

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on September 2, 2021

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, September 2, 2021, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Tom Jones, Vice-Chairman Allen D. Esbenshade, Supervisor John Murphy, and Jeffrey Butler, Township Manager.

Mr. Scott Kingsboro, 109 North King Street and member of the Township Park Commission, thanked the Board for its support of the 2021 Music In The Park program.

Ms. Bridey Hannold, 9 North River Street stated that some public comments or questions were not adequately addressed in the draft minutes of the August 5, 2021, meeting of the Board of Supervisors.

She also inquired about the placement of no-parking signs.

The Board approved the minutes for the August 5, 2021, regular meeting of the Board of Supervisors by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, and Mr. Esbenshade; yes. Motion passed.

A motion was made by Mr. Murphy and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$247,992.27	52077-52106
Trash and Recycling Fund	\$ 73,383.37	1960-1966
Subdivision Escrow Fund	\$ 3,447.95	573
Highway Aid Fund	\$ 69,520.26	138
TOTAL	\$394,343.85	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending July 31, 2021, for all Township Funds.

Old Business.

None.

New Business.

Release of Financial Security – Bridle Path at Village Square, Section 3

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve a reduction of financial securities posted for the Final Subdivision Plan for Bridle Path at Village Square, Section 3, in the amount of \$1,565,887.85, as recommended in the letter from David Miller/Associates, Inc., dated July 23, 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Acknowledge Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2022.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to acknowledge the receipt of the calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2022, as prepared by Jeffrey L. Butler, the plan's Chief Administrative Officer, in the amount of \$137,141.72.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Approval of 2021 Contribution to the Milanof-Schock Library

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve a contribution of \$38,500.00 to the Milanof-Schock Library for the year 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Approval of 2021 Contribution to the Northwest Emergency Medical Services

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve a contribution of \$21,400.00 to the Northwest Emergency Medical Services for the year 2021.

Mr. Jones stated that the amount of the contribution is an increase from 2020 and in line with the projected increase in donations from municipalities served by NWEMS. He also indicated that the Township donates the use of the Maytown Station at no cost to NWEMS, estimated to be valued at \$12,000.00. Vote: Mr. Murphy; yes, and Mr. Esbenshade; yes. Motion passed.

Advertise for the Receipt of Bids for Farming of Riverfront Park

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township Manager to have the appropriate bid documents prepared and to advertise for the receipt of bids for farming rights for lands within Riverfront Park.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Receipt of Intergovernmental Insurance Cooperative Surplus Funds.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve utilizing funds received from the Intergovernmental Insurance Cooperative totaling \$45,170.73 for payment of health insurance premiums.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Maytown East Donegal Township Fire Department – Rescue 791 Replacement Project

Mr. Dan Houseal, Maytown East Donegal Township Fire Department Deputy Chief, was present to discuss the Department’s efforts to replace its current Rescue Unit. They are currently working with Seagraves to design a unit to the Department’s requirements. With the draft specifications completed so far, Seagrave is working on pricing the cost to build the unit.

Deputy Chief Houseal indicating they are hoping to have a drawing of the unit and pricing in time for the September meeting of the Board of Supervisors.

Once ordered, it will take approximately 18 months until the unit is put into service. Deputy Chief Houseal stated that if the unit is ordered prior to January 1, 2022, there would be savings from the cost increase that is expected in 2022. He also indicated that the Department has not begun investigating financing options.

There was general discussion regarding the need to replace the current Rescue Unit, the increased capacity and safety of a new unit and the potential re-sale of the existing rescue Unit to another fire department.

Proposed 2022 Budget Calendar

Mr. Butler presented the Board with a proposed schedule for the consideration and approval of the Township’s 2022 General Fund budget. The first public workshop to discuss the budget will be held the week of October 18, 2021. The date and time will be announced at the October 7, 2021, meeting of the Board of Supervisors. The proposed schedule projects that the public review process of the preliminary budget will follow the November 4, 2021, meeting, with adoption of the budget at the December 2, 2021, meeting.

Copies of the August 2021 Zoning/Building Report were provided to the Board. For the month, 7 Zoning Permits and 2 UCC permits were issued. The total value of construction

authorized equaled \$285,084.00. Permit fees collected were \$2,221.00. There were 6 zoning inspections and 17 UCC inspections conducted during the month.

The Board received copies of the August 2021 Roadmaster Report.

The Board received copies of the July 2021 Milanof-Schock Library Report.

For July 2021, Northwest EMS responded to 55 calls in East Donegal Township. To date, Northwest EMS has responded to 370 calls in East Donegal Township.

For July 2021, Fire Department Mount Joy responded to 6 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the East Donegal Township Municipal Authority Meeting Minutes for July 20, 2021.

The Board received copies of the GEARS End-of-Summer flyer. It noted that there were 76 children registered for the summer playground program GEARS staffed at Fuhrman Park. The flyer also noted several positive comments received from parents regarding the program.

Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to adjourn at 7:55 PM.

Respectfully Submitted,

Jeffrey L. Butler
Township Manager/Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, October 7, 2021, at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

