

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on February 1, 2018

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, February 1, 2018, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John E. Murphy.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Dennis J. Drager, Chairman and Allen D. Esbenshade, Vice Chairman, Supervisor John E. Murphy and Jeffrey Butler, Township Manager.

The Board approved the minutes for the January 2, 2018 meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Jones; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #50111 payable to Union Community Bank; Mr. Esbenshade, yes, abstaining from the vote on check #50072 payable to him; and Mr. Jones, yes. Motion carried.

Mr. Murphy acknowledged the receipt of the Balance Sheets for all Township Funds which were mailed to each Supervisor and dated January 24, 2018.

Old Business.

Request for Reduction of Financial Securities – Stormwater Management Plan for 1781 River Road.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve a reduction of the Financial Securities posted for the Stormwater Management Plan for 1781 River Road totaling \$20,110.50, as recommended in the letter from David Miller/Associates, Inc., dated January 2, 2018, leaving a balance of \$10,866.50 to secure the completion of outstanding items.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Request for Reduction of Financial Securities – Stormwater Management Plan for Hess Agri Marketing – 218 Rock Point Road.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve a reduction of the Financial Securities posted for the Stormwater Management Plan for Hess Agri-Marketing totaling \$58,076.35, as recommended in the letter from David Miller/Associates, Inc., dated January 26, 2018, leaving a balance of \$8,307.64 to secure

the completion of outstanding items.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

New Business.

Preliminary/Final Subdivision Plan for Stoner Subdivision

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the Preliminary/Final Subdivision Plan for Stoner Subdivision, prepared by Light-Heigel & Associates, Inc., dated September 20, 2017, last revised January 10, 2018, and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302. –To waive required preliminary plan submission.

Modification to Chapter 22, Part 4, Section 403.1. –To permit the plan to be prepared at a scale of 1"=20' and 1"=40'.

Modification to Chapter 22, Part 5, Section 503.1. –To waive required improvements of existing streets.

Modification to Chapter 26, Part 3, Section 306.A. –To waive required riparian corridor easement along the existing water course.

The approval of the Final Subdivision Plan and the granting of the ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated January 17, 2018.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Request For Waiver Of Land Development Plan Processing – 1610 Landis Road

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of Candace Abel to waive the land development plan processing procedures as required by Chapter 22 of the Code of Ordinances of East Donegal Township for the construction of a residential dwelling at 1610 Landis Road, in accordance with the request dated November 27, 2017.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Stormwater Management Plan For Eli Fisher – 1190 Trout Run Road

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the Stormwater Management Plan for Eli Fisher, 1190 Trout Run Road, prepared by D.C. Gohn Associates, Inc., dated December 13, 2017, last revised January 12, 2018 is subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated January 17, 2018.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

8th Annual Chiques Challenge, Saturday, August 11, 2018.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of The Susquehanna Valley Chamber of Commerce for use of Riverfront Park and the East Donegal Township portion of the Northwest Lancaster County River Trail for the 8th Annual Chiques Challenge (a running and kayaking event) to take place on Saturday, August 11, 2018, with the time of the event is 7:00 AM to 11:00 AM, the actual time spent using the trail is approximately 8:30 AM to 9:45 AM.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Roadway Improvements to Village Square Drive and Morning Circle

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to have the appropriate bid documents prepared and to advertise for the receipt of bids for the completion of roadway improvements to Village Square Drive and Morning Circle.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Authorization to Hire Finance Officer

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the hiring of Jodi Diaz for the full-time position of Finance Officer at an annual salary of \$58,500.00.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Temporary Exemption From Trash/Recycling Service – 1156 Long Lane.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve temporarily removing the property located at 1156 Long Lane from Township trash and recycling service while the dwelling on the property is being rebuilt from fire damage.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Roadway Improvements to Beatty’s Tollgate Road

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the Township Manager to have the appropriate bid documents prepared and to advertise for the receipt of bids for the completion of roadway improvements to Beatty’s Tollgate Road.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Award Lease of Farmland Within Riverfront Park

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to award the farm lease for Riverfront Park to Aaron Hess, based on bids received and opened on Monday, January 29, 2018, and listed below:

