

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on March 5, 2020

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, March 5, 2020, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John Murphy.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John Murphy, Vice-Chairman Allen D. Esbenshade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Public attendance is attached.

Ms. Bridey Hannold, 9 North River Street, inquired about the Board's action to place Yield signs on the High Street approaches at Center Square, replacing the current Stop signs. The Board explained that PennDOT had asked to wait and see how the new Yield signs on River Street function before seeking additional changes. The Board directed Mr. Butler to follow-up with PennDOT to see what action needs to be taken to get the Yield signs approved.

Mr. James Way, 28 Thornapple Drive, lamented about changes that have taken place in the Township and Maytown. He expressed his support of keeping the Stop signs on the High Street approaches at Center Square.

Mr. Way questioned the Board's desire to restrict parking of recreational vehicles on public streets. He indicated that any ordinance should provide enough time for an owner to load or unload such vehicle. He stated he thought three (3) months would be sufficient.

There was general discussion regarding the need allowing the parking of recreational type vehicles for owners to load/unload. The Board members expressed a concern that a duration of three (3) months is too long, however, seven (7) days may be something to consider.

Ms. Hannold thanked the Board for placing the Township's Code of Ordinance on-line. She stated that in her review of the Code she didn't find any type of noise ordinance. She asked if that would be something that the Board would consider.

Ms. Christina Helfrick, School Social Worker in the Donegal School District, and Ms. Jen Koppel, Director of the Lancaster County Homeless Coalition, presented the Board with information regarding the LancCo MyHome Schools First Initiative that is helping homeless students.

Ms. Helfrick stated that the number of homeless students with the Donegal School District during the 2018-2019 school year totaled 103, an increase of 2,475% since 2014. She briefly discussed the approach taken to address the needs of these students and families.

Ms. Kopple stated that the Donegal School District was one of the pilot programs in the county. Some of the early finding of the program indicate that community engagement is an important component. Most communities are unaware of the problem or how they can have a positive impact on the problem.

Ms. Helfrick outlined some of the initiatives already taken internally by the District to meet the needs of these students. They range from coffee groups to legal advocacy to suppling basic needs.

Ms. Helfrick and Ms. Kopple provided some ideas of how the community can get involved. They stated that supplying \$25 gift cards to support the "Getting Ahead Program" may be the easiest and most direct.

The Board approved the minutes for the February 6,2020 regular meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

A motion was made by Mr. Jones and seconded by Mr. Jones to approve the Treasurer's Reports for the Township and approve the payment of Township bills. In response to a question from the Board, it was indicated that payment to Good & Harris was a result of Attorney Brad Harris serving as conflict counsel for the Zoning Hearing Board's Solicitor. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.

Mr. Murphy acknowledged the Board's receipt of the Balance Sheets for the period ending January 31, 2020 for all Township Funds.

Old Business.

Ordinance 2020-2 Handicap Parking Space.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve Ordinance 2020-2 amending Chapter 28, Article IV (General Parking Regulations), Section 28.107. of the Code of Ordinances of East Donegal Township, to establish a handicap parking space at 40 East High Street.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

New Business.

Amendment to General Parking Regulations – Township Code of Ordinances

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to prepare and advertise an ordinance amending Chapter 28.

(General Parking Regulations) of the Township Code of Ordinances to add additional restrictions prohibiting parking in certain locations at all times and prohibiting the parking of certain vehicles in the right-of-way of Township streets for consideration at the April 2, 2020 meeting of the Board.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbensshade, yes; and Mr. Murphy, yes.

Amendment to Township Zoning Regulations – Township Code of Ordinances

A motion was made by Mr. Jones, and seconded by Mr. Esbensshade, to authorize the Township Manager to prepare and advertise an ordinance amending Chapter 52. (Zoning) of the Township Code of Ordinances to add restrictions to existing residential parking requirements and schedule a public hearing on the proposed ordinance for April 2, 2020.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbensshade, yes; and Mr. Murphy, yes.

