

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on November 4, 2021

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, November 4, 2021, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Tom Jones, Vice-Chairman Allen D. Esbenschade, Supervisor John Murphy, and Jeffrey Butler, Township Manager.

Ms. Bridey Hannold, 9 North River Street inquired about the multi-way stop signs proposed to be placed at the intersection of Church Street and Taylor Street. It was stated that due to publication problems of the Lancaster Newspapers, the legal notice could not be published as required.

Mr. Steve Stradford, 76 Ashley Drive, again raised the concern of speeding on Ashley Drive in the Village Square neighborhood. It was suggested that a neighborhood meeting be scheduled to gather input from residents of Village Square.

Mr. Frank Splain, 125 Stirrup Lane, suggested that a "Hot Topics" section be added to the Township website to let residents know what is happening around the community.

The Board approved the minutes for the October 7, 2021, regular meeting of the Board of Supervisors, and the October 19, 2021, special meeting of the Board of Supervisors, by a motion made by Mr. Esbenschade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenschade; yes and Mr. Jones; yes. Motion passed.

A motion was made by Mr. Murphy and seconded by Mr. Esbenschade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Murphy; yes, Mr. Esbenschade; yes and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$487,239.97	52143-52172
Trash and Recycling Fund	\$ 52,294.20	1975-1981
Subdivision Escrow Fund	\$ 2,457.82	575
TOTAL	\$541,991.99	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending September 30, 2021, for all Township Funds.

Old Business.

Release of Financial Security – Final Land Development Plan for Marietta Dollar General Store

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of financial securities posted for the Final Land Development Plan for Marietta Dollar General Store in the amount of \$207,998.50, as recommended in the letter from David Miller/Associates, Inc., dated October 20, 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Acknowledge Revised Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2022.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to acknowledge the receipt of the revised calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2022, as prepared by Jeffrey L. Butler, the plan's Chief Administrative Officer, in the amount of \$99,903.97.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Maytown East Donegal Township Fire Department – Rescue 791 Replacement Project

Mr. Dan Houseal, Maytown East Donegal Township Fire Department Deputy Chief, was present to discuss the Department's efforts to replace its current Rescue Unit. He stated that the number and nature of incidents that occurred since the last Township meeting highlights the need for the new rescue unit.

He stated that the Department is continuing to evaluate the proposed design and have trimmed \$25,000.00 from the cost of the unit. Deputy Chief Houseal highlight a potential timeline for the purchase of a new unit. There are 3-6 weeks of preconstruction work remaining, 16 months for building and delivery and at least one month of training before placing a new unit in service.

He stated that the current quoted price for the unit is \$1,174,394.00. He stated that the manufacturer has indicated a price increase of 3-5% at the end of 2021.

Mr. Frank Splain asked about the need for the type or size of the unit being discussed. He indicated that other Departments are downsizing rescue units or exploring the purchase of used equipment.

Deputy Chief Houseal stated that the number of truck incidents within the Township and changes in the community can be addressed with the type of unit being designed.

Mr. Splain suggested that the Board wait until the newly elected Township Supervisor, Scott Kingsboro takes office, before deciding to support the purchase of a new piece of fire apparatus.

Ms. Bridey Hannold suggested that potential consolidations with other Department be considered when equipment purchases are proposed.

Deputy Chief Houseal stated that the work to refine the design and reduce costs, if possible, is continuing. It's hoped that a final design and cost will be ready for the Board of Supervisors' December 2, 2021 meeting.

Authorization To Execute Consent Agreement – 450 Pinkerton Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the execution of the Consent Agreement with the property owner of 450 Pinkerton Road regarding the Notice of Violation and Cease and Desist Order issued by the Township.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

New Business.

Resolution 2021-6, Creating an American Rescue Plan Act Fund.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve Resolution 2021-6 authorizing the creation of American Rescue Plan Act Fund for East Donegal Township.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

2022 Township General Fund Budget.

Mr. Butler presented the highlights of the proposed 2022 General Fund Budget. The proposed budget does not anticipate an increase in the Township's current tax rate. As a result, the tax rate would remain 3.1165 mills.

The proposed budget projects revenue to be \$4,977,071.00 and expenditures to be \$5,085,307.19. The difference of \$108,236.19 to balance the budget will come from existing General Fund reserves.

Mr. Butler stated that approximately 42% of the budget's projected revenue is from real estate taxes. Other significant sources of revenue include earned income taxes, real estate transfer taxes and local services taxes. Combined these sources account for over 75% of the revenue anticipated in the proposed budget. All of these are collected by outside agencies on behalf of the Township.

