

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on December 2, 2021

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, December 2, 2021, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Murphy led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Tom Jones, Vice-Chairman Allen D. Esbenshade, Supervisor John Murphy, and Jeffrey Butler, Township Manager.

Mr. Keith Vogt, 808 Jasmine Avenue, expressed his appreciation for the work of the Board of Supervisors. He stated that the Board has been fiscally responsible throughout the changes and growth of the Township.

The Board approved the minutes for the November 4, 2021, regular meeting of the Board of Supervisors, by a motion made by Mr. Esbenshade and seconded by Mr. Murphy. Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Murphy to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$219,214.47	52173-52213
Trash and Recycling Fund	\$ 74,150.17	1982-1988
Subdivision Escrow Fund	\$ 7,426.91	576-577
TOTAL	\$300,791.55	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending October 31, 2021, for all Township Funds.

Old Business.

Release of Financial Security – Eli Fisher Stormwater Management Plan, 1190 Trout Run Road

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the release of financial securities posted for the Eli Fisher Stormwater Management Plan in the amount of \$5,000.00, as recommended in the letter from David Miller/Associates, Inc., dated November 16, 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Release of Financial Security – LEPCO Building Expansion Preliminary/Final Land Development Plan

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve the release of financial securities posted for the LEPCO Building Expansion Preliminary/Final Land Development Plan in the amount of \$162,027.24, as recommended in the letter from David Miller/Associates, Inc., dated November 22, 2021.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Resolution #2021-7 adopting the 2022 Fiscal Budget and Establishing the Real Estate Tax Millage Rate for the Fiscal Year 2022.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to adopt Resolution 2021-7 approving the 2022 Fiscal Budget and establishing the 2022 tax rate of 3.1165 mills.

The Board noted that there will not be a tax increase in 2022. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Ordinance 2021 – 3, An Ordinance Amending the Code of Ordinances of East Donegal Township to Amend Chapter 28. Motor Vehicles and Traffic, Article II. Traffic Regulations, to Add Listing for Church Street/Taylor Street Intersection as Stop Sign Intersection and Amend Chapter 28. Motor Vehicles and Traffic, Article IV. General Parking Regulations, to Eliminate Handicap Parking at 24 Thornapple Drive

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to adopt Ordinance 2021-3 to amend Chapter 28. Motor Vehicles and Traffic, Article II. Traffic Regulations and Chapter 28. Motor Vehicles and Traffic, Article IV. General Parking Regulations of the Township Code of Ordinances.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Maytown East Donegal Township Fire Department – Rescue 791 Replacement Project

Mr. Dan Houseal, Maytown East Donegal Township Fire Department Deputy Chief, was present to discuss the Department's efforts to replace its current Rescue Unit. He stated that the Department's leadership and members have approved the final specifications for the new unit. He indicated that the current price given to the Department by the manufacturer is \$1,174,394.00. He added that this price could be reduced during the pre-build discussions with the manufacturer.

There was general discussion regarding the financing options for the new unit. The Department is exploring various options for financing. It's anticipated that 90% of the cost will be due upon delivery to the local dealer in April 2023.

A motion was made by Mr. Jones, and seconded by Mr. Murphy, to support the Maytown East Donegal Township Fire Department signing a build order with Seagrave for a Rescue Unit to replace the current Rescue 79-1.

Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

New Business.

Preliminary/Final Subdivision Plan for 352 Oak Lane– Extension of Time

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to accept the extension of time for consideration of the Preliminary/Final Land Subdivision Plan for 352 Oak Lane until February 3, 2022, as granted by the applicant.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

Meeting Dates for the Board of Supervisors for the Year 2022.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to establish the following meeting dates for the East Donegal Township Board of Supervisors.

January 3, 2022, at 5:00 PM –Organization/Regular Meeting

February 3, 2022

March 3, 2022

April 7, 2022

May 5, 2022

June 2, 2022

July 7, 2022

August 4, 2022

September 1, 2022

October 6, 2022

November 3, 2022

December 1, 2022

Board of Supervisors meetings, except as noted, are scheduled for 7:00 PM. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

Meeting Dates for the Township Planning Commission for the Year 2022.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to establish the

second Thursday of every month, except for the months of April and November, when due to holidays, the meeting will be held Thursday April 21 and Wednesday November 12, at 7:00 PM as the meeting dates for the East Donegal Township Planning Commission. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Meeting Dates for the Township Zoning Hearing Board for the Year 2022.

