick night is Monday, October 31th, 6:00 PM to 8:00 PM, for ages 12 and under.

#### September Roadmaster Report

The Board received copies of the September 2016 Roadmaster Report prepared by Jake Bair, Public Works Director.

#### Northwest Emergency Medical Services Report

For September 2016, Northwest EMS responded to 60 calls in East Donegal Township. Year-to-date, Northwest EMS has responded to 394 calls in East Donegal Township.

#### Lancaster Farmland Trust Event

The Board received an announcement of a fundraising event to be held by the Lancaster Farmland Trust on Tuesday, November 1, 2016. Board members are to register on their own.

#### Lancaster County Association of Township Supervisors Convention

The Board received the announcement of the annual Lancaster County Association of Township Supervisors Convention. The convention will be held on Monday, November 7, 2016. Board members interested in attending are to notify Mr. Butler.

#### Zoning Ordinance Review Committee Meeting Minutes/Notes

The Board received copies of the September 26, 2016 meeting minutes/notes of the Zoning Ordinance Review Committee.

East Donegal Township Sewer Authority Meeting Minutes

The Board received copies of the July 19, 2016 meeting minutes of the East Donegal Township Sewer Authority.

Rheems Fire Department

No report was given at this time.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - None.

Planning and Development - Supervisor Drager – None.

Public Safety - Supervisor Murphy indicated that the Susquehanna Regional Police Commission has adopted its 2017 budget.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:10 PM.

Respectfully Submitted,  
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, November 3, 2016 at 7:30 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.