

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on October 4, 2018

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 4, 2018, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John E. Murphy.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John E. Murphy, Vice-Chairman Allen D. Esbenshade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Bridey Hannold, 9 North River Street, expressed her ongoing concern regarding the condition of the roadside swale of Route 743 adjacent to her property. She stated that PennDOT has indicated to her that the swale is the responsibility of the Township. Supervisor Jones summarized his meeting with Ms. Hannold and others at Ms. Hannold's property. Based on the right-of-way depicted on the PennDOT paving plan, measurements taken by Mr. Jones indicate that the swale is within the PennDOT right-of-way. He stated that the Township is willing to string-trim vegetation in the swale and treat the area with an herbicide to retard growth. Ms. Hannold expressed her belief that this level of maintenance was not acceptable.

The Board approved the minutes for the September 6, 2018 meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, Mr. Jones; yes. Motion carried.

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion none. Vote: Mr. Esbenshade, yes; Mr. Jones, yes; and Mr. Murphy, yes, abstaining from the vote on check #050510 payable to Union Community Bank. Motion carried.

Mr. Murphy acknowledged the Board's receipt of the Balance Sheets for the period ending August 31, 2018 for all Township Funds.

Old Business.

NONE

New Business.

Resolution 2018-7 Authorizing Activity of Maytown East Donegal Township Fire Department

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to adopt Resolution 2018-7 authorizing the Maytown East Donegal Township Fire Department to participate in the following ancillary activity in addition to those activities recognized

and designated under 73 P.S.,601(a)(1) of the Pennsylvania Workers' Compensation Act:

- Fire Prevention Day, October 13, 2018 at the Maytown East Donegal Township Fire Department Station

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### 2019 Budget Workshop – Special Meeting October 18, 2018.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for Thursday, October 18, 2018 at 4:00 pm. The purpose of the special meeting is to discuss the preparation of the 2019 Township Budget and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Contribution to the Milanof-Schock Library

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve a contribution of \$35,700.00 to the Milanof-Schock Library for the year 2018.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Request For Road Closure –Memorial Day Antique, Art Craft and Collectible Show

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of the American Legion Auxiliary Unit #809 for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Monday, May 27, 2019 from 6:00 AM to 5:00 PM.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Request For Road Closure –Mayfest

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the request of the Maytown Historical Society for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Saturday, May 4, 2019 from 7:00 AM to 5:00 PM.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

#### Banks for Deposit of Township Funds

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the addition of the following financial institution for the deposit of Township Funds:

- Northwest Bank

Discussion: Mr. Murphy stated that Northwest Bank was in the process of finalizing its purchase of Union National Bank, his employer. Although Union Community Bank customers are to be assimilated into Northwest bank when the merger is complete, there are some advantages, such as higher interest rates, that can be achieved by making this move now.

Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy abstained.

Copies of the September 2018 Zoning/Building Report were provided to the Board. For the month, 10 Zoning Permits and 3 UCC Permits were issued. The total value of construction authorized equaled \$275,910.00. Permit fees collected totaled \$2,292.00.

The Board received copies of the September 2018 Roadmaster Report prepared by Jake Bair, Public Works Director.

The Board received copies of the August 2018 Milanof-Schock Library Report.

For August 2018, Northwest EMS responded to 59 calls in East Donegal Township. For the year 2018, Northwest EMS has responded to a total of 368 calls in East Donegal Township.

For August 2018, Fire Department Mount Joy responded to 3 first due call in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the August 21, 2018 meeting minutes of the East Donegal Municipal Authority. In addition, the Board received copies of the Authority's Financial Statement for the year ended December 31, 2017.

The Board received copies of the September 27, 2018 meeting minutes of the East Donegal Township Park Commission.

The Board received copies of the August 21, 2018 meeting minutes of the East Donegal Township Municipal Water Authority.

The Board received copies of the September 4, 2018 meeting minutes of the Susquehanna Regional Police Commission.

The Board received notice of the Annual Convention of the Lancaster County Association of Township Supervisors to be held on Monday, November 5, 2018.

Mr. Butler informed the Board that the required MS4 Annual Report has been filed with the Pennsylvania Department of Environmental Protection.

Liaison Assignment Reports

Administration/Personnel – Supervisor Jones - None.

Finance – Supervisor Murphy – None.

Parks and Recreation – Supervisors Jones – None.

Planning and Development – Supervisor Esbenshade – None.

Public Safety – Supervisor Murphy indicated that contract negotiations with the Police Union are moving along. Supervisor Jones informed the Board that the Maytown East Donegal Township Fire Department Chief has resigned. Board of Directors member Sean Way has assumed the position of Acting Chief until a new Chief is named.

Public Works – Supervisor Esbenshade reported that the concrete floor for the new storage building should be poured within a week or two. Mr. Michael Guinivan commented on the lack of landscaping surrounding the Municipal Building. He suggested that landscaping should be included in the 2019 Township budget.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 7:35 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

**The next regular meeting of the Board of Supervisors will be held on Thursday, November 1, 2018 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.**