Interfund transfers and awards received from grants total an additional \$666,300.00 in

revenue.

Over 46% of the anticipated total expenditures are within the Public Safety category. Police service expenditures are expected to be \$1,871,204.00. An additional \$445,083.00 is budgeted for Fire and \$27,776.19 is budgeted for Emergency Management and Ambulance.

Mr. Butler highlighted the public works projects proposed for 2022. Projects include pre-construction activity along Donegal Springs Road, participation in the relocation of Coffee Goss Road in cooperation with the developer of the Bridle Path Section 3 residential development and various stormwater management projects. Other 2022 roadway projects will be funded from the Township's Highway Aid Fund.

Park projects include improvements to Chickies Creek Day Use Area based on the soon to be completed Park Master Plan, resurfacing of the skatepark in Fuhrman Park and surveillance cameras for Riverfront Park and Fuhrman Park. Recreation programming includes the Music In The Park program and entering into a participation agreement with GEARS.

There are no new employee positions included within the budget from 2021. The budget does include a proposed 5% wage increase for Township employees.

Mr. Butler indicated that 12.4% of the total real estate taxes paid by Township property owners goes to the Township. An additional 11.6% goes to Lancaster County, while the remaining 76% is collected by the Donegal School District.

Mr. Butler briefly discussed roadway projects to be funded through the Township's Highway Aid Fund. These include the widening and paving of Colebrook Road and oil and chip treatment of Vinegar Ferry Road, Stellar Drive, Quasar Drive, Kelly Avenue, Janet Avenue and Oak Lane.

Mr. Butler discussed to cost increases associated with the Township's trash/recycling program. Contracted hauler costs, Lancaster County tipping fee costs, yard waste disposal fees and supply costs have all increased. The budget prepared for the Trash and Recycling Fund proposes a \$10.00 increase in the annual fee for the service along with increases in various tags needed for additional services.

The Township's newly created American Rescue Plan Act Fund will be used to fund allowable expenditures under the American Rescue Plan Act of 2021. These expenditures address loss revenue recovery, public health and safety measures, and an investment in stormwater management infrastructure.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the

Township Manager to advertise the proposed 2022 General Fund Budget as available for public inspection and place the adoption of the 2022 General Fund Budget on the agenda for approval at the December 2, 2021 meeting.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Advertise Intention to Appoint CPA to Complete 2021 Audit.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to authorize the Township Manager to advertise the Township Board of Supervisors' intention to appoint a Certified Public Accountant to complete the audit of the Township financial statements for the year ended December 31, 2021.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Request For Road Closure – Mayfest Event Sponsored By Maytown Historical Society

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the request of the Maytown Historical Society for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Saturday, May 7, 2022, from 7:00 AM to 5:00 PM.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Copies of the October 2021 Zoning/Building Report were provided to the Board. For the month, 5 Zoning Permits and 1 UCC Permit were issued. The total value of construction authorized equaled \$115,000.00. Permit fees collected totaled \$840.00. There were 10 zoning inspections and 10 UCC inspections conducted in the month.

The Board received copies of the September 2021 Milanof-Schock Library Report.

For September 2021, Northwest EMS responded to 78 calls in East Donegal Township. To date, Northwest EMS responded to 482 call in East Donegal Township.

For September 2021, Fire Department Mount Joy responded to 4 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the Maytown East Donegal Township Fireman's Relief Association's Compliance Audit prepared by the PA Department of Auditor General.

The Board received copies of the September 7, 2021, and October 5, 2021 meeting minutes

of the Susquehanna Regional Police Commission.

The Board received copies of the September 23, 2021 meeting minutes of the East Donegal Township Park Commission.

The Board received copies of the September 21, 2021 meeting minutes of the East Donegal Municipal Authority.

The Board received the agenda of the November 8, 2021 meeting of the Township Zoning Hearing Board.

The Board received copies of the October 14, 2021 letter from David Lockard, Township Sewage Enforcement Officer, indicating his intention to retire effective December 31, 2021.

Mr. Butler announced the Coffee and Conversation gathering scheduled for 7:30 AM, Tuesday, November 16, 2021.

Mr. Frank Splain stated he has been in contact with State Senator Aument regarding potential dedication of the newly re-constructed Route 772 bridge to honor Ken Depoe.

Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to adjourn at 8:40 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Thursday, December 2, 2021, at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.