

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on November 3, 2022

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, November 3, 2022, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Thomas M. Jones and Vice-Chairman Allen D. Esbenshade. Jeffrey Butler, Township Manager, was also present. Supervisor Scott Kingsboro was absent.

Mr. Adam M Marden, NRP,RRT, Manager, Penn State Health Life Lion LLC, was present to facilitate a Save Ceremony recognizing the actions of area first responders in providing life saving aid to a young man experiencing cardiac arrest. In addition to the first responders in attendance, Mr. Marden introduced a friend of the victim that called 911 and provided initial aid.

Ms. Bridey Hannold, 9 North River Street, expressed a concern that other municipalities within the Donegal School District, that are not part of the Susquehanna Regional Police Commission, should be contributing to the cost of School Resource Offers in schools. She also stated her concern with the Emergency Services Authority that is being considered.

The Board approved the minutes for the October 6, 2022 regular meeting and October 18, 2022 work session meeting of the Board of Supervisors, by a motion made by Mr. Esbenshade and seconded by Mr. Jones. Discussion: None. Vote: Mr. Esbenshade; yes, and Mr. Jones; yes. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Esbenshade; yes, and Mr. Jones; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$520,047.82	52509-52544
Trash and Recycling Fund	\$ 50,726.37	2065-2071
Subdivision Escrow Fund	\$ 4,137.57	599
Highway Aid Fund	\$166,195.98	143-144
TOTAL	\$741,107.74	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending September 30, 2022, for all Township Funds.

Old Business.

None

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the reduction of financial securities posted for the Stormwater Management Plan for Community Bible Church Parking Lot Expansion in the amount of \$13,490.39, as recommended by David Miller/Associates, Inc., in a letter dated September 14, 2022.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

New Business.

Resolution 2022-7, Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to adopt Resolution 2022-7 implementing Act 57 of 2022 Property Tax Penalty Waiver Provisions.

Mr. Jones explained that Act 57 of 2022 provides for relief of any real estate tax penalty that may be imposed on a new property owner as a result from the new property owner not receiving a real estate tax bill. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Ordinance Signifying Township's Intention To Jointly Organize an Authority For The Purpose of Administering Emergency Medical Services

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to authorize advertisement of an ordinance signifying the intention and desire of the Board of Supervisors to organize an Authority for the purposes of administering emergency medical services under the Pennsylvania Municipality Authorities Act jointly with the Boroughs of Elizabethtown and Marietta, and the Townships of Clay, Conoy, Elizabeth, Mount Joy, Penn, Rapho and West Donegal; designating the entirety of this Township as a service area of the Authority; setting forth and authorizing execution of the Articles of Incorporation; appointing and fixing the term of the first member of the Board; and taking all other necessary action.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

2023 Township General Fund Budget.

Mr. Butler presented the highlights of the proposed 2023 General Fund Budget. The proposed budget does not anticipate an increase in the Township's current tax rate. As a result, the tax rate would remain 3.1165 mills.

The proposed budget projects revenue to be \$5,286,373.00 and expenditures to be \$5,564,811.77. The difference of \$178,438.77 to balance the budget will come from existing General Fund reserves.

Mr. Butler stated that approximately 40% of the budget's projected revenue is from real estate taxes. Other significant sources of revenue include earned income taxes, real estate transfer taxes and local services taxes. Combined these sources account for slightly less than 75% of the revenue anticipated in the proposed budget. All of these are collected by outside agencies on behalf of the Township.

Interfund transfers and awards received from grants total an additional \$518,200.00 in revenue.

Over 42% of the anticipated total expenditures are within the Public Safety category. Police service expenditures are expected to be \$1,956,470.00. An additional \$382,915.00 is budgeted for Fire and \$33,750.00 is budgeted for Emergency Management and Ambulance.

Mr. Butler highlighted the public works projects proposed for 2023. Projects include improvement to various alleys in Maytown, participation in the relocation of Coffee Goss Road in cooperation with the developer of the Bridle Path Section 3 residential development and various stormwater management projects.

Park projects include improvements to Chickies Creek Day Use Area. Recreation programming includes Township participation with GEARS as a municipal partner.