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to establish the second Monday of every month, except for the month of October, when due to a holiday, the meeting will be held on Wednesday, October 13, at 7:00 PM as the meeting dates for the East Donegal Township Zoning Hearing Board. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

2022 Holiday Schedule.

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to approve following schedule of holidays for 2022:

- President's Day – February 21, 2022
- Good Friday – ½ Day April 14, 2022, and April 15, 2022
- Memorial Day – May 30, 2022
- Independence Day – July 4, 2022
- Labor Day – September 5, 2022
- Columbus Day – October 10, 2022
- Veterans Day – ½ day November 10, 2022, and November 11, 2022
- Thanksgiving Day – ½ day November 23, 2022, and November 24, 2022
- Day after Thanksgiving – November 25, 2022
- Day before Christmas – ½ day December 22, 2022, and December 23, 2022
- Christmas Day – December 26, 2022

Discussion: None. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes and Mr. Jones; yes.
Motion carried.

Refuse and Recycling Fees for 2022

A motion was made by Mr. Esbenshade, and seconded by Mr. Murphy, to establish the following Refuse and Recycling fees for 2022:

- Refuse/Recycling Collection - \$230.00 per year, billed as \$115.00 payable semi-annually.
- Yard Waste and Grass Tags - \$2.00 each

Oversized Item Tags - \$5.00 each
Appliance Tags - \$15.00 per Appliance
Tire Tags - \$4.00 per Tire
Wheel tags - \$4.00 per Wheel
Additional Recycling Bins - \$15.00

There was general discussion regarding the increase in costs incurred by the Township to provide refuse/recycling collection. As a result, the annual collection fee has been increased \$10.00, and the cost for tags needed for additional services has also been increased. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Request For Road Closure –Memorial Day Antique, Art Craft and Collectible Show,
Sponsored by the American Legion Auxiliary Unit #809

A motion was made by Mr. Murphy, and seconded by Mr. Esbenshade, to approve the request of the American Legion Auxiliary Unit #809 for closure of Township streets East High Street from Queen Street to the square, West High Street from King Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Monday, May 30, 2021, from 6:00 AM to 5:00 PM.

Supervisor Jones acknowledged Sarah Gutshall for her on-going hard work celebrating veterans. Vote: Mr. Murphy; yes, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

Supervisor Jones announced that this meeting would be the last Township meeting for Supervisor Murphy. He thanked Supervisor Murphy for his 18 years of service to the Township and presented him with a Certificate of Appreciation from the Pennsylvania State Association of Township Supervisors. He stated that Supervisors Murphy's financial expertise was a valuable asset to the Board and Township.

Supervisor Murphy stated he enjoyed his three terms as Supervisor and appreciated the opportunity to serve the community.

Supervisor Jones announced that the Township has received notice that the Township Auditor-elect, R. Keith Vogt will not be accepting the position, therefore, the Board of Supervisors will be seeking a replacement for appointment to the position.

Mr. Butler announced that in addition to seeking someone to fill the Board of Auditors vacancy, the Board will be seeking letters of interest for vacancies on the Township Planning Commission and Township Park Commission.

Copies of the November 2021 Zoning/Building Report were provided to the Board. For the

month, 7 Zoning Permits and 3 UCC Permits were issued. The total value of construction authorized equaled \$462,904.00. Permit fees collected totaled \$816.00. There were 4 zoning inspections and 6 UCC inspections conducted in the month.

The Board received copies of the November 2021 Milanof-Schock Library Report.

For October 2021, Northwest EMS responded to 66 calls in East Donegal Township. To date, Northwest EMS responded to 548 calls in East Donegal Township.

For October 2021, Fire Department Mount Joy responded to 1 first due call in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the October 28, 2021 meeting minutes of the East Donegal Township Park Commission.

The Board received copies of the Financial Statements for the Year Ending December 31, 2020 of the East Donegal Sewer Authority.

The Board reminded the public of the meeting of the Township Board of Auditors scheduled for Tuesday, January 4, 2022, at 7:00 PM.

The Board received copies of the November 2021 NewsBulletin published by the Pennsylvania State Association of Township Supervisors.

Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Adjournment

A motion was made by Mr. Murphy and seconded by Mr. Jones to adjourn at 8:00 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next regular meeting of the Board of Supervisors will be held on Monday, January 3, 2022, at 5:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.