

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on November 15, 2022

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, November 15, 2022, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Vice-Chairman Esbenshade.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Vice-Chairman Allen D. Esbenshade and Supervisor Scott Kingsboro. Jeffrey Butler, Township Manager, Jodi Diaz, Township Finance Officer and Craig Underwood, Township Zoning Officer/Code Official, were also present. Chairman Thomas M. Jones was absent.

#### FINANCE

##### Discussion of 2023 Township General Fund Budget

Mr. Butler indicated that the draft 2023 budget has been available for public review following the November 3, 2022 meeting of the Board. To date, no comments have been received. The budget has been advertised for consideration of approval by the Board at the December 1, 2022 meeting.

##### Discussion of American Rescue Plan Act Funds

Mr. Butler presented a list of projects/expenses that are proposed to be funded by funds received through the American Rescue Plan Act. A resolution allocating funds from the Township's American Rescue Plan Act Fund to the Township's General Fund will be on the Board's December 1, 2022 agenda for consideration.

#### PARKS AND RECREATION

##### GEARS Municipal Membership – Appointment of Board Representatives

Mr. Butler informed the Board that in accordance with the GEARS Agreement, the Township will have three (3) representatives to the GEARS Board. This would include one (1) elected official, one (1) citizen and one (1) representative to be appointed at the discretion of the appointing body. Each will serve a term of three (3) years. The members will need to be appointed at the December 1, 2023 meeting of the Board.

#### PLANNING AND DEVELOPMENT

##### Conditional Use Application – Brubaker Farms, LLC

Mr. Butler informed the Board that a conditional use application seeking approval for Rental Storage Units has been received from Brubaker Farms, LLC. The Board will formally acknowledge the application and schedule the required public hearing at the December 1, 2022 meeting of the Board.

PUBLIC WORKS

Purchase of Public Works Vehicle

There was general discussion regarding the proposed purchase of a public works vehicle in the 2023 budget. Due to supply issues, to receive the truck an order will need to be placed prior to the end of the year. An approval to proceed can be given at the December 1, 2022 meeting of the Board.

ADMINISTRATION/PERSONNEL

2023 Meeting Dates and Township Holidays

The Board reviewed a list of 2023 meeting dates and 2023 holidays. The Board will approve meeting dates and holidays at the December 1, 2022 meeting of the Board. at the October 6, 2022 meeting.

Resolution 2002-22

Board members indicated they had reviewed the sample meeting rules and regulations previously circulated. Mr. Butler stated he would draft a list of potential revisions/additions for consideration of the Board.

Adjournment

There being no further business, a motion was made by Mr. Kingsboro and seconded by Mr. Esbenshade to adjourn at 9:10 AM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary