

EAST DONEGAL TOWNSHIP

Zoning/Construction Permits

A Zoning/Construction Permit is required and issued giving evidence of compliance with Township ordinances. The zoning component relates to the use of the property as well as height, lot coverage, and setbacks from property lines. The construction component relates to how a structure is constructed. Permits are required for most all projects and improvements made to any property from patios and decks to sheds and other accessory structures; from additions, to certain interior alterations and modifications, to constructing new buildings. Permit applications are available online at: https://eastdonegaltwp.com/wp-content/uploads/2019/01/Permit-Application_2019.pdf or at the Township office.

Applying for Permits –

1. Complete a Zoning/Construction Permit Application and submit such to the Township Office along with any and all pertinent supporting plans and documentation such as construction drawings, a plot plan of the property with the proposed improvement identified on the plan, stormwater management if necessary, Worker's Compensation Insurance Certificate or notarized waiver therefrom. Incomplete applications may be returned with [out further processing.
2. The Zoning Officer and Building Code Official will review the application for completeness and compliance with Township ordinances including, Zoning, Construction Code, and Stormwater Management.
3. Once evidence of compliance with Township Ordinances is verified, the permit will be issued and work may proceed. **WORK MAY NOT PROCEED WITHOUT THE ISSUANCE OF THE PERMIT.**
4. Fees: Permit fees are broken down into the categories of zoning, construction code, Pennsylvania State Training Fees, and other supplemental fees as listed on the Township adopted fee schedule available online at: <https://eastdonegaltwp.com/departments/planningzoning/fee-schedule/>

Further, there are instances when the services of the Townships appointed third party agency will get involved and that requires an additional \$50.00 filing fee at the time of application. The third party agency will have established fees for reviewing the application and any required field inspections. Those third party fees will be assessed at the time of permit issuance along with any required Township fees.

Once a Permit has been issued –

1. Once a permit has been issued, various inspections will be conducted to verify compliance with Township ordinances and any approved plans. A listing of the required inspections, when they are to be called for, and what agency (Township or their third party agency) is to be contacted is provided along with the permit paperwork when issued.
2. Once all construction is completed and all required inspections have been accomplished, a Certificate of Use and Occupancy will be issued for your records.

Questions and clarifications can be directed to East Donegal Township Zoning Officer/Building Code Official.