

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on February 2, 2017

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, February 2, 2017, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Dennis J. Drager (via conference telephone), Chairman; Allen D. Esbenshade, Vice Chairman; and Jeffrey Butler, Township Manager. Supervisor John Murphy joined the meeting later as noted below.

Public attendance is attached.

Gayle Watson on behalf of a community group requesting the use of Fuhrman Park on March 26, 2017 to conduct a color 5K run. The proceeds are to be used to support the medical costs of a local resident suffering from cancer. The event would be an afternoon event and would utilize the trail as well as surrounding residential streets. The group will be meeting with the Susquehanna Regional Police regarding their planned route. Proof of insurance will also be provided.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the March 26, 2017 event to be held at Fuhrman Park. Discussion none. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Betsy Buckingham, representing Susquehanna Heritage, presented a request for their organization to hold their Flatwater Challenge Canoe and Kayak event at Riverfront Park on July 15, 2017. The event was held at Riverfront Park in 2016. Their registration will begin at 8:00 pm and continue until approximately 2:00 pm.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the July 15, 2017 event to be held at Riverfront Park. Discussion none. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

The Board approved the minutes for January 3, 2017, by a motion made by Mr. Esbenshade and seconded by Mr. Drager. Discussion: None. Vote: Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion

none. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds, dated January 25, 2017 which were provided to each Supervisor.

### Old Business.

Request for Reduction of Financial Securities – Stormwater Management Plan for Zac R. and Heidi E. Grove.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of the Financial Securities posted for the Stormwater Management Plan for Zac R. and Heidi E. Grove totaling \$5,000.00, as recommended in the letter from David Miller/Associates, Inc., dated November 17, 2016.

Discussion: None. Vote: Mr. Murphy, yes; Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Reduction of Financial Securities – Stormwater Management Plan for Brubaker Farms Flory Road.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the reduction of the Financial Securities posted for the Stormwater Management Plan for Brubaker Farms totaling \$62,566.85, as recommended in the letter from David Miller/Associates, Inc., dated January 24, 2017.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

### New Business.

Final Subdivision Plan for Ag Logistics, 675 Greider Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the Final Subdivision Plan for Ag Logistics, LLC, prepared by Strausser Surveying and Engineering, Inc., dated October 6, 2016, last revised December 13, 2016, and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302.1. –To waive required filing of a preliminary plan.

Modification to Chapter 22, Part 4, Section 402.2Q and Section 403.2.U. –To waive depiction of typical cross-sections for existing streets shown on the plan.

Modification to Chapter 22, Part 5, Section 503.1.I. –To defer completion of improvements to existing streets located at the perimeter of the property.

Modification to Chapter 22, Part 4, Section 402.2.N and Section 403.3.P. –To waive the required depiction of an on-lot sewage system replacement area on the plan.

The approval of the Final Subdivision Plan and the granting of ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated December 30, 2016.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Request for Waiver of Land Development Plan Process – Two Stewards Real Estate, Inc. d.b.a. Cameron Estates Inn – 1855 Mansion Lane

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the request of Two Stewards Real Estate, Inc. d.b.a. Cameron Estates Inn to waive land development plan processing procedures as required by Chapter 22 of the Code of Ordinances of East Donegal Township for proposed building additions at 1855 Mansion Lane, subject to the applicant meeting all other Township ordinance/code requirements.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Resolution 2017-4, Adopting Fee Schedule for 2017.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve Resolution 2017-4 establishing the Township Fee Schedule for 2017.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Resolution 2017-5, Approving and Authorizing the Filing of a Municipal Statement of Revival for the East Donegal Sewer Authority.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve Resolution 2017-5 approving and authorizing the filing of a Municipal Statement of Revival for the East Donegal Township Sewer Authority.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Code of Ordinance Amendment – No Parking, Route 743

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to authorize the Township Manager to advertise the proposed amendment to Chapter 10 of the Township Code of Ordinances for consideration of enactment at the March 2, 2017 meeting of the Board of Supervisors.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Appointment of Code Administrators, Inc. as Third-Party Uniform Construction Code Inspection Agency

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to appoint Code Administrators, Inc. as the Township's Third-Party Uniform Construction Code inspection agency.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Emergency Management Agency Assistant Coordinator

