

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on December 3, 2020

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, December 3, 2020, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman John Murphy.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman John Murphy, Vice-Chairman Allen D. Esbenshade, Supervisor Tom Jones and Jeffrey Butler, Township Manager.

Public attendance is attached.

Ms. Bridey Hannold, 9 North River Street, followed-up on her questions regarding stop signs at the intersection of Elizabeth Street and Harter Street, the parking time restriction in the area of the Maytown Post Office, and a handicap parking space not currently signed. She stated that she believes that the signs are not placed in the locations specified in the Township Code of ordinances.

The Board approved the minutes for the October November 5, 2020 regular meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Mr. Murphy acknowledged the Board's receipt of the Balance Sheets for the period ending October 31, 2020 for all Township Funds.

Old Business.

Release of Financial Security – Donegal Springs Airpark Stormwater Management Plan

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the release of financial securities posted for the Donegal Springs Airpark Stormwater Management Plan in the amount of \$34,953.50, as recommended in the letter from David Miller/Associates, Inc., dated November 12, 2020.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Resolution #2020-13 adopting the 2021 Fiscal Budget and Establishing the Real Estate Tax Millage Rate for the Fiscal Year 2021.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to adopt Resolution 2020-13 approving the 2021 Fiscal Budget and establishing the 2021 tax rate of 3.1165 mills.

It was indicated that the tax rate is not increased for 2021. The budget adopted by the Board includes the use of reserve funds to achieve a balanced 2021 budget. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

### New Business.

Preliminary/Final Land Development Plan for General Construction Management LLC

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve the Preliminary/Final Land Development Plan for General Construction Management LLC, prepared by D.C. Gohn Associates, dated July 13, 2020, last revised November 2, 2020 and grant the following modification to Township ordinance requirements.

Modification to Chapter 42, Article IV, Section 42-71. –To waive preliminary plan processing procedure.

Modification to Chapter 42, Article IV, Section 42-96.(b)(21) –To waive required typical street cross-section.

Modification to Chapter 42, Article IV, Section 42-123.(a)(10) –To waive preparation of Traffic Impact Study.

Modification to Chapter 42, Article IV, Section 42-123.(a)(9). –To waive improvements to existing perimeter streets.

Modification to Chapter 42, Article IV, Section 162.(d)(3). –To permit curb radius of 20' at intersection of driveway and Route 230.

Modification to Chapter 42, Article V, Section 42-96.(a). –To permit plan to be prepared at a scale of 30' to the inch.

Modification to Chapter 42, Article VII, Section 42-162.(e)(1) –To waive dedication of additional right-of-way along perimeter streets.

Modification to Chapter 42, Article VI, Section 42-163.(a)(2) – To waive the curbing requirement along Main Street, Lauver Drive, and for all new parking compounds.

Modification to Chapter 42, Article VII, Section 42-163.(b)(1) – To waive sidewalk

requirement along Lauver Drive.

Modification to Chapter 39, Article IV, Section 39-82.(1)b.3) – To permit loading ratios as recommended within the Professional Geologist’s report.

The approval of the Preliminary/Final Land Development Plan and the granting of the ordinance modifications are subject to the following conditions:

Compliance with the review comments outline by David Miller/Associates, Inc. in a review letter dated October 23, 2020.

The Applicant’s written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Todd Smeigh, representing the applicant, highlighted the issue regarding an existing right-of-way for Lauver Lane. He has been unable to find documentation of indicating the presence of a right-of-way, even though the street is acknowledged as a public street and provides access to other properties. Mr. Smeigh will continue to work with the Township to resolve the issue. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Meeting Dates for the Board of Supervisors for the Year 2021.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to establish the following meeting dates for the East Donegal Township Board of Supervisors.

January 4, 2021 at 5:00 PM –Organization/Regular Meeting

February 4, 2021 at 6:00 PM

March 4, 2021

April 1, 2021

May 6, 2021

June 3, 2021

July 1, 2021

August 5, 2021

September 2, 2021

October 7, 2021

November 4, 2021

December 2, 2021

Board of Supervisors meetings, except as noted, are scheduled for 7:00 PM. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road,

Marietta PA 17547.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.  
Motion carried.

Meeting Dates for the Township Planning Commission for the Year 2021.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to establish the second Thursday of every month at 7:00 PM as the meeting dates for the East Donegal Township Planning Commission. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.  
Motion carried.

