

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on August 5, 2021

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, August 5, 2021, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Tom Jones, Vice-Chairman Allen D. Esbenshade, Supervisor John Murphy, and Jeffrey Butler, Township Manager.

Public Hearing – Zoning Text Amendment, Short-Term Rental Units

Mr. Jones explained that the Board would be conducting a hearing to consider an amendment to the Township zoning regulations regarding short-term rental units.

Mr. Butler explained that the proposed amendment to the Township zoning regulations was prepared by the Township Planning Commission over a series of monthly meetings. The Planning Commission undertook the project following several applications being filed with the Township Zoning Hearing Board to allow short-term rental units as uses not specifically permitted within the zoning ordinance.

In accordance with the PA Municipalities Planning Code, the proposed ordinance was reviewed by the Lancaster County Planning Commission and public notice of the hearing was published in the Lancaster Newspaper.

Mr. Butler stated that the proposed ordinance defines short-term rental units as an individual existing dwelling unit that is occupied by transient families for periods not exceeding thirty (30) days. They are commonly referred to as Airbnb units.

The proposed ordinance would allow short-term rental units as permitted uses in the Conservation, Agricultural and Village Center zoning districts. In addition, they would be permitted by special exception in the Historic Preservation Overlay zoning district.

The short-term rental units would be subject to criteria that address property ownership, emergency contact information, parking, prohibiting special events, waste disposal, compliance with life-safety requirements of the building code, and compliance with all other applicable local, county and state regulations.

There was general discussion regarding the impetus to develop an ordinance to address short-term rental units. The ordinance addresses a use not currently provided for in

Township regulations. It was not prepared in response to complaints regarding this type of use.

There was general discussion regarding the amount and location of parking to be provided. The proposed ordinance does not provide a specific number of spaces to be provided and does not require the parking to be located off-street.

There were questions regarding the residency requirement for owners of short-term rental units. There may be instances when owners are, for part of the year, located outside of the 15-mile limited proposed in the ordinance.

Mr. Butler indicated that the proposed ordinance was not on the Board’s agenda for action. Comments received will be reviewed for potential revisions to the ordinance as currently proposed.

A motion of Mr. Murphy to close the hearing was seconded by Mr. Esbenshade. Vote: Mr. Esbenshade, yes; Mr. Murphy, yes; Mr. Jones, yes. Motion passed.

Public attendance is attached.

Ms. Bridey Hannold, 9 North River Street stated that “no parking” signs must be posted in areas adjacent to mailboxes to enforce the parking restrictions passed by the Board.

Mr. Frank Splain, 125 Stirrup Lane, inquired about potential changes to Coffee Goss Road to address the road’s narrowness and the new residential development taking place in the area.

The Board approved the minutes for the July 1, 2021, regular meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, and Mr. Esbenshade; yes. Supervisor Jones did not attend the meeting and therefore abstained from the vote. Motion carried.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the Treasurer’s Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones: yes. Motion passed.

FUND	AMOUNT	CHECK #'s
General Fund	\$209,418.13	52037-52076
Trash and Recycling Fund	\$ 55,143.48	1952-1958
Subdivision Escrow Fund	\$ 7,599.04	572
Highway Aid Fund	\$136,833.39	136-137
TOTAL	\$408,994.04	

Mr. Jones acknowledged the Board’s receipt of the Balance Sheets for the period ending June

30, 2021, for all Township Funds.

Old Business.

Release of Financial Security – Bridle Path at Village Square, Section 3

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve a reduction of financial securities posted for the Final Subdivision Plan for Bridle Path at Village Square, Section 3, in the amount of \$1,565,887.85, as recommended in the letter from David Miller/Associates, Inc., dated July 23, 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

New Business.

Donegal Area Rotary Club – Pig Iron Fest and Car Show. Sunday, September 26, 2021

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the request of the Donegal Area Rotary Club to hold its Pig Iron Fest and Car Show on Sunday, September 26, 2021, at the Chickies Day Use Area subject to the following conditions as recommended by the Township Park Commission:

- Closing of the Route 441/Long Lane intersection (no turns either direction), including placing volunteers at the intersection to direct all traffic to Marietta Avenue.
- The neighboring properties along Long Lane, between Marietta Ave and Route 441, should be notified by the Rotary Club via mail in advance of the event.
- A sketch/layout of the event space be provided for review (including guest/vendor parking)
- Allowing YSM, the consulting firm retained by the Township for the preparation of a Park Master Plan, to set up a table to gain feedback related to the Day Use Area and the current planning process
- Submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Copies of the July 2021 Zoning/Building Report were provided to the Board. For the month, 13 Zoning Permits and 4 UCC permits were issued. The total value of construction authorized equaled \$649,379.00. Permit fees collected were \$3,772.00. There were 13 zoning inspections and 26 UCC inspections conducted during the month.

The Board received copies of the July 2021 Roadmaster Report.

The Board received copies of the June 2021 Milanof-Schock Library Report.

For June 2021, Northwest EMS responded to 46 calls in East Donegal Township. To date, Northwest EMS has responded to 315 calls in East Donegal Township.

For May 2021, Fire Department Mount Joy responded to 4 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the East Donegal Township Municipal Authority Meeting Minutes for June 15, 2021.

The Board received copies of the East Donegal Township Park Commission Meeting Minutes for July 22, 2021.

The Board received notice of the PSATS 100-year celebration scheduled for October 14, 2021 and the PSATS business meeting scheduled for October 15, 2021.

The Board received copies of a memorandum from Representative Dave Hickernell highlighting recent legislative action.

The Board received copies of the July 2021 PSATS NewsBulletin.

The Board received copies of the letter from Governor Tom Wolf appointing Paul E. Castline Municipal Emergency Management Coordinator.

The Board received an invitation to attend the opening ceremony of the 2021 Elizabethtown Fair.

Ms. Kelli Ireland, Kiera Lane, stated she was in attendance to seek the Boards approval for a street closure for a neighborhood party. She requested the closure of Kiera Lane on Saturday, August 14, 2021, from noon to 8:00 PM. She indicated road closed signs will be secured from the Township.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the closure of Kiera Lane on Saturday, August 14, 2021, from noon to 8:00 PM.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – Mr. Murphy announced that the Susquehanna Regional Police Commission has appointed A.J. Hall as the new Police Chief. Mr. Jones stated that Maytown East Donegal Township Fire Department is continuing to work on specification for a new rescue unit. He also stated that he attended a meeting with Fire Department Mount Joy regarding QRS service in the Donegal Heights area of the Township.

Public Works – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to adjourn at 7:55 PM.

Respectfully Submitted,

Jeffrey L. Butler
Township Manager/Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, September 2, 2021, at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.