

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on February 3, 2022

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, February 3, 2022, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Tom Jones, Vice-Chairman Allen D. Esbenshade, Supervisor Scott Kingsboro, and Jeffrey Butler, Township Manager.

Supervisor Jones announced that the Township received a request for street closure associated with a 5k run and a conditional use application, after the meeting agenda had been posted online and in the Township building.

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to add consideration of the request of the Donegal Athletic Club, and acknowledgement of the conditional use application, under New Business due to their receipt following the posting of the meeting agenda. Vote: Mr. Kingsboro; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

Ms. Bridey Hannold, 9 North River Street, noted that she did not see any item on the meeting agenda regarding Center Square street signs or changes to ordinances. She stated she assumed no action was going to be taken.

Ms. Hannold stated that she did not see any ordinances adopted by the Board of Supervisors in 2020 added to the on-line version of the Township Code of Ordinances. She indicated that the Township pays for the service so that the on-line version of the Code of Ordinances can be up-to-date.

Ms. Pat Vogel, 155 Vinegar Ferry Road, presented information regarding the Maytown Civic Association. She stated that the Association, initially formed in the 1960's, recently started meeting again, four times a year. She read the Association's Mission Statement: To be a representative group whose purpose is to advance, promote and support local organizations, and to maintain and manage the open space within the Route 743 right-of-way, otherwise known as Maytown Center Square. She stated the next meeting of the Association is scheduled for Saturday, April 30, 2022.

The Board approved the minutes for the January 3, 2022 organizational/regular meeting of the Board of Supervisors, by a motion made by Mr. Esbenshade and seconded by Mr. Kingsboro. Discussion: None. Vote: Mr. Kingsboro; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion

passed.

A motion was made by Mr. Kingsboro and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Kingsboro; yes, Mr. Esbenshade; yes and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$222,501.74	52251-52274
Trash and Recycling Fund	\$ 51,650.61	1999-2007
Subdivision Escrow Fund	\$ 17,242.07	579-580
Highway Aid Fund	\$ 4,790.85	140
TOTAL	\$296,185.27	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending December 31, 2021, for all Township Funds.

Old Business.

Release of Financial Security – Stormwater Management Plan for Florin Farms Hatchery  
A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve a reduction of financial securities posted for the Stormwater Management Plan for Florin Farms Hatchery, in the amount of \$42,420.00, as recommended in the letter from David Miller/Associates, Inc., dated January 27, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

New Business.

Preliminary/Final Subdivision Plan for 352 Oak Lane Farm

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve the Preliminary/Final Subdivision Plan for 352 Oak Lane Farm, prepared by ELA Group, Inc., dated August 26, 2021, last revised December 22, 2021, and grant the following modifications to Township ordinance requirements.

Modification to Chapter 42, Article IV, Section 42-71. –To waive preliminary plan processing procedure.

Modification to Chapter 42, Article IV, Section 42-123.(a)(9), Section 42.162(e)(1) and Section 42.162(e)(3). –To waive improvements to existing perimeter streets, including the dedication of additional right-of-way.

Modification to Chapter 42, Article V, Section 42-96.(a). –To permit plan to be prepared at a scale other than 50 feet or 100 feet to the inch.

Modification to Chapter 39, Article IV, Section 39-86(b) –To waive riparian corridor easement within the 100-year floodplain in areas that are actively and historically used for field crops.

Modification to Chapter 39, Article IV, Section 39-81(q) –To permit 20-foot-wide access easement for stormwater facilities in lieu of a 30-foot-wide access easement.

Modification to Chapter 39, Article IV, Section 39-82(1)(b)(3) –To permit loading ratios for volume control facilities in Karst areas to exceed requirements listed within the ordinance.

The approval of the Preliminary/Final Land Subdivision Plan and the granting of the ordinance modifications are subject to the following conditions:

Applicant is to provide letter from professional geologist indicating appropriateness of increased loading ratio for volume controls proposed.

Applicant is to comply with the review comments outline by David Miller/Associates, Inc. in a review letter dated January 6, 2022.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Mr. Brent Good was present representing the applicant. Mr. Good indicated he did not have any questions regarding the motion for approval. The Board did not have any questions of Mr. Good.

Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Preliminary/Final Land Development Plan for Smucker's Meats– Extension of Time

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to accept the extension of time for consideration of the Preliminary/Final Land Development Plan for Smucker's Meats until April 8, 2022, as granted by the applicant.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Appointment to the East Donegal Township Planning Commission

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to appoint Cody Good to the East Donegal Township Planning Commission to complete the unexpired term of Dwight Hess until December 31, 2026.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Appointments to the East Donegal Township Park Commission

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve the appointment of Anthony Eshleman to the East Donegal Township Park Commission to complete the unexpired term of Brandon Crouser until December 31, 2025 and the appointment of Alex Daubert to the East Donegal Township Park Commission to complete the unexpired term of Scott Kingsboro until December 31, 2023.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Extension of Employment Agreement for the Township Manager

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve the extension of the Employment Agreement with Jeffrey L. Butler for the position of Township Manager as executed May 3, 2012.

Mr. Jones indicated that the PA Second Class Township Code requires action on a Township Manager's employment agreement every two years, when a new Board is in place following a municipal election. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Municipal Yard Waste Marketing Agreement

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve entering into the Municipal Yard Waste Marketing Agreement with Columbia Borough for acceptance of yard waste generated by East Donegal Township residents.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Lancaster County Board of Elections Polling Place Letter of Agreement.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve entering into an agreement with the Lancaster County Board of Elections for the use of the Township Municipal Building as Polling Place for the Primary to be held on Tuesday, May 17, 2022 and the Election to be held on Tuesday, November 8, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Donegal Athletic Club 5k Run – Saturday, March 19, 2022.

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve the request of Donegal Athletic Club to close Koser Road to hold a 5k run on Saturday, March 19, 2022, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insure party.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

#### Conditional Use Application – Bed and Breakfast Establishment, 450 Pinkerton Road

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to acknowledge receipt of the conditional use application to permit a Bed and Breakfast

Establishment at 450 Pinkerton Road and authorize forwarding the application to the Township Planning Commission for review and recommendation, and schedule the required public hearing on the application for the regular meeting of the Board of Supervisors on Thursday, May 5, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

Copies of the January 2022 Zoning/Building Report were provided to the Board. For the month, 14 Zoning Permits and 9 UCC Permits were issued. The total value of construction authorized equaled \$976,730.00. Permit fees collected totaled \$6,621.00. There were 5 zoning inspections and 7 UCC inspections conducted in the month.

The Board received copies of the January 2022 report from the Milanof-Schock Library

For December 2021, Northwest EMS responded to 60 calls in East Donegal Township. For 2021, Northwest EMS responded to 680 calls in East Donegal Township.

For December 2021, Fire Department Mount Joy responded to 3 first due calls in East Donegal Township. The Board also received copies of the end of year report from Fire Department Mount Joy.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the December 9, 2021 meeting minutes of the East Donegal Township Planning Commission.

The Board received copies of the December 21, 2021 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the Firemen's Relief Association of Fire Department Mount Joy Compliance Audit, prepared by Commonwealth of PA Department of the Auditor General.

The Board received copies of the January 4, 2022 meeting minutes of the East Donegal Township Board of Auditors.

The Board received copies of the December 28, 2021 meeting minutes of the Marietta Donegal Joint Authority.

#### Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – Supervisor Kingsboro stated that GEARS will once again be running the Township's Summer Playground Program. In addition, he will be attending a

February meeting of the GEAR Board to formally notify GEARS of the Township's interest in becoming a participating municipality. Finally, he indicated that this year's Music In The Park series has been scheduled for June through August.

Planning and Development –None.

Public Safety – Supervisor Jones stated that the Maytown East Donegal Township Fire Department has continued to refine the design documents for the new Rescue Unit. He asked Deputy Chief Dan Houseal to provide some detail regarding how the process is going. Deputy Chief Houseal stated that a problem with the design documents has resulted in additional changes to be made by the manufacturer. No contract for the build of the Rescue Unit has been signed by the Department. They expect additional information from the manufacturer within the next few weeks. He stated that the cost of the unit will not be above that previously stated.

Public Works – None.

### Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Kingsboro to adjourn at 7:35 PM.

Respectfully Submitted,  
Jeffrey L. Butler, Township Secretary

The next meeting of the Board of Supervisors will be held on Thursday, March 3, 2022 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.