

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on June 7, 2018

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, June 7, 2018, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John E. Murphy.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John E. Murphy, Vice-Chairman Allen D. Esbenshade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Ms. Rebecca Sollenberger, representing state Senator Ryan Aument's office, was present to introduce herself and announce upcoming events sponsored by the Senator.

Supervisor Murphy introduced Leah Brubaker as the 2018 Township Board of Supervisors Scholarship winner. Ms. Brubaker will be attending Gordon College majoring in language or linguistics.

The Board approved the minutes for the May 3, 2018 meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Jones; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Esbenshade, yes, abstaining from the vote on check #50295 payable to himself; Mr. Jones, yes; and Mr. Murphy, yes, abstaining from the vote on check #50332 payable to Union Community Bank; and. Motion carried.

Mr. Murphy acknowledged the receipt of the Balance Sheets for the period ending April 30, 2018 for all Township Funds which were provided to each Supervisor.

Old Business.

Request for Reduction – Coffee Goss Road Lot Stormwater Management Plan

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the release of financial securities posted for the Coffee Goss Lot Stormwater Management Plan totaling \$23,897.00, as recommended in the letter from Becker Engineering, dated May 17, 2018.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Glaxo Smith Kline Stormwater Management Plan, Building 21 Warehouse Renovation –  
Waiver Requests

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the following waivers requested for the Stormwater Management Plan for Glaxo Smith Kline Building 21 Warehouse Renovation, prepared by Mainstay Engineering Group, Inc., dated November 18, 2017, last revised February 22, 2018:

Modification to Chapter 26, Part 4, Section 403.I.5. –To waive required depiction of all existing man-made features within two hundred (200') feet of the development site boundary.

Modification to Chapter 26, Part 4, Section 403.J.7. –To waive depiction of all existing and proposed easements, including drainage easements, access easements and riparian easements.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Preliminary/Final Land Development Plan for Blue Note Motor Inn– Extension of Time

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to accept the extension of time for consideration of the Preliminary/Final Land Development Plan for Blue Note Motor Inn until December 7, 2018 as granted by the applicant.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

New Business.

Final Subdivision Plan for Dale & Joyce Graybill

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the Final Subdivision Plan for Dale B. and Joyce E. Graybill, prepared by Harbor Engineering, Inc., dated March 2, 2018, last revised May 16, 2018, and grant the following modifications to Township requirements:

Modification to Chapter 22, Part 3, Section 302. –To waive required preliminary plan submission.

Modification to Chapter 22, Part 4, Section 403.1. –To permit the plan to be prepared at a scale of 1"=30' and 1"=40'.

Modification to Chapter 22, Part 5, Section 503.1. –To waive required improvements of existing streets.

Modification to Chapter 22, Part 4, Section 403.2.H. – To permit applicant to provide deed plot of parent tract in lieu of survey.

Modification to Chapter 22, Part 4, Section 403.2.0. – To waive street centerline and right-of-way survey.

Modification to Chapter 22, Part 5, Section 503.1.J. – To waive requirement of preparation of Traffic Impact Study.

Modification to Chapter 22, Part 6, Section 604.5.C. – To waive dedication of additional street right-of-way along remaining lands.

Modification to Chapter 28, Part 3, Section 302.A.2.c. – To waive required limit on impervious drainage area to infiltration area loading ratio.

Modification to Chapter 28, Part 3, Section 303.C. – To waive required dewatering time limitation for infiltration basins 1 and 2..

Modification to Chapter 28, Part 3, Section 307.C.1.(a)[4] – To permit 8” diameter pipe under paved area outside of street rights-of-way.

The approval of the Final Subdivision Plan and the granting of the ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated May 22, 2018.

The Applicant’s written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Stormwater Management Plan for Iron Bridge School

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the Stormwater Management Plan for Iron Bridge School, prepared by D.C. Gohn Associates, Inc., dated March 30, 2018, last revised April 26, 2018.

The approval of the Stormwater Management Plan is subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated May 21, 2018.

The Applicant’s written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Preliminary Subdivision Plan – Bridle Path at Village Square, Section 3

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the Preliminary Subdivision Plan for Bridle Path at Village Square, Section 3, prepared by Third Mountain Surveying, dated January 23, 2018, last revised May 24, 2018, and grant the following modification to Township requirements:

Modification to Chapter 22, Part 4, Section 403.1. –To permit the plan to be prepared at a scale of 1"=40'.

The approval of the Preliminary Subdivision Plan and the granting of the ordinance modification are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated June 6, 2018.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: Mr. Tony Trost, Third Mountain Surveying, and Mr. Gary Grossman, project developer, were present to discuss this preliminary plan for the development of 71 residential single family dwelling unit lots. They provided an overview of the proposed relocation of a portion of Coffee Goss Road to eliminate the existing 90-degree turn. They also highlighted the stormwater management design that provides for stormwater management facilities on each lot. By providing such a design, the development is able to utilize the new design criteria of the Township zoning ordinance which allows for reduced lot sizes and street design alternatives.

