

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on September 3, 2020

The regular meeting of the Board of Supervisors of East Donegal Township was held on Tuesday, September 3, 2020, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John Murphy.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John Murphy, Vice-Chairman Allen D. Esbenshade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Public attendance is attached.

Ms. Bridey Hannold, 9 North River Street, noted that Resolution 2020-6 regarding the COVID-19 pandemic was listed on the Board's agenda. She stated recent numbers of new cases, hospitalizations, and deaths in various zip codes of the county. She stated her support of keeping the Declaration of Disaster in place.

Ms. Hannold addressed the street name of the roadway the encircles the square in Maytown. She expressed an interest in retaining the name "Center Square" for this roadway and supplied the Board with various documents that reference Center Square. Mr. Butler indicated that nothing has been uncovered that indicates the name had been removed or changed, therefore the name remains Center Square.

Mr. Frank Splain, 125 Stirrup Lane, liaison from the Village Square at Maytown Homeowners Association, indicated that the Association had received negative comments regarding the use of oil and chip resurfacing in the development. He stated he understood why this resurfacing method was used but wanted to pass along the concern.

Mr. Splain expressed a safety concern for the intersection of Rock Point Road and Colebrook Road. He indicated that the Township requested the PA Department of Transportation to study the intersection in 2017. The study did result in some signage changes at the intersection. Mr. Splain requested that the Township request another study of the intersection. Mr. Butler indicated that the PA Department of Transportation is currently performing such a study of the intersection.

Mr. Splain presented the Board with ordinance provisions from Colombia Borough addressing the placement of solar panels on roofs of structures. He explained that the requirements aid firefighting efforts and firefighter safety and thought such provisions should be reviewed by the Board and Township Building Code Official.

Mr. Glenn Cressman, 219 Beatty's Tollgate Road, addressed the Board regarding the trash hauler's handling of recycling materials. He stated that for the past 10 weeks the hauler placed his recycling in with trash. He also addressed the Board regarding the various sizes of trash container found throughout the Township and the lack of adherence to the limitations on how much trash can be placed curbside. There was general discussion regarding the state of recycling, materials collected and the comingling of trash with recycling materials. The Board indicated that the Township will soon be receiving bids for trash and recycling collection. The uniform size of containers and amounts collected may be addressed through a new contract.

The Board approved the minutes for the August 11, 2020 regular meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Mr. Murphy acknowledged the Board's receipt of the Balance Sheets for the period ending July 31, 2020 for all Township Funds.

Old Business.

Rescind Declaration of Disaster Emergency

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to rescind the declaration of disaster emergency passed by Resolution 2020-6 of the Board of Supervisor in response to the COVID-19 Pandemic.

Mr. Jones stated that if there is a need to institute a new declaration it can be done with a telephone call, like this declaration. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

New Business.

Trash and Recycling Contract for East Donegal Township

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize the Township Manager to prepare the appropriate bid documents and advertise for the receipt of bids for the award of the Township trash and recycling collection contract, including a bid alternate for contractor provided containers and use of automated pickup equipment.

Mr. Murphy stated that Eagle Disposal, the current contractor for trash/recycling collection, elected not to renew the current contract. Therefore, there is a need to accept bids for a new contract starting January 1, 2021. There was general discussion regarding contractor provided containers and pickup using automated equipment.

Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2021.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to acknowledge the receipt of the calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2021, as prepared by Jeffrey L. Butler, the plan's Chief Administrative Officer, in the amount of \$138,968.67.

Mr. Butler briefly explained the components that comprise the Minimum Municipal Obligation amount. In addition to the calculated Minimum Municipal Obligation amount, the Township has deposited the state pension aid in the Non-Uniform Pension Plan. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Lease of Farmland Within Riverfront Park

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to notify current leaseholder for Riverfront Park, Aaron Hess, on the Township's agreement to extend the lease an additional one-year period as provided for within the terms of the current Lease Agreement.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Appointment to Marietta-Donegal Joint Authority

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the appointment of Daniel R. Aungst to the Marietta-Donegal Joint Authority to complete the unexpired term of Jake Smeltz until December 31, 2020.

Mr. Murphy introduced Mr. Jack Ferguson. Mr. Ferguson expressed an interest in serving on the Joint Authority. It was discussed that the appointment of an existing member of the East Donegal Sewer Authority to the Joint Authority promotes coordination of information. Mr. Murphy thanked Mr. Ferguson for his interest in serving the Township. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

2021 Budget Calendar

Mr. Butler provided the Board with the proposed calendar for the preparation and adoption of the 2021 Township Budget. The proposed calendar anticipates a public meeting, to discuss the 2021 Budget, during October to allow the introduction of a proposed budget at the November meeting of the Board. The October meeting date will be announced at the next meeting of the Board.

Copies of the August 2020 Zoning/Building Report were provided to the Board. For the month, 18 Zoning Permit and 6 UCC Permits were issued. The total value of construction

authorized equaled \$425,203.00. Permit fees collected totaled \$5,603.00. There were 17 zoning inspections and 21 UCC inspections conducted in the month.

The Board received copies of the August 2020 Roadmaster Report prepared by Jake Bair, Public Works Director.

The Board received copies of the July 2020 Milanof-Schock Library Report.

For July 2020, Northwest EMS responded to 48 calls in East Donegal Township.

For July 2020, Fire Department Mount Joy responded to 2 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the August 4, 2020 meeting minutes of the Susquehanna Regional Police Commission.

The Board received copies of the July 9, 2020 meeting minutes of the East Donegal Township Planning Commission.

The Board received copies of the July 21, 2020 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the August 18, 2020 meeting minutes of the East Donegal Township Municipal Authority.

The Board received copies of the August 27, 2020 meeting minutes of the East Donegal Township Park Commission.

The Board received copies of the June 23, 2020 meeting minutes of the Marietta Donegal Joint Municipal Authority.

The Board reminded the public of the upcoming multi-municipal shredding event scheduled for Saturday, September 19, 2020. The Township will be hosting the event. Mount Joy Township and West Donegal Township are participating.

Mr. Butler reminded the Board of the Northwest Emergency Medical Services Municipal Meeting to be held at the Rapho Township Building on Wednesday, September 30, 2020 at 6:30 PM.

Mr. Butler announced that, consistent with the communities of the Lancaster Intermunicipal Committee, Trick of Treat is scheduled for Friday, October 30, 2020, 6:00 pm

to 8:00 pm. Mr. Jones added that the recommended date and time for Trick or Treat is done for the safety of those participating and does not prohibit or prevent residents from conducting Trick or Treat activities on other dates or times. The date and time will not be changed, altered, or be cancelled, for any reason. It is understood that participation in Trick or Treat is voluntary and as such participants should make decisions based on their personal comfort level after considering all factors, including the possibility of inclement weather. The Township does not enforce compliance with COVID-19 guidelines and will not as they relate to trick or treat events.

Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – Scott Kingsboro, member of the Township Park Commission, thanked the Board for the support of the Music In The Park Program and for the dedication of the park bench honoring Mike Guinivan for his community involvement.

Planning and Development –None.

Public Safety – Mr. Jones saluted the Maytown East Donegal Township Fire Department for the great job they are doing serving the community. He highlighted a recent successful water rescue. Mr. Murphy indicated that the Susquehanna Regional Police Commission has started its budget process. He also stated that they have received over 30 resumes have been received for the Chief of Police position.

Public Works – None.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 8:20 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, October 1, 2020 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.