

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on January 17, 2023

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, January 17, 2023, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Kingsboro.

Roll call of Supervisors: Present were Chairman Scott Kingsboro and Vice-Chairman Allen Esbenshade. Jeffrey Butler, Township Manager, Jodi Diaz, Township Finance Officer, Robert Ansell, Township Roadmaster and Craig Underwood, Township Zoning Officer/Code Official, were also present.

Mr. Frank Splain indicated that the Route 772 bridge dedication honoring Mr. Ken DePoe has been scheduled for April 22, 2023 at 10:00 AM. He provided information to the Board regarding a notification system used by Columbia Borough. He also expressed a concern regarding the intersection of Coffee Goss Road and Fuhrman Road.

Mr. Steven Johns, Fire Department Mount Joy, was present to discuss proposed changes to box alarms within the Township. The changes suggested are a result of the strategic planning process the Department is undertaking. Mr. Johns indicated that the proposed changes were discussed with the other Fire Chiefs effected by the changes. He represented that all Chiefs agree with making the proposed changes. Chief Mohr and Deputy Chief Houseal from Maytown East Donegal Township Fire Department confirmed the agreement.

A motion was made by Mr. Esbenshade and seconded by Mr. Kingsboro to approve the proposed box changes and direct the Township Manager to notify Lancaster Countywide Communication of the action taken by the Board. Vote: Mr. Esbenshade; yes, and Mr. Kingsboro; yes. Motion carried.

#### FINANCE

##### Trash/Recycling - Lien Amnesty Update

Ms. Diaz provided the Board with an update to funds collected on outstanding trash accounts. Approximately 40 accounts remain significantly delinquent. There was general discussion regarding additional steps to be taken. Staff will be preparing letters to property owners indicating potential termination of service and additional collection action if account are not brought current.

#### PLANNING AND DEVELOPMENT

##### Revision to Township Fireworks Regulations

Mr. Butler provided the Board with a draft ordinance to modify the Township's existing fireworks regulations. The draft ordinance incorporates recent changes to state law.

Authorization to advertise the ordinance will be placed on the February 2, 2023 meeting agenda.

#### PUBLIC SAFETY

##### Emergency Medical Services Authority Ordinance

Mr. Butler stated that Penn Township initially rejected advertising an ordinance participating in the proposed Emergency Medical Services Authority. They are currently reconsidering participation in the Authority. If Penn Township decides not to participate, the ordinance adopted in November 2022, which cited Penn Township as a participant, would need to be revisited. That should be known prior to the February 2, 2023 meeting.

#### PUBLIC WORKS

##### Tree Trimming Along Township Roadways

Mr. Ansell indicated that residents along Maytown alleys received doorhanger notices to trim trees and shrubs in accordance with ordinance requirements.

#### ADMINISTRATION/PERSONNEL

##### Appointment of Township Supervisor

There was general discussion regarding the appointment to fill the Supervisor vacancy. The Board intends to have the new Supervisor sworn into office for the February 2, 2023 meeting.

##### Lease Agreement with Maytown-East Donegal Township Fire Department

Mr. Butler stated that a draft lease agreement was prepared previously but never finalized. He indicated he will be working with the Township Solicitor to prepare lease agreements with the Maytown East Donegal Township Fire Department and Northwest EMS.

##### Resolution 2002-22 – Conduct of Public Meeting Before the Board of Supervisors

Mr. Butler provided the Board with a draft Resolution addressing the conduct of public meetings. The draft provides more detailed guidance on public participation during public meetings. Mr. Butler asked the Board to review the draft and provide comments.

#### Adjournment

There being no further business, a motion was made by Mr. Esbenshade and seconded by Mr. Kingsboro to adjourn at 9:45 AM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary