

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on December 1, 2022

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, December 1, 2022, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Jones.

Supervisor Jones led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Thomas M. Jones, Vice-Chairman Allen D. Esbshade and Supervisor Scott Kingsboro. Jeffrey Butler, Township Manager and Matthew J. Creme were also present.

Mr. Creme introduced the Public Hearing regarding the proposed ordinance stating the Township's intent to participate in a multi-municipal authority for the purpose of administering emergency medical services. He indicated that the hearing has met the legal advertising requirements and that the proof of publication of the notice of the hearing be part of the record, once received by the Township.

Mr. Creme indicated that it was a legislative hearing to gather public comment. The Board then considers adoption of the ordinance.

Supervisor Kingsboro, who is employed by Northwest Emergency Medical Services, recused himself from participating in the hearing, left his seat at the Supervisors' Dais and sat in the meeting audience.

Bridey Hannold, 9 North River Street stated that not enough research has been done and there are too many questions left unanswered. She stated that the proposed authority is different from other authorities by providing a service property owners may pay for but not use. She also stated that payment by health insurance companies for services provided and a payment of a fee to the authority would be double-billing.

Ms. Hannold questioned how an authority would better serve commercial establishments.

Mr. Frank Splain, 125 Stirrup Lane, expressed a concern that not enough time was given for the public to become aware of this proposal. He stated that questions remain unanswered. He stated he is not apposed to the idea of helping emergency medical service providers, but that the proposal is being passed too quickly.

Mr. Doug Witman, 115 Airport Road, stated that when he was on the Fire Department Board of Directors, they billed insurance companies directly. However, the insurance companies did not

pay.

The public hearing on the ordinance concluded at 7:30 pm. Supervisor Jones indicated that consideration of the ordinance is on the evening's agenda.

Bridey Hannold questioned whether the Board of Supervisors had the opportunity to read the speed limit ordinance that was to be considered for approval. She stated that the ordinance did not exist at the time the Board authorized its advertisement.

The Board approved the minutes for the November 3, 2022 regular meeting of the Board of Supervisors, by a motion made by Mr. Jones and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Kingsboro; abstained due to his absence from the meeting, Mr. Esbenshade; yes, and Mr. Jones; yes. Motion passed.

The Board approved the minutes for the November 15, 2022 work session meeting of the Board of Supervisors, by a motion made by Mr. Kingsboro and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Kingsboro; yes, Mr. Esbenshade; yes, and Mr. Jones; abstained due to his absence from the meeting. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Kingsboro to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Kingsboro; yes, abstaining from the vote on check #52573 made payable to himself, Mr. Esbenshade; yes, abstaining from the vote on check #52546 made payable to himself, and Mr. Jones; yes, abstaining from the vote on check #52580 made payable to himself. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$214,986.37	52545-52590
Trash and Recycling Fund	\$ 76,793.35	2072-2080
Subdivision Escrow Fund	\$ 5,350.00	600-601
TOTAL	\$297,129.72	

Mr. Jones acknowledged the Board's receipt of the Balance Sheets for the period ending October 31, 2022, for all Township Funds.

Old Business.

Release of Financial Security – Final Subdivision Plan for Castleton, Phase 1

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve the reduction of financial securities posted for the Final Subdivision Plan for Castleton, Phase 1 in the amount of \$572,724.30, as recommended in the letter from David Miller/Associates, Inc., dated November 22, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

Motion passed.

Release of Financial Security – Final Subdivision Plan for Castleton, Phase 2&3

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to approve the reduction of financial securities posted for the Final Subdivision Plan for Castleton, Phase 2&3 in the amount of \$575,718.13, as recommended in the letter from David Miller/Associates, Inc., dated November 22, 2022.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.
Motion passed.

Resolution 2022-8 adopting the 2023 Fiscal Budget and Establishing the Real Estate Tax Millage Rate for the Fiscal Year 2023.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to adopt Resolution 2022-8 approving the 2023 Fiscal Budget and establishing the 2023 tax rate of 3.1165 mills.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.
Motion passed.

