

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on February 21, 2023

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, February 21, 2023, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Kingsboro.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Scott Kingsboro, Vice-Chairman Allen Esbenshade and Supervisor Michael Brubaker. Jeffrey Butler, Township Manager, Jodi Diaz, Township Finance Officer, Robert Ansell, Township Roadmaster and Craig Underwood, Township Zoning Officer/Code Official, were also present.

Ms. Emily Broich, representing the Alliance for the Chesapeake Bay, was present to discuss the lawn to meadow conversion program the Alliance is promoting. Through a grant the Alliance received from DCNR, they can fund the cost of installation of meadow conversions.

There was general discussion regarding the potential of converting a portion of Riverfront Park lawn area to meadow grasses and plantings. The Township Park Commission has been exploring potential uses of the lawn area located between the access drives.

Ms. Broich indicated that the Alliance would assist in the design of the area to be converted and assist in contractor selection. In addition to funding installation costs, the grant the Alliance received from DCNR would also fund the first year of maintenance of the converted area. The Township would then assume maintenance responsibilities in subsequent years. Ms. Broich did not know if there was a requirement that the meadow remain in perpetuity.

The Board expressed an interest in the potential use of Riverfront Park for the program and will wait to hear what the Township Park Commission might recommend for the park.

#### PARKS AND RECREATION

##### Chickies Creek Day Use Area – Phase I Improvements

Mr. Butler indicated that a voluntary pre-bid meeting for contractors interested in bidding on the Phase I improvements to Chickies Creek Day Use Area was held on February 8, 2023. There were seven contracting firms represented at the meeting. The bid opening for the project is scheduled for Friday, February 24, 2023. It's anticipated that the Board will award the contract for the project at the March 2, 2023 meeting.

#### PLANNING AND DEVELOPMENT

##### Appointment to Township Planning Commission

The Township has received one letter of interest for the opening on the Township Planning Commission. The Board will consider appointment to the Planning Commission at the March 2, 2023 meeting.

Preliminary/Final Land Development Plan for Hiltz Propane Systems (1442 River Road)

Mr. Butler indicated that the Township Planning Commission has recommended approval of the Preliminary/Final Land Development Plan for Hiltz propane Systems. The plan will be placed on the March 2, 2023 meeting agenda for the consideration of the Board.

PUBLIC SAFETY

Emergency Medical Services Authority

Mr. Butler indicated the articles of incorporation for the formation of Municipal Emergency Services Authority of Lancaster County (MESA) were approved by the Corporation Bureau. Therefore, the Authority is officially formed as a legal entity.

The first meeting of the Authority Board is Wednesday, March 1, 2023 at Elizabethtown Borough office. The Authority's standing meetings will be on the 1st and 3rd Wednesday of each month.

PUBLIC WORKS

Adopt-A-Road Program

Mr. Butler stated that a resident has expressed an interest in "adopting" clean-up responsibility for a township roadway. The resident would like a sign installed recognizing the group taking responsibility for the clean-up.

Currently the Township does not have an "adopt-a-road" program. It was noted that a few municipalities in Lancaster County have established such programs based on PennDOT's program for state roadways. The Board suggested looking at other municipal programs to gauge Township responsibilities before taking steps to establish a program.

Items for MuniBid

Mr. Ansell indicated that he will be providing a list of items to be sold on the MuniBid website. Included on the list of items are the compost screener and turner that were located on the Hoffine farm.

Speed Limit on Anderson Ferry Road

Mr. Butler informed the Board that a resident has expressed a concern regarding speeding on Anderson Ferry Road (Route 772). PennDOT will only consider conducting a traffic study for potential reduction in speed if requested by the Township. The Board discussed collecting additional speed information using the Township's speed signs before formally requesting action by PennDOT.

ADMINISTRATION/PERSONNEL

Resolution 2023-4, Conduct of Public Meeting Before the Board of Supervisors

Mr. Butler provided the Board with the final draft Resolution addressing the conduct of public meetings. The draft provides more detailed guidance on public participation during public meetings. The Board will consider adoption of the Resolution at the March 2, 2023 meeting.

Adjournment

There being no further business, a motion was made by Mr. Esbshade and seconded by Mr. Brubaker to adjourn at 9:45 AM.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary