

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on March 2, 2017

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, March 2, 2017, at 7:30 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Dennis J. Drager.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman; Allen D. Esbenshade, Vice Chairman; John E. Murphy, Jr., Supervisor and Jeffrey Butler, Township Manager.

Public attendance is attached.

The Board approved the minutes for February 2, 2017, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; Mr. Drager, yes. Motion carried.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #49750 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Drager, yes.

Mr. Drager acknowledged the receipt of the Balance Sheets for all Township Funds, dated February 21, 2017 which were provided to each Supervisor.

Old Business.

None

New Business.

Stormwater Management Plan for Hess Agri Marketing, LLC

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the Stormwater Management Plan for Hess Agri Marketing LLC., dated January 18, 2017, last revised February 14, 2017, and grant the following modification to Township requirements:

Modification to Chapter 28, Part 4, Section 405.A. –To waive required filing of detailed geologic evaluation.

The approval of the Stormwater Management Plan and the granting of the ordinance modification are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated February 20, 2017.

Applicant posting financial securities in the amount of \$66,383.99 to guarantee the completion of the proposed stormwater management improvements.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Esbensshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Stormwater Management Plan for Noah W. Kreider and Sons, LLP

A motion was made by Mr. Murphy, and seconded by Mr. Esbensshade, to approve the Stormwater Management Plan for Noah W. Kreider and Sons, LLP, prepared by Team Ag, Inc., dated July 31, 2014 and last revised February 22, 2017.

The approval of the Stormwater Management Plan is subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated March 1, 2017.

Applicant posting additional financial securities in the amount of \$77,973.50 to guarantee the completion of the proposed stormwater management improvements.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Esbensshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Lancaster County Board of Elections Polling Place Letter of Agreement.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve entering into an agreement with the Lancaster County Board of Elections for the use of the Township Municipal Building as Polling Place for the May 16, 2017 municipal primary and the November 7, 2017 municipal election.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Advertise for the Receipt of Bids for Roadway Materials (Asphalt and Aggregate) for 2017.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise for the receipt of bids for the roadway materials as required for the completion of projects undertaken by Township Public Works.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Advertise for the Receipt of Bids for Oil & Chip Roadway Projects.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise for the receipt of bids for oil and chip roadway treatment to Kraybill Church Road, Gobble Road, Fuhrman Road and Trout Run Road.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Advertise for the Receipt of Bids for Roadway Improvements to Ore Mine Road and Long Lane.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise for the receipt of bids for the completion of roadway improvements, to Ore Mine Road and Long Lane.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Trail Etiquette Signs for Northwest Lancaster County River Trail.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the placement of two sets of trail etiquette signs within Riverfront Park as proposed by the Northwest Lancaster County River Trail Advisory Committee.

Discussion: Supervisor Esbenshade explained that this project was initiated as an Eagle Scout project. There will be four signs to a set. The four signs will read:

- Stay Right, Pass Left
- Announce When Passing
- Mind Your Speed
- Pets Must Be Leashed

Township Public Works staff will assist with the installation of the signs located within the Township.

Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Bicycle Repair Station – Riverfront Park.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the placement of a self-contained bicycle repair station at in Riverfront Park, as recommended by the Township Park Commission.

Discussion: Supervisor Esbenshade explained the origin of the project and the type of equipment proposed to be placed in Riverfront Park to serve users of the Northwest Lancaster County River Trail. There was general discussion regarding cost and potential sponsorship opportunities. Mr. William Swiernik, of David Miller/Associates, Inc., requested information regarding the piece of equipment proposed and indicated that his firm might be interested in sponsoring the purchase of the repair station. He stated he would follow-up with Township staff.

Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Seasonal Part-time Park Employment.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise for the hiring of a seasonal part-time park employee.

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Fire Department Mount Joy Call Box Changes

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the call box changes submitted by Philip Colvin, Chief, Fire Department Mount Joy.

Discussion: Mr. Murphy inquired if the proposed changes reflect any comments provided by the Maytown East Donegal Township Fire Department. It was indicated that the comments received reflected other areas of the Township and not the changes proposed by Fire Department Mount Joy. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Maytown East Donegal Township Fire Department Authorization to Participate in Ancillary Activity – Roherstown Fire Company

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Maytown East Donegal Township Fire Department to participate in the following ancillary activity in addition to those activities recognized and designated under 73 P.S.,601(a)(1) of the Pennsylvania Workers' Compensation Act:

- Provide fire protection and staffing for the Roherstown Fire Department due to their annual banquet, Saturday, March 4, 2017 and Sunday, March 5, 2017

Discussion: None. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Rezoning Request – Donsco Tract

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to acknowledge receipt of the request for rezoning for the Donsco Tract and authorize forwarding the request to the Township Planning Commission and Lancaster County Planning Commission for review and recommendation and schedule the required public hearing on this proposed amendment for the regular meeting of the Board of Supervisors on Thursday, June 1, 2017.