Ordinance 2022 – 6, An Ordinance Amending Chapter 28., Article II. Traffic Regulations, to Establish Speed Limit on Portion of Carmany Road

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to adopt Ordinance 2022-6 to amend Chapter 28, Article II (Traffic Regulations), Section 28-28 (Maximum Speed Limits Established on Certain Streets) of the Code of Ordinances of East Donegal Township, to establish a maximum speed limit of 25 mph on Carmany Road between Musser Road and a point 1,700 feet west of Musser Road.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.
Motion passed.

Ordinance 2022 - 5, An Ordinance Signifying Township's Intention To Jointly Organize an Authority For The Purpose of Administering Emergency Medical Services

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to adopt Ordinance 2022-5 signifying the intention and desire of the Board of Supervisors to organize an Authority for the purposes of administering emergency medical services under the Pennsylvania Municipality Authorities Act jointly with the Boroughs of Elizabethtown and Marietta, and the Townships of Conoy, Elizabeth, Mount Joy, Penn and West Donegal; designating the entirety of this Township as a service area of the Authority; setting forth and authorizing execution of the Articles of Incorporation; appointing and fixing the term of the first member of the Board; and taking all other necessary action.

Discussion: None. Vote: Mr. Kingsboro, abstained from vote due to employment by Northwest Emergency Medical Services; Mr. Esbenshade, yes; and Mr. Jones, yes.
Motion passed.

New Business.

Resolution 2022-9 Supplemental Appropriations for the 2022 Fiscal Year

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to adopt Resolution 2022-9 making supplemental appropriations for the 2022 General Fund budget from the Township’s American Rescue Plan Act Fund.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Meeting Dates for the Board of Supervisors for the Year 2023.

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to establish the following meeting dates for the East Donegal Township Board of Supervisors.

REGULAR MEETING	WORK SESSION MEETING
*January 3, 2023@ 5:00 pm	January 17, 2023
February 2, 2023	February 21, 2023
March 2, 2023	March 21, 2023
April 6, 2023	April 18, 2023
May 4, 2023	May 16, 2023
June 1, 2023	June 20, 2023
July 6, 2023	July 18, 2023
August 3, 2023	August 15, 2023
September 7, 2023	September 19, 2023
October 5, 2023	October 17, 2023
November 2, 2023	November 21, 2023
December 7, 2023	December 19, 2023

Board of Supervisors regular meetings, except as noted, are scheduled for 7:00 PM. Board of Supervisors work session meetings are scheduled for 8:30 AM. All meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Meeting Dates for the Township Planning Commission for the Year 2023.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to establish the second Thursday of every month at 7:00 PM as the meeting dates for the East Donegal Township Planning Commission. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Meeting Dates for the Township Zoning Hearing Board for the Year 2023.

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to establish the second Monday of every month, except for the month of October, when due to a holiday, the meeting will be held on Tuesday, October 10, at 7:00 PM as the meeting dates for the East Donegal Township Zoning Hearing Board. Meetings are held at the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta PA 17547.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

2023 Holiday Schedule.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to approve following schedule of holidays for 2023:

- New Year's Day – Monday, January 2, 2023
- President's Day – Monday, February 20, 2023
- Good Friday – ½ Day Thursday, April 6, 2023, and Friday, April 7, 2023
- Memorial Day – Monday, May 29, 2023
- Independence Day – Tuesday, July 4, 2023
- Labor Day – Monday, September 4, 2023
- Columbus Day – Monday, October 9, 2023
- Veterans Day – ½ day Thursday, November 9, 2023, and Friday, November 10, 2023
- Thanksgiving Day – ½ day Wednesday, November 22, 2023, and Thursday, November 23, 2023
- Day after Thanksgiving – Friday, November 24, 2023
- Day before Christmas – ½ day Thursday, December 21, 2023, and Friday, December 22, 2023
- Christmas Day – Monday, December 25, 2023

