

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on October 5, 2017

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 5, 2017, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John E. Murphy, Jr., Supervisor and Jeffrey Butler, Township Manager.

Adam Kosheba, Chief, Maytown East Donegal Township Fire Department, was present to discuss the Department's plan to purchase a new Fire Engine to replace the Department's current 1998 Seagrave engine. Mr. Kosheba reminded the Board that the Department's Apparatus Committee presented its recommendation to the Department's Board of Directors that the Department pursue a new engine at the estimated cost of \$650,000.00.

In response to questions, Mr. Kosheba indicated that the new apparatus would be purchased using funds received through a planned capital drive program targeting businesses, the sale of the current apparatus, savings of the department, Township capital reserve funds and outside financing. He stated that he anticipated that approximately \$454,000.00 would need to be financed.

There was general discussion regarding the differences in requirements should the Township finance the purchase versus the Department securing the financing for the purchase. It was agreed that Mr. Kosheba was going to contact four financing entities to secure proposal for financing to be undertaken by the Department and report the findings to the Township.

Ms. Kim Brewer, 127 Apple Street, presented the Board with a letter outlining issues related to a neighboring property at 126 West High Street. Ms. Brewer indicated that she has been dealing with these issues regarding the condition of the neighboring property and the possible use of a camper as a dwelling, without proper sewage disposal, over the last year.

The Board indicated that an item on the evening's meeting agenda deals specifically with this property and action to be taken by the Township Solicitor.

Mr. Darwin Rogers, a Donegal Springs Road resident, asked the Board about a meeting with representatives from the Pennsylvania Department of Environmental Resources (PaDEP) to discuss the application of sludge on the neighboring property. He stated that a meeting occurred without the neighbors being present.

Mr. Drager stated that a meeting was held with a representative of PADEP responsible for compliance. All the issues brought-up by neighbors at a previous meeting were discussed and were indicated to have been resolved.

Mr. Rogers asked that the Board schedule a meeting to allow neighbors to attend. He stated that the Lancaster County Agricultural Preserve Board also has concerns regarding the sludge application and should be present.

The Board indicated that a meeting with representatives of PaDEP, the Lancaster County Conservation District, staff of the Lancaster County Agricultural Preserve Board and neighbors will be scheduled.

The Board approved the minutes for September 7, 2017, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Drager; yes. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #50035 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Drager, yes. Motion carried.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor and dated September 18, 2017.

Old Business.

Request for Release of Financial Securities – Stormwater Management Plan for Brubaker Farms Flory Road.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the reduction of the Financial Securities posted for the Stormwater Management Plan for Brubaker Farms by \$40,049.08, as recommended in the letter from David Miller/Associates, Inc., dated October 4, 2017.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Award Township Trash and Recycling Contract

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to award the contract for the collection of contracted waste and recycling to Eagle Disposal of PA, Inc. at a year-1 Unit Fee of \$96.60, year-2 Unit Fee of \$98.52 and a year-3 Unit Fee of \$99.84, based on bids received and opened on Tuesday, September 27, 2016 and as listed below:

<u>Company</u>	-	<u>BASE BID</u>
Lebanon Farms Disposal, Inc. P.O. Box 380 Schaefferstown PA 17088	Year 1	\$118.56
	Year 2	\$120.96
	Year 3	\$123.36
	Three Year Total	\$362.88

<u>Company</u>	-	<u>BASE BID</u>
Eagle Disposal of PA P.O. Box 288 1245 Eagles Way East Earl, PA 17519	Year 1	\$96.60
	Year 2	\$98.52
	Year 3	\$99.84
	Three Year Total	\$294.96

<u>Company</u>	-	<u>BASE BID</u>
Republic Services 1555 River Road Marietta PA 17547	Year 1	\$126.00
	Year 2	\$129.78
	Year 3	\$133.67
	Three Year Total	\$389.45

<u>Company</u>	-	<u>BASE BID</u>
Waste Management 4300 Industrial Park Rd Camp Hill, PA 17011	Year 1	\$154.00
	Year 2	\$158.00
	Year 3	\$162.00
	Three Year Total	\$474.00

Discussion: It was indicated that the current rate is \$93.66 per unit. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

2018 Budget Workshop – Special Meeting October 12, 2017.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for October 12, 2017 at 4:00 pm. The purpose of the special meeting is to discuss the preparation of the 2018 Township Budget and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Use of R&J Field for Baseball Tournament Sponsored by Nook Sports.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the use of R&J Field for a baseball tournament sponsored by Nook Sports, to be held October 28, 2017 and October 29, 2017, subject to a fee of \$500.00 plus \$300.00 per day of the event and that field maintenance and logistics for the games be provided by the Donegal Baseball Booster Club.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Contribution to the Milanof-Schock Library

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve a contribution of \$25,619.00 to the Milanof-Schock Library for the year 2017.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Contribution to the Northwest Emergency Medical Services

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve a contribution of \$10,000.00 to the Northwest Emergency Medical Services for the year 2017.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Public Hearing – Zoning Ordinance Amendments.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for October 24, 2017 at 7:30 pm. The purpose of the special meeting is to hold a Public Hearing on the proposed amendments to the East Donegal Township Zoning Ordinance and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Unresolved Ordinance Violations – Referral to Township Solicitor

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Zoning Officer to request the Township Solicitor to institute any appropriate action needed to correct or abate outstanding violations at 126 West High Street as provided for in Chapter 27, Part 11, Section 1102.F. of the Township Code of Ordinances.

Discussion: It was indicated that the property at 126 West High Street is the property referenced in the information provided to the Board by Ms. Brewer. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Township Park Commission Parks and Recreation Survey

The Board discussed the Township Parks and Recreation Survey proposed by the Township Park Commission and various ways to circulate the survey to residents. It was suggested that the survey be accessibly on-line with hardcopies of the survey available in the Municipal Building. An invitation to complete the survey, along with instructions, should be provided in the Spring 2018 edition of the Township Newsletter.

September 2017 Zoning/Building Report

Copies of the September 2017 report were provided to the Board. For the month, 14 Zoning Permits and 7 UCC Permits were issued. The total value of construction authorized equaled \$2,136,672.00. Permit fees collected totaled \$11,803.00.

September 2017 Roadmaster Report

The Board received copies of the September 2017 Roadmaster Report prepared by Jake Bair, Public Works Director.

Municipality Report - Milanof-Schock Library

The Board received copies of the August 2017 Library Report compiled by Barbara Basile, Executive Director.

Northwest Emergency Medical Services Report

For September 2017, Northwest EMS responded to 48 calls in East Donegal Township. Year-to-date they have responded to 428 calls in East Donegal Township. The Board also received copies of the 2016 Annual Report and the Financial Statements for the years ended December 31, 2016 and 2015. In addition, Northwest EMS provided a letter outlining costs associated with its operation and funding shortfalls incurred by them and other emergency medical services providers.

East Donegal Township Sewer Authority

The Board received copies of the minutes of the July 18, 2017 meeting of the East Donegal Township Sewer Authority. The Board also received copies of the Authority's Financial Statement for the year ended December 31, 2016 and the PA Department of Community and Economic Development Financial Report filing.

East Donegal Township Park Commission Meeting Minutes

The Board received copies of the minutes of the September 28, 2017 meeting of the East Donegal Township Park Commission.

Susquehanna Regional Police Commission Meeting Minutes

The Board received copies of the minutes of the September 5, 2017 meeting of the Susquehanna Regional Police Commission.

Fire Department Mount Joy Open House and Truck Dedication

The Board received an invitation to attend an Open House hosted by the Fire Department Mount Joy on Sunday, October 15, 2017. The open house will provide an opportunity to view the remodeled fire station. In addition, the new ladder truck will be housed during a special ceremony at the event.

Liaison Assignment Reports –

Administration/Personnel - None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Esbenshade indicated that Township crews have been working to backfill along the paved trail in Fuhrman Park.

Planning and Development - Supervisor Drager – None.

Public Safety - None.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:42 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, November 2, 2017 at 7:30 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.