Conditional Use Application, Alteration to Mobile Home Park – Robert E. and Corinne C. Kline, 3287 Maytown Road

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to acknowledge receipt of the conditional use application filed by Robert E. and Corinne C. Kline for their property located at 3287 Maytown Road and authorize the forwarding of the application and supporting information to the Township Planning Commission for review and recommendation and to schedule the required public hearing on this application for the regular meeting of the Board of Supervisors on Thursday, May 4, 2017.

Uniform Construction Code Inter-municipal Agreement

Mr. Butler provided a brief background regarding a 2002 Intergovernmental Agreement prepared in anticipation of the implementation of a state-wide Uniform Construction Code (UCC). In addition to allowing for the creation of a regional Code Appeals Board, the Agreement also required the six participating municipalities to select and contract with the same third party inspection agency for the enforcement of the UCC.

As was done with other professional services contracted by the Township, there was a recent Request For Proposals for review of third party review agencies. At that time, it was determined that if the Township wanted to consider other agencies, it would not be able to under the current terms of the Intergovernmental Agreement.

Only an amendment to the Agreement would provide allow for a single participating municipality to consider a change in third-party review agency without the need for all participating municipalities to change agencies. Mr. Butler was seeking Board approval to present such an amendment to the participating municipalities.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township manager to meet with the representative of the participating municipalities of the UCC Intergovernmental Agreement to propose an amendment to the Agreement that would permit participating municipalities to contract with any qualified third-party inspection agencies without the need for all participating municipalities to do the same.

Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Unresolved Ordinance Violations – Referral to Township Solicitor

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize Township staff to forward information regarding unresolved ordinance violations at 120 South Arnold Street to the Township Solicitor and allow the Township Solicitor to take whatever action is needed to bring these properties into compliance.

Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; and Mr. Drager, yes.

Lancaster County Association of Township Supervisors Spring Meeting – Wednesday, March 29, 2017

The Board received notice of the upcoming spring meeting of the Lancaster County Association of Township Supervisors. The meeting will include a presentation highlighting the recent legislation allowing the communities to adopt tax incentives for volunteer emergency service providers. All three Supervisors expressed a desire to attend.

February 2017 Zoning/Building Report

Copies of the February 2017 report were provided to the Board. For the month, 8 Zoning Permits and 5 UCC Permits were issued. The total value of construction authorized equaled \$348,628.00. Permit fees collected totaled \$2,786.25.

February 2017 Roadmaster Report

The Board received copies of the February 2017 Roadmaster Report prepared by Jake Bair, Public Works Director.

Northwest Emergency Medical Services Report

For February 2017, Northwest EMS responded to 43 calls in East Donegal Township. Year-to-date they have responded to 95 calls in East Donegal Township.

Fire Department Mount Joy - Incident Summary Report

For January 2017, Fire Department Mount Joy responded to no first due calls in East Donegal Township and 2 mutual aid calls.

Maytown East Donegal Township Fire Department Report

No report received.

Three Mile Island Emergency Drill – April 11, 2017

The Board was informed that the Three Mile Island emergency drill is scheduled for Tuesday, April 11, 2017. The Board members should plan on participating.

DEEP Service Project – April 24, 2017

The Board received an offer from the director of the Donegal Experiential Education Program (DEEP) for the students involved in the program to perform a community service project on Monday, April 24, 2017. Students in the program will be performing clean-up activities within the Township parks.

Liaison Assignment Reports –

Administration/Personnel - Supervisor Esbenshade – None.

Finance - Supervisor Murphy – None.

Parks and Recreation - None.

Planning and Development - Supervisor Drager – None.

Public Safety - Supervisor Murphy indicated that the Susquehanna Regional Police Department held its annual awards ceremony on March 1, 2017. The ceremony gave the Police Commission an opportunity to thank officers for “a job well done”.

Public Works - Supervisor Drager – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 8:12 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, April 6, 2017 at 7:30 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.