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Refuse and Recycling fees for 2023

A motion was made by Mr. Esbenshade, and seconded by Mr. Kingsboro, to establish the following Refuse and Recycling fees for 2023:

- Refuse/Recycling Collection - \$250.00 per year, billed as \$125.00 payable semi-annually.
- Extra Trash Tags - \$1.00
- Yard Waste and Grass Tags - \$2.00 each
- Oversized Item Tags - \$5.00 each
- Appliance Tags - \$15.00 per Appliance
- Tire Tags - \$4.00 per Tire
- Wheel tags - \$4.00 per Wheel
- Additional Recycling Bins - \$15.00

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes.

Motion passed.

Appointment to GEARS Board of Directors

A motion was made by Mr. Esbenshade, and seconded by Mr. Jones, to approve the following appointments to the Greater Elizabethtown Area Recreation & Services (GEARS) Board of Directors:

Elected Official – Scott Kingsboro

Citizen at Large – Linda Good

Other Representative – Corey Sine, Chairman, Township Park Commission

Discussion: None. Vote: Mr. Kingsboro, abstained from vote; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Conditional Use Application – Rental Storage, 743 Anderson Ferry Road

A motion was made by Mr. Jones, and seconded by Mr. Esbenshade, to acknowledge receipt of the conditional use application to permit a Rental Storage use at 743 Anderson Ferry Road and authorize forwarding the application to the Township Planning Commission for review and recommendation and schedule the required public hearing on the application for the regular meeting of the Board of Supervisors on Thursday, February 2, 2023.

Discussion: None. Vote: Mr. Kingsboro, yes; Mr. Esbenshade, yes; and Mr. Jones, yes. Motion passed.

Copies of the November 2022 Zoning/Building Report were provided to the Board. For the month, 14 Zoning Permits and 10 UCC Permits were issued. The total value of construction authorized equaled \$98,840.00. Permit fees collected totaled \$1,431.00. There were 14 zoning inspections and 33 UCC inspections conducted in the month.

The Board received copies of the November 2022 Township Roadmaster report.

The Board received copies of the November 2022 report from the Milanof-Schock Library

For October 2022, Northwest EMS responded to 69 calls in East Donegal Township. To date, Northwest EMS has responded to 552 calls in East Donegal Township.

For October 2022, Fire Department Mount Joy responded to 4 first due calls in East Donegal Township.

Maytown East Donegal Township Fire Department – No Report.

The Board received copies of the October 18, 2022 meeting minutes of the East Donegal Sewer Authority.

The Board received copies of the October 18, 2022 meeting minutes of the East Donegal Township Municipal Authority.

The Board received copies of the October 25, 2022 meeting minutes of the Marietta-Donegal Joint Authority and the Authority's Financial Statements for the Year Ended December 31, 2021.

The Board was reminded of the meeting of the Township Board of Auditors scheduled for 8:00 PM, Wednesday, January 4, 2023. The meeting will be held at the Municipal Building.

Liaison Assignment Reports

Administration/Personnel – None.

Finance – None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – None.

Public Works – None.

Chairman Jones announced his intention of submitting his letter of resignation from the Board of Supervisors prior to the end of the month due to his successful election as State Representative.

Mr. Jones recognized the fellow Supervisors, past and present, he had the opportunity to serve with. In addition, he recognized all Township staff members and the work they do for the Township. He expressed his appreciation for the time he spent on the Boards of the Maytown East Donegal Township Fire Department, the Susquehanna Regional Police Commission and the Lancaster County Planning Commission. He stated that it's a team effort to serve the community. He stated that although he is leaving the Board of Supervisors he will continue to serve East Donegal Township in his new position.

Mr. Esbenshade and Mr. Kingsboro thanked Mr. Jones for his service on the Board and the opportunity to continue to work with him as a State Representative.

Adjournment

A motion was made by Mr. Jones and seconded by Mr. Esbenshade to adjourn at 8:00 PM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary