

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on October 3, 2019

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, October 3, 2019, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John Murphy.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John Murphy, Vice-Chairman Allen D. Esbenschade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Chairman Murphy announced that on September 24, 2019 the Supervisors held a joint executive session with the Board of the East Donegal Township Municipal Authority to receive advice from legal counsel on the laws and regulations that apply to the ownership and management of Authority real estate assets.

Ms. Bridey Hannold, 9 North River Street, asked the Board to look into potential changes to the Maytown Square. She said the current signage is confusing and that yield signs at the four entry points of the square may help.

Mr. John Sullivan, representing the Castleton development homeowner's association asked about the status of the review of development securities for the completion of improvements within the Castleton development. He indicated that the homeowner's association has retained an engineer to do a review and report on the development alleys. It was indicated that the Township Engineer was completing the observation of improvements and will be working with the Township Solicitor to address the amount of securities held by the Township.

Ms. Melissa Collins, 1570 River Road inquired about the potential for an advance green turn arrow on the traffic signal located at the intersection of Route 441 and Route 772 for traffic southbound and turning left onto Route 772. She stated her concern for young drivers headed to school in the morning when traffic is heavy. It was indicated that the signal is scheduled to be modified, but that an advance left is not being added. The required traffic study that was completed does not show that the left turn movement warrants the addition of an advance left-turn arrow.

Ms. Barbara Basile, Director, Milanof-Schock Library was present to thank the Board for its continuing support and provide current information on library activities.

Ms. Sara Gutshall was present to discuss the request of American Legion Auxiliary Unit #809 to place crosses within the Maytown Square during holidays. She stated that the temporary

crosses would be decorated with wreaths during the holidays as part of the Wreaths Around America event.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the American Legion Auxiliary Unit #809 to place temporary crosses within the Maytown square during the Christmas and Memorial Day holidays. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

The Board approved the minutes for the September 5, 2019 regular meeting of the Board of Supervisors by a motion made by Mr. Jones and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.

Mr. Murphy acknowledged the Board's receipt of the Balance Sheets for the period ending August 31, 2019 for all Township Funds.

Old Business.

Request for Release of Financial Securities – Donegal Springs Airpark Stormwater Management Plan

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve a reduction of financial securities posted for the Donegal Springs Airpark Stormwater Management Plan of \$126,175.00 as recommended by David Miller Associates, Inc. in the review letter dated October 2, 2019.

Mr. Glenn Coombs, owner of the Donegal Springs Airpark, questioned the amount being approved for release. He stated that the amount doesn't reflect the entire amount of work completed. It was indicated that the entire amount will be release following verification, through the submission and review of as-built plans and calculations, by the Township Engineer. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Request for Release of Financial Securities – John L. Fisher Greenhouse Stormwater Management Plan

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve a reduction of financial securities posted for the John L. Fisher Greenhouse Stormwater Management Plan of \$12,535.70 as recommended by David Miller Associates, Inc. in the review letter dated September 6, 2019.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Parking Limitations – Certain Locations

The Board received copies of a sampling of Lancaster County municipalities that address parking of oversized and recreational vehicle on municipal streets. Some of the provisions could be considered when finalizing the ordinance restricting parking currently being developed by the Board.

Conditional Use Application – Dale Graybill, 114 Union School Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to acknowledge the receipt of an extension of time to consider the Conditional Use Application for a Riding Academy use within the Agricultural District and to reschedule the required Public Hearing on the Application for the November 7, 2019 meeting of the Board of Supervisors.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

New Business.

Resolution 2019-10, Approving Contract Change Order for East High Street Improvements, Phase II Project

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to adopt Resolution 2019-10 approving contract Change Order 3 and Change Order 4 for an increase in the amount of \$7,318.00 for the East High Street Improvements, Phase II Project.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Ordinance 2019 – 3, Authorizing Amendment to Regional Police Agreement

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to table action on the proposed ordinance.

