

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on March 1, 2018

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, March 1, 2018, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John E. Murphy.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were John E. Murphy, Chairman and Allen D. Esbenshade, Vice Chairman, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Mr. David Eichler, representing the Donegal School District's Donegal Experiential Education Program (DEEP), was present to discuss his request for planting of trees made available through the Keystone Tree Initiative program of the Chesapeake Bay Foundation. Mr. Eichler also provided the Board with an update on the bird boxes placed within the wetland areas of Riverfront Park. The Board expressed support for the planting of trees within Riverfront Park and Chickies Creek Day Use Area. Mr. Eichler will join Supervisor Jones and the Township's Public Works Director in touring the parks to determine appropriate areas to be planted.

The Board approved the minutes for the February 1, 2018 meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Jones; yes. Motion carried.

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Murphy, yes, abstaining from the vote on check #50225 payable to Union Community Bank; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion carried.

Mr. Murphy acknowledged the receipt of the Balance Sheets for the period ending January 31, 2018 for all Township Funds which were mailed to each Supervisor.

Old Business.

NONE

New Business.

Glaxo Smith Kline Stormwater Management Plan – Building 21 Warehouse Renovation

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the Stormwater Management Plan for Glaxo Smith Kline Building 21 Warehouse Renovation, prepared by Mainstay Engineering Group, Inc., dated November 18, 2017, last revised February 22, 2018.

The approval of the Stormwater Management Plan is subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated February 25, 2018.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Proposed Zoning Ordinance Amendment

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the Township Manager to prepare a proposed amendment the Township Zoning regulations regarding front yard setbacks within the R-1 Zoning District and forward the proposed amendment to the Township Planning Commission and Lancaster County Planning Commission for review and comment.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Lancaster County Board of Elections Polling Place Letter of Agreement.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve entering into an agreement with the Lancaster County Board of Elections for the use of the Township Municipal Building as Polling Place for the May 15, 2018 General Primary and the November 6, 2018 General Election.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Roadway Materials (Asphalt and Aggregate) for 2018.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to advertise for the receipt of bids for the roadway materials as required for the completion of projects undertaken by Township Public Works.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Oil & Chip Roadway Projects.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise for the receipt of bids for oil and chip roadway treatment to Donegal Springs Road, Iron Bridge Road, Long Lane and Beattys Tollgate Road.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Lancaster County Drug Enforcement Task Force

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize a contribution of \$7,755 to the Lancaster County Drug Enforcement Task Force for 2018.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Award Contract for East High Street-Phase I Curb and Drainage Improvements (Route 743 and East High Street).

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to reject the sole bid received for curbing and drainage improvements to the southeast corner of the intersection of PA Route 743 and East High Street due to bid significantly exceeding cost estimates prepared for such work, and authorize the Township Manager to re-advertise as required.

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Construction Masters Services</i>	<i>\$73,950.00</i>

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

February 2018 Zoning/Building Report

Copies of the February 2018 report were provided to the Board. For the month, 3 Zoning Permits and 4 UCC Permits were issued. The total value of construction authorized equaled \$1,400.00. Permit fees collected totaled \$325.00.

For the year 2018, 138 Zoning Permits and 40 UCC Permits were issued. A total of 631 inspections were conducted.

February 2018 Roadmaster Report

The Board received copies of the February 2018 Roadmaster Report prepared by Jake Bair, Public Works Director.

Municipality Report - Milanof-Schock Library

The Board received copies of the February 2018 Library Report compiled by Barbara Basile, Executive Director.

Northwest Emergency Medical Services Report

For January 2018, Northwest EMS responded to 51 calls in East Donegal Township.

Fire Department Mount Joy - Incident Summary Report

For January 2018, Fire Department Mount Joy responded to 3 first due calls in East Donegal Township.

East Donegal Township Sewer Authority Meeting Minutes

The Board received copies of the minutes of the December 19, 2017 meeting of the East

Donegal Township Sewer Authority.

East Donegal Township Park Commission Meeting Minutes

The Board received copies of the minutes of the February 22, 2018 meeting of the East Donegal Township Park Commission.

Lancaster County Drug Task Force – End of Year Report

The Board received copies of the Lancaster County Drug task Force 4th Quarter and Year End Report for the Year 2017, prepared by the office of the District Attorney of Lancaster County.

Liaison Assignment Reports

Administration/Personnel - None.

Finance - Supervisor Murphy – None.

Parks and Recreation - Supervisor Jones - None. Mr. Michael Guinivan, Park Commission member, suggested that the Board take formal action on the request of Mr. Eichler regarding the Keystone Tree Initiative. A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request to permit the planting of trees by the DEEP students at sites within Township parks, to be determined. The motion passed unanimously.

Planning and Development - Supervisor Esbenshade – None.

Public Safety - Supervisor Murphy indicated the contract negotiations have begun between the Police Commission and the officers union.

Public Works - Supervisor Esbenshade – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to adjourn at 7:55 PM.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, April 5, 2018 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.