There are no new employee positions included within the budget for 2023. It's anticipated that the part-time season public works position will be filled in 2023. The budget does include a proposed 5% wage increase for Township employees.

Mr. Butler indicated that 12.3% of the total real estate taxes paid by Township property owners goes to the Township. An additional 11.5% goes to Lancaster County, while the remaining 76.2% is collected by the Donegal School District.

Mr. Butler briefly discussed roadway projects to be funded through the Township's Highway Aid Fund. These include the widening and paving of Donegal Springs Road

Road and oil and chip treatment of Colebrook Road and various streets in the Village Square development.

Mr. Butler discussed to cost increases associated with the Township's trash/recycling program. Contracted hauler costs and Lancaster County tipping fee for both trash and recycling have increased. The contracted hauler fee has increased 9%, trash tipping fees have increased almost 19% and recycling tipping fees have increased over 15%. As a result, the budget prepared for the Trash and Recycling Fund proposes a \$20.00 increase in the annual fee for the service.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to advertise the proposed 2023 General Fund Budget as available for public inspection and place the adoption of the 2023 General Fund Budget on the agenda for approval at the December 1, 2022 meeting.

Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Advertise Intention to Appoint CPA to Complete 2022 Audit.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to advertise the Township Board of Supervisors' intention to appoint a Certified Public Accountant to complete the audit of the Township financial statements for the year ended December 31, 2022.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Receipt of Intergovernmental Insurance Cooperative Surplus Funds.

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve utilizing funds received from the Intergovernmental Insurance Cooperative totaling \$11,407.54 for payment of health insurance premiums.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Prepare and Advertise ordinance Establishing Speed Limit – Carmany Road.

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to authorize the Township Manager to have the appropriate ordinance prepared and advertised to establish a 25 miles per hour speed limit on a portion of Carmany Road.

Mr. Butler explained that the placement of speed limit signs is a result of resident complaints about speeding. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Marietta Donegal Joint Authority Stipend Increase

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to approve an increase in the stipend paid Marietta Donegal Joint Authority Board members to \$170.03, as requested by the Authority.

Discussion: None. Vote: Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Review of Resolution 2002-22 Conduct of Public Meetings

Mr. Butler asked the Board to review the sample meeting conduct rules and regulations collected from various Townships, Borough, and School Boards. The Board will discuss potential changes to the current Resolution 2002-22 at a future meeting.

Copies of the October 2022 Zoning/Building Report were provided to the Board. For the month, 11 Zoning Permits and 13 UCC Permits were issued. The total value of construction authorized equaled \$2,198,542.00. Permit fees collected totaled \$10,378.50. There were 12 zoning inspections and 42 UCC inspections conducted in the month.

The Board received copies of the October 2022 Township Roadmaster report.

The Board received copies of the October 2022 report from the Milanof-Schock Library

For September 2022, Northwest EMS responded to 49 calls in East Donegal Township. To date, Northwest EMS has responded to 483 calls in East Donegal Township.

For August 2022, Fire Department Mount Joy responded to 0 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the September 20, 2022 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the September 20, 2022 meeting minutes of the East Donegal Township Municipal Authority.

The Board received copies of the September 27, 2022 meeting minutes of the Marietta-Donegal Joint Authority.

The Board received copies of the Department of Labor & Industry, Bureau of Occupational & Industrial Safety, Accessibility Audit Report

Liaison Assignment Reports

Administration/Personnel – None.

Finance – Supervisors Jones stated that more than 14% of those having liens placed on their properties for outstanding trash fees have taken advantage of the program to waive lien fees with the payment of any outstanding balance. Approximately \$13,000.00 have been collected from delinquent accounts.

Parks and Recreation – None.

Planning and Development –None.
Public Safety – None.
Public Works – None.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Jones to adjourn at 7:50 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary

The next work session meeting of the Board of Supervisors will be held on Tuesday, November 15, 2022 at 8:30 AM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

The next regular meeting of the Board of Supervisors will be held on Thursday, December 1, 2022 at 7:00 PM at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.