Meeting Dates for the Township Zoning Hearing Board for the Year 2021.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to establish the second Monday of every month, except for the month of October, when due to a holiday, the meeting will be held on Wednesday, October 13, at 7:00 PM as the meeting dates for the East Donegal Township Zoning Hearing Board. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes.  
Motion carried.

2021 Holiday Schedule.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve following schedule of holidays for 2021:

- New Year's Day – 1/2-day December 31, 2020 and January 1, 2021
- President's Day – February 15, 2021
- Good Friday – ½ Day April 1, 2021 and April 2, 2021
- Memorial Day – May 31, 2021
- Independence Day – July 5, 2021
- Labor Day – September 6, 2021
- Columbus Day – October 11, 2021
- Veterans Day – November 11, 2021
- Thanksgiving Day – ½ day November 24, 2021 and November 25, 2021
- Day after Thanksgiving – November 26, 2021
- Day before Christmas – 1/2-day December 22, 2021 and December 23, 2021
- Christmas Day – December 24, 2021

It was indicated that the number of holidays remains the same for 2021. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

#### Refuse and Recycling fees for 2021

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to establish the following Refuse and Recycling fees for 2021:

Refuse/Recycling Collection - \$220.00 per year, billed as \$110.00 payable semi-annually.

Yard Waste and Grass Tags - \$1.00 each

Oversized Item Tags - \$3.00 each

Appliance Tags - \$12.00 per Appliance

Tire Tags - \$2.00 per Tire

Wheel tags - \$2.00 per Wheel

There was general discussion regarding the increase in refuse/recycling fees. The recently awarded hauler contract increased the cost of the service to the Township by 30%. In addition, tipping fees imposed on waste and recycling are increasing. It's estimated that hauler and tipping fees will increase costs by \$65,000.00. To ease the impact on residents, the increase in costs is addressed through the \$14.00 increase for the year per customer and the use of reserve funds. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

#### Award Contract for Chickies Creek Day Use Area Master Plan

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to award the contract for the preparation of the Chickies Creek Day Use Area Master Plan to YSM Landscape Architecture, in accordance with the proposal dated October 15, 2020.

Supervisor Murphy stated that he was involved in the interview process of consultants and agreed that the experience and personal of YSM Landscape Architecture was a good fit for the project. They are familiar with the community and will be providing the product desired by the Park Commission. Vote: Mr. Jones; yes, Mr. Esbenshade; yes, and Mr. Murphy; yes. Motion carried.

Copies of the November 2020 Zoning/Building Report were provided to the Board. For the month, 3 Zoning Permit and 2 UCC Permits were issued. The total value of construction authorized equaled \$369,150.00. Permit fees collected totaled \$1,763.00. There were 6 zoning inspections and 21 UCC inspections conducted in the month.

The Board received copies of the November 2020 Roadmaster Report.

The Board received copies of the October 2020 Milanof-Schock Library Report.

For September 2020, Northwest EMS responded to 54 calls in East Donegal Township. To date, Northwest EMS responded to 543 call in East Donegal Township.

For October 2020, Fire Department Mount Joy responded to 1 first due call in East Donegal

Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the Susquehanna Regional Police Commission September 1, 2020 and October 6, 2020 Meeting Minutes

The Board received copies of the October 18, 2020 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the October 20, 2020 and November 17, 2020 East Donegal Township Municipal Authority meeting minutes.

The Board received notice that the Township will be receiving a rebate of \$1,833.24 for the use of the PLGIT Procurement Card.

#### Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Mr. Frank Splain, 125 Stirrup Lane, inquired about the ordinance provisions he provided the Board relative to the placement of solar panels on roofs. It was indicated that the provisions were being reviewed by the Township Building Code Official. The Building Code Official has been in contact with solar panel installers and other code/zoning officials to gather additional information.

Mr. Spain also inquired about the status of the search for a new Chief for the Susquehanna Regional Police Department. He indicated that people in the community are asking questions about it. Mr. Murphy indicated that Chief Haugh will be continuing into 2021 and that the search has been paused through the end of 2020.

#### Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to adjourn at 8:00 PM.

Respectfully Submitted,

The next regular meeting of the Board of Supervisors will be held on Monday, January 4, 2021 at 5:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.