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to appoint Tom Brill as the Township's Assistant Emergency Management Coordinator.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

7th Annual Chiques Challenge, Saturday, August 13, 2016.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve the request of The Susquehanna Valley Chamber of Commerce for use of Riverfront Park and the East Donegal Township portion of the Northwest Lancaster County River Trail for the 7th Annual Chiques Challenge (a running and kayaking event) to take place on Saturday, August 12, 2017, with the time of the event is 7:00 AM to 11:00 AM, the actual time spent using the trail is approximately 8:30 AM to 9:45 AM.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

Rental Inspection Program Information

Craig Underwood, Township Zoning Officer/Building Code Official was present to continue the discussion regarding the development of a property inspection program. Mr. Underwood stated that in lieu of a regiment inspection program might be most appropriate due to the limited number of properties that continue to be problems. He's proposing a property maintenance code that only applies to properties containing three or more dwelling units and would be specific to health and safety issues. This type of program would not require registration of properties or the payment of registration fees. In addition, frequent inspections would not be

required. The program would provide for enforcement based upon complaints or direct observation by Township personnel.

Mr. Underwood indicated he is preparing a draft of such program and will be bringing that back to the Board to consider in the future.

Supervisor Murphy joined the meeting at 7:55 PM.

#### CommunityAid Care Card Distribution

Mr. Butler indicated that the Township has received its allocation of CommunityAid Gift Cards from hosting the collection box outside the Municipal Building. Mr. Butler suggested, based on the feedback received with the first distribution of the Gift Cards, that the cards be given to the Conoy East Donegal Township Foodbank for distribution.

A motion was made by Mr. Esbenshade, and seconded by Mr. Drager, to approve sending the CommunityAid Gift Cards to the Conoy Est Donegal Township Foodbank for distribution. Discussion none. Vote: Mr. Esbenshade, yes; and Mr. Drager, yes.

#### January 2017 Zoning/Building Report

Copies of the January 2017 report were provided to the Board. For the month, 9 Zoning Permits and 7 UCC Permits were issued. The total value of construction authorized equaled \$408,800.00. Permit fees collected totaled \$12,366.00.

#### January 2017 Roadmaster Report

The Board received copies of the January 2017 Roadmaster Report prepared by Jake Bair, Public Works Director.

#### Milanof-Schock Library Anne Frank Exhibit

The Board received an invitation to attend the Grand Opening of the Anne Frank Exhibit to be held on Monday, February 6, 2017.

#### Maytown East Donegal Township Fire Department Report

For December 2016, the Maytown East Donegal Township Fire Department reported a total of 50 runs for the month. The Department reported 689 total runs for the year 2016.

#### Northwest Emergency Medical Services Report

For January 2017, Northwest EMS responded to 52 calls in East Donegal Township.

#### 2017 Memorial Day Parade Committee Minutes

The Board received copies of the minutes of the January 18, 2017 meeting of the Memorial Day Parade Committee. The 2017 Parade is scheduled for Monday, May 29<sup>th</sup>.

The Board noted that the start time for the parade has been changed to 4:00 PM.

Fire Department Mount Joy Firemen's Relief Association Audit

The Board received copies of the Fire Department Mount Joy Firemen's Relief Association Audit prepared by the Pennsylvania Department of the Auditor General. The audit addresses January 1, 2013 through December 31, 2015.

Act 172 of 2016 – Incentives for Municipal Volunteers of Fire Companies and Non-Profit Emergency Medical Services Agencies

Mr. Butler provided the Board with copies of Act 172 of 2016. The Act allows for the development of an incentive program for volunteer firefighters and emergency medical personnel. The proposed incentives would be the reduction/or reimbursement of property taxes and/or earned income taxes. Mr. Butler indicated that there is a county-wide group looking at developing a standard program for implementation throughout the interested communities of the county and more information will be coming from that group.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - None.

Planning and Development - Supervisor Drager – None.

Public Safety - None.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:10 PM.

Respectfully Submitted,  
Jeffrey L. Butler, Township Secretary

**The next meeting of the Board of Supervisors will be held on Thursday, March 2, 2017 at 7:30 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.**