

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on November 3, 2016

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, November 3, 2016, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

The Board approved the minutes for October 6, 2016, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #49585 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were provided to each Supervisor and dated October 20, 2016.

Old Business.

Request for Reduction of Financial Securities – Donegal School District Stadium Land Development Plan.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of the Financial Securities posted for the Final Land Development Plan of the Donegal School District Stadium totaling \$144,997.00, as recommended in the letter from David Miller/Associates, Inc., dated October 12, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Reduction of Financial Securities – Donegal School District, Primary School Parking Lot Stormwater Management Plan.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the reduction of the Financial Securities posted for the Stormwater Management Plan for Donegal Primary School Parking Lot totaling \$120,000.00, as recommended in the letter from David Miller/Associates, Inc., dated November 3, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Reduction of Financial Securities – Donegal School District, Intermediate School Renovation Stormwater Management Plan.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of the Financial Securities posted for the Stormwater Management Plan for Donegal Intermediate School Renovation totaling \$25,698.00, as recommended in the letter from David Miller/Associates, Inc., dated November 1, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Reduction of Financial Securities – Stormwater Management Plan for Zac R. and Heidi E. Grove.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the reduction of the Financial Securities posted for the Stormwater Management Plan for Zac R. and Heidi E. Grove totaling \$10,972.35.00, as recommended in the letter from David Miller/Associates, Inc., dated November 3, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

New Business.

Preliminary/Final Land Development Plan for Mount Joy Borough Authority South Jacob Street Water Treatment Plant

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the Preliminary/Final Land Development Plan for Mount Joy Borough Authority South Jacob Street Water Treatment Plant, prepared by Arro, dated April 2016, last revised October 14, 2016 and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302.1. –To waive required filing of a preliminary plan.

Modification to Chapter 22, Part 6, Section 610. –To waive the required landscape planting plan, with the exception of planting information provided for all stormwater management facilities and vegetative restoration/stabilization of all areas affected by earthmoving and construction activities.

Modification to Chapter 28, Part 1, Section 302.A.2.C.. –To modify the maximum loading ratio for the retrofit of existing basin “C”.

The approval of the Preliminary/Final Land Development Plan and the granting of ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated November 1, 2016.

Posting of financial security in accordance with Chapter 28, Part 5, Section 510.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: Mark Harmon, representing the applicant, inquired about the requirement to post financial securities for site improvements. He stated that the project requires other agency permits that would guarantee completion of the improvements. The Board agreed that other permitting process by other agencies do not relieve the applicant of the requirement. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Final Subdivision Plan for Les Nolt – 467 Musser Road

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the Final Subdivision Development Plan for Les Nolt – 467 Musser Road, prepared by D.C. Gohn Associates, Inc., dated August 3, 2016, last revised October 17, 2016 and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302.1. –To waive required filing of a preliminary plan.

Modification to Chapter 22, Part 4, Section 403.1. –To permit plan to be prepared at a scale of 40 feet to the inch.

The approval of the Final Subdivision Plan and the granting of ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated October 21, 2016.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Resolution 2016-7, Creating an Emergency Services Capital Reserve Fund.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to adopt Resolution 2016-7 authorizing the creation of an Emergency Services Capital Reserve Fund for East Donegal Township.

Discussion: The Board discussed the intent to establish a reserve fund to be used to assist emergency services providers make capital improvements to facilities or for large equipment purchases. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

2017 Township General Fund Budget.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise the proposed 2017 General Fund Budget as available for public inspection and place the adoption of the 2017 General Fund Budget on the agenda for approval at the December 1, 2016 meeting.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Advertise Intention to Appoint CPA to Complete 2016 Audit.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to authorize the Township Manager to advertise the Township Board of Supervisors' intent to appoint a Certified Public Accountant to complete the audit of the Township financial statements for the year ended December 31, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Chickies Day Use Area Playground Equipment

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to approve the purchase of Game Time Granite Pass 2-12yr-old play structure from Bitting Recreation, Inc. in an amount of \$23,985.25, in accordance with COSTARS price Quote #53787, dated, October 18, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

Snow Season Contractor Agreement with Michael Shearer.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to authorize entering into a Snow Season Contractor Agreement with Michael Shearer at an hourly rate of \$140.00 per hour for the term extending from November 1, 2016 to October 31, 2017.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

"Murph Challenge" Event at Fuhrman Park, Monday, May 29, 2017.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the use of Fuhrman Park to conduct a “Murph Challenge” fundraising event by the Susquehanna Regional Police Association on Monday, May 29, 2017.

Discussion: Officer Bergmark, Susquehanna Regional Police Department, was present to discuss this fundraising event to be held by the Police Association. This cross-fit type competition is part of a national event to be held on Memorial Day. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

October 2016 Zoning/Building Report

Copies of the October 2016 report were provided to the Board. For the month, 10 Zoning Permits and 3 UCC Permits were issued. The total value of construction authorized equaled \$185,427.00. Permit fees collected totaled \$1,617.00.

October 2016 Roadmaster Report

The Board received copies of the October 2016 Roadmaster Report prepared by Jake Bair, Public Works Director.

2015-2016 P-Card Rebate

The Board received notice that the Township earned a rebate of \$2,502.62 from purchases made using the PLGIT Procurement Card.

September 2016 Municipality Report – Milanof-Schock Library

The Board received copies of the September 2016 report prepared by Barbara Basile, Executive Director.

Milanof-Schock Library 2017 Budget Request

The Board received the 2017 funding request prepared by Barbara Basile, Executive Director. The request increases the amount received from the Township in 2016 by 3% to \$35,619.00. It was indicated that the proposed 2017 General Fund Budget introduced for public review includes a contribution of \$35,619.00 for the Milanof-Schock Library.

Lancaster County Planning Commission Regional Meeting

The Board received notice that the Lancaster County Planning Commission will be holding a regional meeting on Thursday, November 17, 2016 at the West Donegal Township Municipal Building. The Board was invited to attend.

Fire Department Mount Joy September 2016 Incident Summary Report

For September 2016, Fire Department Mount Joy responded to 3 first due calls in East Donegal Township and 2 mutual aid calls.

Maytown East Donegal Township Fire Department

For August 2016, the Maytown East Donegal Township Fire Department reported a total of 65 runs for the month.

Northwest Emergency Medical Services Report

For October 2016, Northwest EMS responded to 50 calls in East Donegal Township.
Year-to-date, Northwest EMS has responded to 444 calls in East Donegal Township.

Susquehanna Riverlands Visitor Readiness Summit

The Board received an announcement of the Susquehanna Riverlands Visitor Readiness Summit scheduled for December 5, 2016 to be held at the John Wright Restaurant in Wrightsville. The summit will highlight the current effort of the Susquehanna Riverlands organization.

Susquehanna Regional Police Department Audit Report

The Board received notice that the audit report of the Susquehanna Regional Police Department for the year ending December 31, 2015 has been provided to the Township.

East Donegal Township Sewer Authority Meeting Minutes

The Board received copies of the September 20, 2016 meeting minutes of the East Donegal Township Sewer Authority.

East Donegal Township Park Commission Meeting Minutes

The Board received copies of the October 27, 2016 meeting minutes of the East Donegal Township Park Commission.

2017 Organization Meeting of the Board of Supervisors

The Board will hold its 2017 Organization Meeting on Tuesday, January 3, 2017 at 5:00 PM. The meeting will be held at the Township Municipal Building, 190 Rock point Road.

Rheems Fire Department

No report was given at this time.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - None.

Planning and Development - Supervisor Drager – None.

Public Safety - None.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 8:10 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, December 1, 2016 at 7:30 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.