

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on September 1, 2022

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, September 1, 2022, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Thomas M. Jones, Vice-Chairman Allen D. Esbenshade and Supervisor Scott Kingsboro. Jeffrey Butler, Township Manager, was also present.

Ms. Bridey Hannold, 9 North River Street, stated her opinion that any appointment to the proposed Emergency Services Authority is premature.

Mr. Frank Splain, 125 Stirrup Lane, stated that the Township should fund the purchase of fuel for the Maytown East Donegal Township Fire Department.

Mr. Keith Vogt, 808 Jasmine Avenue, and a member of the Maytown East Donegal Township Board of Directors stated that the Township funds everything but incidental purchases by the Fire Department.

The Board approved the minutes for the August 4, 2022 meeting of the Board of Supervisors, by a motion made by Mr. Esbenshade and seconded by Mr. Kingsboro. Discussion: None. Vote: Mr. Kingsboro; yes, and Mr. Esbenshade; yes, and Mr. Jones; yes. Motion passed.

The Board approved the minutes for the August 16, 2022 work session meeting of the Board of Supervisors, by a motion made by Mr. Esbenshade and seconded by Mr. Kingsboro. Discussion: None. Vote: Mr. Kingsboro; yes, and Mr. Esbenshade; yes, and Mr. Jones; yes. Motion passed.

A motion was made by Mr. Kingsboro and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Kingsboro; yes, and Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$180,962.51	52443-52470
Trash and Recycling Fund	\$ 57,892.27	2052-2057
Subdivision Escrow Fund	\$ 6,334.75	594-595
Highway Aid Fund	\$110,032.50	142
TOTAL	\$355,222.03	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending July 31, 2022, for all Township Funds.

Old Business.

Release of Financial Security – Stormwater Management Plan for Proposed Veterinary Clinic for Brian and Molly Kopec, 400 Stackstown Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve the release of financial securities posted for the Stormwater Management Plan for Proposed Veterinary Clinic for Brian and Molly Kopec, in the amount of \$4,000.00, as recommended in the letter from David Miller/Associates, Inc., dated August 29, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

September 7, 2022 Joint Public Meeting – Emergency Medical Services Authority

Supervisor Jones reminded Board members of the upcoming multi-municipal public meeting to discuss the potential creation of a Municipal Emergency Services Authority. The meeting is scheduled for September 7, 2022 at 7:00 PM. The meeting will be held at the Patton Center at Masonic Village.

New Business.

John L. Fisher Greenhouse As-Built Stormwater Management Plan– Extension of Time

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to accept the extension of time for consideration of the John L. Fisher Greenhouse As-Built Stormwater Management Plan until February 28, 2023, as granted by the applicant.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Acknowledge Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2023.

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to acknowledge the receipt of the calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2023, as prepared by Jeffrey L. Butler, the plan's Chief Administrative Officer, in the amount of \$96,911.80.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Approval of 2022 Contribution to the Milanof-Schock Library

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve a contribution of \$39,655.00 to the Milanof-Schock Library for the year 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

Motion passed.

#### Approval of 2022 Contribution to the Northwest Emergency Medical Services

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve a contribution of \$26,062.00 to the Northwest Emergency Medical Services for the year 2022.

Discussion: None. Vote: Mr. Kingsboro, abstained due to his employment by Northwest EMS; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

#### Appointment to Proposed Municipal Emergency Services Authority of Lancaster

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to appoint Township Manager Jeffrey L. Butler as East Donegal Township's representative to the Board of the proposed Municipal Emergency Services Authority of Lancaster, provided the Township adopts an ordinance signifying the intention and desire to organize an Authority for the purpose of administering emergency medical services.

Discussion: None. Vote: Mr. Kingsboro, abstained due to his employment by Northwest EMS; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

#### Purchase Of 2001 International Dump Truck

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the purchase of a 2001 International dump truck from Conoy Township for a cost not to exceed \$5,000.00.

Mr. Esbenshade indicated the truck is being purchase for the truck's bed. The bed will be used to replace the rusting bed on a Township dump truck. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

#### Marietta Donegal Joint Authority Stipend Increase

Mr. Jones indicated that the Marietta Donegal Joint Authority manger asked for this item be removed from the agenda and not considered at this time.

#### Request of Upward Broadband

Mr. Rob Troxell, representing Upward Broadband explained the request for funding assistance from the Township in support of Upward Broadband's application for an ARPA grant from the Lancaster County Commissioners. The requested \$70,000 would be used as part of the required matching funds. The grant would be used to expand wireless broadband access to underserved areas of the county.

Mr. Troxell indicated that the grant application has been tabled and the County Commissioners have expressed the opinion that municipalities and businesses should take the lead in funding the project.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to provide a letter

of support of the project to the County Commissioners, in lieu of contributing funds, as part of Upward Broadband's application.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Mr. Butler circulated the proposed schedule for the consideration and approval of the Township's 2023 General Fund budget. The first public workshop to discuss the budget will be held October 18, 2022. The proposed schedule projects that the public review process of the preliminary budget will follow the November 3, 2022 meeting, with adoption of the budget at the December 1, 2022, meeting.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to accept the 2023 Budget Calendar.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

#### Township Vacancy Board Opening

Mr. Jones indicated that the Board is looking for someone to fill the opening on the Township Vacancy Board.

Trick or Treat Night - It was announced that Trick or Treat night will be Monday, October 31, 2022 from 6:00 PM to 8:00 PM. The date and time will not be changed, altered or be cancelled, for any reason.

Copies of the August 2022 Zoning/Building Report were provided to the Board. For the month, 16 Zoning Permits and 15 UCC Permits were issued. The total value of construction authorized equaled \$730,215.00. Permit fees collected totaled \$4,780.25. There were 11 zoning inspections and 38 UCC inspections conducted in the month.

The Board received copies of the August 2022 report from the Milanof-Schock Library

For July 2022, Northwest EMS responded to 55 calls in East Donegal Township. To date, Northwest EMS has responded to 376 calls in East Donegal Township.

For July 2022, Fire Department Mount Joy responded to 0 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the July 19, 2022 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the July 19, 2022 meeting minutes of the East Donegal Township Municipal Authority.

The Board reminded the public of the scheduled shredding event to be held at the Township Building on Saturday, September 17, 2022. The event will be held jointly with West Donegal Township and Mount Joy Township. Although shredding is done free of charge, residents are asked to bring a donation for the local food bank.

#### Liaison Assignment Reports

Administration/Personnel – None.

Finance –None.

Parks and Recreation – Supervisor Kingsboro stated that the Mount Joy Lions Club is working to place a bench in memory of long-time Planning Commission and Park Commission member at Riverfront Park.

Planning and Development –None.

Public Safety – Supervisor Jones stated that the Maytown East Donegal Township Fire Department is working to prepare a budget for presentation to the Board of Supervisors as part of the Township’s budget process.

Public Works – Supervisor Esbenshade stated that the Colebrook Road widening project has been completed.

#### Adjournment

A motion was made by Mr. Kingsboro and seconded by Mr. Esbenshade to adjourn at 7:50 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

**The next work session meeting of the Board of Supervisors will be held on Tuesday, September 20, 2022 at 8:30 AM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.**

**The next regular meeting of the Board of Supervisors will be held on Thursday, October 6, 2022 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.**