Mr. Murphy indicated that the Susquehanna Regional Police Commission is still working through a few issues that should be resolved by the November meeting of the Supervisors. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Traffic Signal Improvements at the Intersection of PA Route 441 and PA Route 772.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to award the contract for traffic signal improvements at PA Route 441 and PA Route 772, to Herr Signal & Lighting Co., Inc., based on bids received and opened on Tuesday, October 1, 2019 and listed below:

COMPANY	BID SUBMITTED
Herr Signal & Lighting Co., Inc.	\$105,991.60
<i>C.M. High, Inc.</i>	<i>\$129,000.00</i>
<i>Telco, Inc.</i>	<i>\$141,874.92</i>
<i>Kuharchik Construction, Inc.</i>	<i>\$155,714.64</i>

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.
Motion carried.

2020 Budget Workshop – Special Meeting October 22, 2019.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to advertise a special meeting of the Board of Supervisors for Tuesday, October 22, 2019 at 4:30 PM. The purpose of the special meeting is to discuss the preparation of the 2020 Township Budget and any other matters that may come before the Board.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.
Motion carried.

Contribution to the Milanof-Schock Library

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve a contribution of \$35,700.00 to the Milanof-Schock Library for the year 2019.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.
Motion carried.

Contribution to the Northwest Emergency Medical Services

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve a contribution of \$12,000.00 to the Northwest Emergency Medical Services for the year 2019.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.
Motion carried.

Request For Road Closure –Mayfest

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of the Maytown Historical Society for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Saturday, May 2, 2020 from 7:00 AM to 5:00 PM.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.
Motion carried.

Lease of Farmland Within Riverfront Park

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to notify current leaseholder for Riverfront Park, Aaron Hess, on the Township's agreement to extend the

lease an additional one-year period as provided for within the terms of the current Lease Agreement.

The Board briefly discussed how site conditions may impact the area available for farming. It was indicated that any change to the lease regarding acreage will require approval by both parties. Vote: Mr. Jones; yes, Mr. Esbshade; yes, and Mr. Murphy; yes. Motion carried.

Copies of the September 2019 Zoning/Building Report were provided to the Board. For the month, 27 Zoning Permits and 11 UCC Permits were issued. The total value of construction authorized equaled \$387,261.00. Permit fees collected totaled \$4,525.00.

The Board received copies of the September 2019 Roadmaster Report prepared by Jake Bair, Public Works Director.

The Board received copies of the August 2019 Milanof-Schock Library Report.

For August 2019, Northwest EMS responded to 56 calls in East Donegal Township.

For July 2019, Fire Department Mount Joy responded to 4 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No report received.

The Board received copies of the September 3, 2019 meeting minutes of the Susquehanna Regional Police Commission.

The Board received copies of the September 26, 2019 meeting minutes of the East Donegal Township Park Commission.

The Board received copies of the August 8, 2019 meeting minutes of the East Donegal Township Planning Commission.

The Board received copies of the August 20, 2019 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the August 13, 2019 meeting minutes of the East Donegal Municipal Authority.

The Board receive information regarding the 2019 Lancaster County Association of Township Supervisors Convention – November 4, 2019

The Board received information regarding the Pennsylvania State Association of Township Supervisors Regional Fall Forum educational sessions.

The Board received copies of the September 2019 NewsBulletin prepared by the Pennsylvania State Association of Township Supervisors

The Board received copies of the East Donegal Sewer Authority Financial Report and the PA Department of Community and Economic Development Report for the year ended December 31, 2018.

The Board received copies of the Township's Liquid Fuels Tax Fund Audit for the period January 1, 2018 to December 31, 2018, prepared by PA Department of Auditor General

The Board received copies of the September 2019 Legislative Locator, prepared by The PA Municipal League.

Liaison Assignment Reports

Administration/Personnel – Supervisor Jones - None.

Finance – Supervisor Murphy – None.

Parks and Recreation – Supervisor Murphy – None.

Planning and Development – Supervisor Esbenshade - None.

Public Safety – Supervisor Jones – None.

Public Works – None.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 8:20 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, November 7, 2019 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.