BIDDER	BID SUBMITTED
<i>Brubaker Farms, LLC</i>	<i>\$302.00 per acre</i>
<i>Benjamin B. Erb</i>	<i>\$300.00 per acre</i>
Aaron Hess	\$329.00 per acre
<i>Stephen Musser</i>	<i>\$280.00 per acre</i>

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Request For Road Closure –Memorial Day Antique, Art Craft and Collectible Show

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of the American Legion Auxiliary Unit #809 for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Monday, May 27, 2018 from 6:00 AM to 5:00 PM.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

January 2018 Zoning/Building Report

Copies of the January 2018 report were provided to the Board. For the month, 2 Zoning Permit and 2 UCC Permits were issued. The total value of construction authorized equaled \$1,400.00. Permit fees collected totaled \$325.00.

January 2018 Roadmaster Report

The Board received copies of the January 2018 Roadmaster Report prepared by Jake Bair, Public Works Director.

Northwest Emergency Medical Services Report

For December 2017, Northwest EMS responded to 41 calls in East Donegal Township. For the year 2017, they have responded to 560 calls in East Donegal Township.

Fire Department Mount Joy - Incident Summary Report

For November 2017, Fire Department Mount Joy responded to 2 first due calls in East Donegal Township and 2 mutual aid calls.

For December 2017, Fire Department Mount Joy responded to 1 first due calls in East Donegal Township and 4 mutual aid calls.

For the year 2017, FDMJ responded to a total of 29 first due calls in East Donegal Township and a total of 22 mutual aid calls.

The Department also provided the Township with its 2018 roster of Department Officers

Maytown East Donegal Township Fire Department Report

For November 2017, the Maytown East Donegal Township Fire Department reported response to 18 EMS incidents and 20 fire incidents.

Marietta Special Fire Police

The Board received a letter of thanks from the Marietta Special Fire Police for the Township 2017 donation.

East Donegal Township Municipal Water Authority Meeting Minutes

The Board received copies of the minutes of the December 19, 2017 meeting of the East Donegal Township Municipal Water Authority. The Board also received copies of the Authority's Department of Community and Economic Development Financial Report of the year ending September 30, 2017.

East Donegal Township Board of Auditors Meeting Minutes

The Board received copies of the minutes of the January 3, 2018 meeting of the East Donegal Township Board of Auditors. The minutes indicate that the Board of Auditors approved an Hourly Wage Rate for any Supervisor performing work for East Donegal Township of \$18.60 per hour for 2018.

Susquehanna Regional Police Commission Meeting Minutes

The Board received copies of the minutes of the December 5, 2017 meeting of the Susquehanna Regional Police Commission.

Meeting of Township Zoning Hearing Board

The Board received copies of the application filed with the Township Zoning Hearing Board. A hearing on the application is scheduled for Monday, February 12, 2018..

State Senator Ryan Aument - Public Officials Breakfast, Thursday, March 15, 2018

The Board received an invitation to attend the Public Officials breakfast hosted by PA Senator Ryan Aument. The breakfast is to be held on Thursday, March 15, 2018 at the Mount Joy Career and technology Center.

January 2, 2018 Letter From Senators Aument and Martin – Mini-Casino Resolution

The Board received a thank you letter from PA Senators Ryan Aument and Scott Martin for the Board's action to pass a Resolution prohibiting mini-casinos to be located within the Township.

East Donegal Township Park Commission Meeting Minutes

The Board received copies of the minutes of the January 24, 2018 meeting of the East Donegal Township Park Commission.

Liaison Assignment Reports

Administration/Personnel - Supervisor Jones expressed a welcome to Jodi Diaz as the Township's new Finance Officer.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Jones - None. Mr. Michael Guinivan, park Commission member, stated that the schedule of groups for the Township's Music in the Park program is coming together. They are currently looking to add a country music group to the lineup.

Planning and Development - Supervisor Esbenshade – None.

Public Safety - Supervisor Murphy - None. Mr. Jones indicated he attended the monthly Maytown East Donegal Township Fire Department meeting. The Department express their pleasure with the current donation arrangement with the Township.

Public Works - Supervisor Esbenshade – None.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 7:25 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, March 1, 2018 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.