Amendment to Township Code of Ordinances – Proposed Stop Signs

A motion was made by Mr. Esbensshade, and seconded by Mr. Jones, to direct the Township Manager to prepare the required ordinance, along with any necessary traffic studies, for the placement of additional stop signs at the intersection of Sharon Drive and Jane Avenue for consideration by the Board of Supervisors at the April 2, 2020 meeting.

Mr. Butler indicated that traffic information, such as volume and direction, will probably need to be gathered before an ordinance can be presented. Vote: Mr. Jones, yes; Mr. Esbensshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Roadway Materials (Asphalt and Aggregate) for 2020.

A motion was made by Mr. Jones, and seconded by Mr. Esbensshade, to authorize the Township Manager to advertise for the receipt of bids for the roadway materials as required for the completion of projects undertaken by Township Public Works.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbensshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Oil & Chip Roadway Projects.

A motion was made by Mr. Esbensshade, and seconded by Mr. Jones, to authorize the Township Manager to advertise for the receipt of bids for oil and chip roadway treatment to Kraybill Church Road, Trout Run Road, Chelmsford Drive and Hampshire Court.

There was general discussion regarding the use of oil and chip treatment on residential streets. Last year was the first year it was done and was considered to be successful. Vote: Mr. Jones, yes; Mr. Esbensshade, yes; and Mr. Murphy, yes.

Advertise for the Receipt of Bids for Roadway Improvements

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the Township Manager to have the appropriate bid documents prepared and to advertise for the receipt of bids for the completion of roadway improvements to Gibble Road, Long Lane, Kraybill Church Road and Trout Run Road.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Kraybill Mennonite School 5k Run - Saturday, May 9, 2020

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the request of Kraybill Mennonite School to hold a 5k run on Saturday, May 9, 2020, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Donegal Athletic Club 5k Run - Saturday, May 23, 2020

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the request of Donegal Athletic Club to close Koser Road to hold a 5k run on Saturday, May 23, 2020, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

East Donegal Township Planning Commission Vacancy

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to appoint Arlan Hollinger to the East Donegal Township Planning Commission to fill an unexpired term until December 31, 2020.

Board members indicated that have net Mr. Hollinger and that his background fits well with the Township Planning Commssion. Vote: Mr. Jones, yes; Mr. Esbenshade, yes; and Mr. Murphy, yes.

Copies of the February 2020 Zoning/Building Report were provided to the Board. For the month, 5 Zoning Permit and 4 UCC Permits were issued. The total value of construction authorized equaled \$264,233.00. Permit fees collected totaled \$1,146.50. There were 13 zoning inspections and 22 UCC inspections conducted in the month.

The Board received copies of the February 2020 Roadmaster Report prepared by Jake Bair, Public Works Director.

The Board received copies of the January 2020 Milanof-Schock Library Report.

For January 2020, Northwest EMS responded to 61 calls in East Donegal Township.

For January 2020, Fire Department Mount Joy responded to 4 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the January 9, 2020 meeting minutes of the East Donegal Township Planning Commission.

The Board received copies of the January 21, 2020 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the January 21, 2020 meeting minutes of the East Donegal Township Municipal Authority.

The Board received copies of the February 2020 PSATS NewsBulletin.

The Board received copies of a February 7, 2020 letter from the Lancaster Farmland Trust. The letter provided a list and map of the farms preserved by the Lancaster Farmland Trust in East Donegal Township and highlighted the services' provided by the Trust's Municipal Outreach Program.

The Board received notice that the Lancaster County Association of Township Supervisors spring meeting will be held on Tuesday, March 31, 2020 at the Four Seasons Golf Club.

Liaison Assignment Reports

Administration/Personnel –None.

Finance –None.

Parks and Recreation – Supervisor Murphy informed the Board of the Donegal Baseball and Softball Association's interest in placing sponsorship banners on dugouts in Fuhrman Park. The Association presented the idea to the Township Park Commission for consideration. The Board questioned the desirability of the location for a sponsor, the size and material of the banners and how the banners would be attached to the dugout structure.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 8:50 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, April 2, 2020 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.