

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on December 1, 2016

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, December 1, 2016, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John Murphy, Member and Jeffrey Butler, Township Manager.

Public attendance is attached.

Ms. Barbara Basile, Executive Director of the Milanof-Schock Library, was present to discuss activities taking place at the library. Ms. Basile indicated that the library hours of operation are back to normal following the renovation of the facility. She also noted that the library sponsored auction raised almost \$22,000.00.

The Board approved the minutes for November 3, 2016, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes, abstaining from the vote on check #49593 payable to him; and Mr. Drager, yes, abstaining from the vote on checks #49608 and #49609 payable to him.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds, dated November 21, 2016, which were provided to each Supervisor.

Old Business.

Request for Reduction of Financial Securities – Stormwater Management Plan for Zac R. and Heidi E. Grove.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of the Financial Securities posted for the Stormwater Management Plan for Zac R. and Heidi E. Grove totaling \$5,000.00, as recommended in the letter from David Miller/Associates, Inc., dated November 17, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Waiver of Financial Securities for Site Improvements.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the request of the Mount Joy Borough Authority for waiver of Financial Securities for site improvements related to the Authority's Final Land Development Plan for its new water treatment plant project.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

New Business.

Request for Waiver of Land Development Plan Process – Smucker's Meats, 735 Pinkerton Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to grant a waiver of the Land Development Plan processing requirement for the proposed 800 square foot addition to the existing building at 735 Pinkerton Road.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Resolution #2016-8 adopting the 2017 Fiscal Budget and Establishing the Real Estate Tax Millage Rate for the Fiscal Year 2017

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to adopt Resolution 2016-8 adopting the 2017 Fiscal Budget and establishing the 2017 tax rate of 3.95 mils.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

2017 Meeting Dates for the Board of Supervisors

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to establish the following meeting dates for the East Donegal Township Board of Supervisors.

January 3, 2017 at 5:00 PM –Organization/Regular Meeting

February 2, 2017

March 2, 2017

April 6, 2017

May 4, 2017

June 1, 2017

July 6, 2017

August 3, 2017

September 7, 2017

October 5, 2017

November 2, 2017

December 7, 2017

Board of Supervisors meetings, except as noted, are scheduled for 7:30 PM. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### 2017 Meeting Dates for the Township Planning Commission

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to establish the first Thursday of every month at 6:30 PM as the meeting dates for the East Donegal Township Planning Commission. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### Meeting Dates for the Township Zoning Hearing Board for the Year 2017.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to establish the second Monday of every month at 7:00 PM as the meeting dates for the East Donegal Township Zoning Hearing Board. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### 2017 Holiday Schedule.

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to approve following schedule of holidays for 2017:

- New Year's Day – January 2, 2017
- President's Day – February 20, 2017
- Good Friday – ½ Day April 13, 2017 and April 14, 2017
- Memorial Day – May 29, 2017
- Independence Day – July 4, 2017
- Labor Day – September 4, 2017
- Columbus Day – October 9, 2017
- Veterans Day – ½ Day November 9, 2017 and November 10, 2017
- Thanksgiving Day – ½ Day November 22, 2017 and November 23, 2017
- Day after Thanksgiving – November 24, 2017
- Day before Christmas – ½ Day December 21, 2017 and December 22, 2017
- Christmas Day – December 25, 2017

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### Request of Township Manager for Compensation for Unused Vacation Time.

A motion was made by Mr. Esbensshade, and seconded by Mr. Murphy, to approve the request of the Township Manager for compensation for 9.5 days of unused vacation time that would otherwise be lost at the end of the year.

Discussion: It was indicated that the compensation for unused vacation time will be added to the last pay period of the year. Vote: Mr. Murphy, yes; Mr. Esbensshade, yes; and Mr. Drager, yes.

#### Riverfront Park Playground Equipment

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the purchase of Game Time "Galaxy" 5-12yr play structure from Bitting Recreation, Inc. in an amount of \$21,969.25, in accordance with COSTARS price Quote #53788, dated, October 21, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Changes to East Donegal Township Group Health Plan.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve changes to the East Donegal Township Group Health Plan to move Medicare eligible plan participants to a Medicare Health Plan and approve Township reimbursements for participant contributions to a Medicare Health Plan.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Other Business/Deliberations

##### Fall Leave Pickup Schedule.

Mr. Butler indicated that the office has received telephone calls inquiring about additional leaf pick-up dates. The leaves are falling late in the season and have resulted in residents needing an additional pickup.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize Township staff to schedule an additional leaf pickup date provided that the cost of such additional pickup service does not exceed \$2,000.00.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

#### Correspondence/Announcements

##### November 2016 Zoning/Building Report

Copies of the November 2016 report were provided to the Board. For the month, 9 Zoning Permits and 8 UCC Permits were issued. The total value of construction authorized equaled \$603,500.00. Permit fees collected totaled \$2,255.00.

##### November 2016 Roadmaster Report

The Board received copies of the November 2016 Roadmaster Report prepared by Jake Bair, Public Works Director.

##### October 2016 Municipality Report – Milanof-Schock Library

The Board received copies of the October 2016 report prepared by Barbara Basile, Executive Director.

##### Fire Department Mount Joy October 2016 Incident Summary Report

For October 2016, Fire Department Mount Joy responded to 2 first due calls in East Donegal Township and 1 mutual aid call.

#### Maytown East Donegal Township Fire Department

For October 2016, the Maytown East Donegal Township Fire Department reported a total of 46 runs for the month.

#### Northwest Emergency Medical Services Report

For November 2016, Northwest EMS responded to 56 calls in East Donegal Township. Year-to-date, Northwest EMS has responded to 500 calls in East Donegal Township.

#### East Donegal Township Sewer Authority Meeting Minutes

The Board received copies of the October 18, 2016 meeting minutes of the East Donegal Township Sewer Authority.

#### Donegal High School Field Hockey Team – State Champions

It was announced that on Sunday, December 11, 2016, there would be a celebration of the State Championship won by the Donegal High School Field Hockey Team. The team will travel from Mount Joy Borough to Marietta Borough and continue to East Donegal Township. The Board of Supervisors will honor the team with the presentation of a Proclamation when the team reaches the East Donegal Township municipal Building.

#### Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - None.

Planning and Development - Supervisor Drager – None.

Public Safety - None.

Public Works - Supervisor Drager – None.

#### Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:15 PM.

Respectfully Submitted,  
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Tuesday, January 3, 2017 at 5:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.