Mrs. Barbara Stoner, a neighbor adjacent to the proposed development, inquired about the vacation of a portion of the existing Coffee Goss Road right-of-way. She expressed a concern regarding right-of-way dedicated with the recording of her subdivision plan that will, should this development plan be approved, revert back to her ownership. She stated that she would like the costs associated with her right-of-way dedication that was part of her subdivision submission be reimbursed to her. Mr. Murphy directed Mrs. Stoner to submit a list of costs she believed were part of the right-of-way dedication.

There was general discussion regarding a portion of Coffee Goss Road that results in a dead-end street when the roadway is relocated. There has been discussion with neighboring property owners regarding their desire to have the roadway remain a public street or if they prefer the roadway to become private. The plan as presented depicts the dead-end street remaining in public ownership.

Mrs. Stoner inquired if the roadbed for the portion of Coffee Goss Road to be vacated could remain. She would be interested in using the existing roadbed as a driveway to the newly created lot subdivided from her property. Mr. Grossman indicated the willingness to discuss this with her and the Township.

Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Resolution 2018-5 Application for Traffic Signal Approval

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to adopt Resolution 2018- 5 authorizing the Township Manager to sign and submit the Application for Traffic Signal Approval with the Pennsylvania Department of Transportation for improvements at the intersection of PA Route 441 and PA Route 772.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Intergovernmental Insurance Cooperative Surplus Funds.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve utilizing funds received from the Intergovernmental Insurance Cooperative totaling \$22,820.90 for payment of health insurance premiums.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Annual Craig Heisey Memorial 5k Race - Saturday, November 3, 2018

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the request of the Rainbow's End Youth Services to hold the annual Craig Heisey Memorial 5k race on Saturday, November 3, 2018, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Request For Street Closure – North King Street

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of Skip Nell to permit closure of North King Street, between West High Street and Church Street, on Saturday, June 9, 2018 from noon to 10:00 PM.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Appointment of Municipal Emergency Management Coordinator

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to recommend the appointment of Tom Brill as East Donegal Township's Emergency Management Coordinator.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Authorization to Hire Public Works Crew Member

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the hiring of Joel Shank for the full-time position of Public Works Crew Member at an hourly rate of \$21.00.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Sale of Township Property Values Less Than \$2,000.00

Mr. Butler discussed the need to develop a resolution for the Board to consider that addresses the Township's policy for the disposition of property valued less than \$2,000.00. The Second Class Township Code requires that property valued over \$2,000.00 requires a public bidding process.

Mr. Butler indicated that there will be a draft Resolution prepared for the Board's consideration at the next meeting.

Copies of the May 2018 report were provided to the Board. For the month, 10 Zoning Permits and 7 UCC Permits were issued. The total value of construction authorized equaled \$601,454.00. Permit fees collected totaled \$6,965.00.

The Board received copies of the May 2018 Roadmaster Report prepared by Jake Bair, Public Works Director.

The Board received copies of the April 2018 Library Report compiled by Barbara Basile, Executive Director.

For May 2018, Northwest EMS responded to 30 calls in East Donegal Township. For the year 2018, Northwest EMS has responded to a total of 241 calls in East Donegal Township.

For April 2018, Fire Department Mount Joy responded to 5 first due calls in East Donegal Township.

The Board received copies of the May 1, 2018 meeting minutes of the Susquehanna Regional Police Commission.

The Board received copies of the May 10, 2018 meeting minutes of the East Donegal Township Planning Commission.

The Board received copies of the May 2018 edition of the PSATS NewsBulletin.

The Board received an invitation to attend an open house event at the Columbia Water Company water treatment facility in Columbia. The event is scheduled for Tuesday, June 26, 2018.

The Board received a list of resolutions adopted by the Pennsylvania State Association of Township Supervisors At the annual convention and trade show held in April 2018.

The Board received a thank-you letter from the Maytown Historical Society for the Township's assistance with the 2018 Mayfest Celebration.

The Board received an invitation to attend the Lancaster County Association of Township Supervisors golf outing and dinner. The event is scheduled for July 31, 2018.

#### Liaison Assignment Reports

Administration/Personnel – Supervisor Jones - None.

Finance – Supervisor Murphy – None.

Parks and Recreation – Supervisor Jones - None.

Planning and Development – Supervisor Esbenshade – None.

Public Safety – Supervisor Murphy - None.

Public Works – Supervisor Esbenshade – None.

#### Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to adjourn at 8:10 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

**The next regular meeting of the Board of Supervisors will be held on Thursday, July 5, 2018 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.**