

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on April 6, 2023

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, April 6, 2023, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Kingsboro.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Scott A. Kingsboro, via conference telephone call, Vice-Chairman Allen D. Esbenshade and Supervisor Michael L. Brubaker. Township Manager Jeffrey Butler was also present.

Mr. Esbenshade chaired the meeting for Mr. Kingsboro.

Mr. Esbenshade opened the meeting for public comment on items not on the agenda. None were heard.

The Board approved the minutes for the March 2, 2023 regular meeting of the Board of Supervisors and the March 21, 2023 work session, by a motion made by Mr. Kingsboro and seconded by Mr. Brubaker. Discussion: None. Vote: Mr. Brubaker: yes, abstaining from the vote on March 21, 2023 meeting minutes, Mr. Esbenshade; yes, and Mr. Kingsboro; yes. Motion passed.

A motion was made by Mr. Brubaker and seconded by Mr. Kingsboro to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Brubaker: yes, abstained from vote on check #52698, Mr. Esbenshade; yes, abstained from vote on check #52679, and Mr. Kingsboro; yes, abstained from vote on check # 52756. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$247,695.96	52678-52714
Trash and Recycling Fund	\$ 71,948.77	2102-2108
Subdivision Escrow Fund	\$ 10,015.57	607
TOTAL	\$329,660.30	

Mr. Esbenshade acknowledged the Board's receipt of the Balance Sheets for the period ending February 28, 2023, for all Township Funds.

Old Business.

Resolution 2023-5 Approving Contract Change Order for Chickies Creek Day Use Area Improvements, Phase I Project

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbenshade, to adopt Resolution 2023-5 approving contract Change Order 1 for an increase in the amount of \$12,916.00 for the Chickies Creek Day use Area Improvements, Phase I Project.

Mr. Butler indicated that additional work is needed to address a sinkhole that was encountered during construction of the parking lot. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Resolution 2023-6 Approving Contract Change Order for Evans Run Streambank Restoration Project

A motion was made by Mr. Brubaker, and seconded by Mr. Kingsboro, to adopt Resolution 2023-6 approving contract Change Order 1 for an increase in the amount of \$25,000.00 for the Evans Run Streambank Restoration Project.

Mr. Butler indicated that enhanced streambank protection will be provided with the installation of the additional material. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Sale of Items Listed on MuniBid

A motion was made by Mr. Kingsboro, and seconded by Mr. Brubaker, to approve the sale of the following items listed on the MuniBid website for high bids received on Monday, March 27, 2023:

- WILDCAT TROMMEL SCREENER - \$48,100.00
- WILDCAT COMPOST TURNER - \$5,100.00
- WACKER - JUMPING JACK - \$210.00
- ATLAS – GAS POWER JACKHAMMER - \$355.00
- STIHL HT75 – POLE SAW - \$240.00
- ECHO CHAINSAW – \$150.00
- WACKER BTS 1035 – GAS CHOP SAW - \$470.00

Mr. Butler indicated that no bids were received on the tennis court lights that were listed for sale on the site. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Award Contract for Oil & Chip Roadway Projects.

A motion was made by Mr. Brubaker, and seconded by Mr. Kingsboro, to award the contract for the seal coating of Tanger Street, Sload Circle, Price Place, Amanda Court and Colebrook Road to Russell Standard Corporation, based on bids received and opened on Monday, April 3, 2023 and listed below:

COMPANY	BID SUBMITTED
Russell Standard Corporation	\$79,176.89
Martin Paving Inc.	\$81,509.02

Mr. Butler stated that, except for Colebrook Road, the streets will receive a fog seal treatment. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

New Business.

Award Contract for Replacement of Firehouse Concrete Steps and Installation of Concrete Pad

A motion was made by Mr. Kingsboro, and seconded by Mr. Brubaker, to award the contract for the replacement of firehouse concrete steps and installation of concrete pad, to SM Johns & Son, for \$12,557.00 based on proposal dated March 2, 2023.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Junior High 5k Fun Run - Saturday, May 13, 2023

A motion was made by Mr. Brubaker, and seconded by Mr. Kingsboro, to approve the request of the Donegal Athletic Club to hold a 5k race utilizing Koser Road on Saturday, May 13, 2023, subject to submittal of the appropriate Certificate of Insurance citing East Donegal Township as an additional insured party.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Request For Use of Riverfront Park - Juvenile Diabetes Research Foundation

A motion was made by Mr. Kingsboro, and seconded by Mr. Brubaker, to approve the request of the Juvenile Diabetes Research Foundation for the use of Riverfront Park for an awareness event and fun ride on Sunday, July 9, 2023, (rain date July 30, 2023) from noon to 3:00 PM, subject to submission of the appropriate certificate of insurance.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Firehouse Expansion Loan Payoff

A motion was made by Mr. Brubaker, and seconded by Mr. Kingsboro, to approve a donation to satisfy loan secured by the Maytown East Donegal Township Fire Department for the expansion of the firehouse in an amount not to exceed \$420,000.00 plus associated fees.

Mr. Kingsboro stated that the loan was secured by the Maytown East Donegal Township Fire Department in 2015 to undertake the expansion of the firehouse. Rising interest

rates have greatly increased the monthly payment on the loan. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

2023 Township Scholarship Program

Mr. Butler stated that information has been provided to the Donegal School District regarding the 2023 Township Scholarship Program that awards \$1000 to a graduating East Donegal Township student. It's proposed that the Board of Supervisors will announce the scholarship winner at the May 4, 2023 meeting of the Board.

Copies of the March 2023 Zoning/Building Report were provided to the Board. For the month, a total of 15 permits were issued (8 Zoning Permits, 3 UCC Permits and 4 combination Zoning/UCC Permits). The total value of construction authorized equaled \$252,410.00. Permit fees collected totaled \$9,889.00. There were 42 zoning inspections and 25 UCC inspections conducted in the month.

The Board received copies of the March 2023 Township Roadmaster report.

The Board received copies of the March 2023 report from the Milanof-Schock Library

For February 2023, Northwest EMS responded to 63 calls in East Donegal Township. In addition, the Board received copies of the NWEMS Financial Statements for Years Ended December 31, 2021 and 2022

For February 2023, Maytown East Donegal Township Fire Department responded to 63 calls, 24 QRS and 39 fire.

For February 2023, Fire Department Mount Joy responded to 0 first due calls in East Donegal Township.

The Board received copies of the East Donegal Sewer Authority February 21, 2023 meeting minutes.

The Board received copies of the East Donegal Township Municipal Authority February 28, 2023 meeting minutes.

The Board received copies of the Susquehanna Regional Police Commission meeting minutes for March 7, 2023. In addition, the Board received copies of the Department's End of Year Report for 2022.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County meeting minutes for March 1, 2023 and March 15, 2023.

Liaison Assignment Reports

Administration/Personnel – None.

Finance – None.

Parks and Recreation – None.

Planning and Development –None.

Public Safety – In response to Supervisor Kingsboro question, Maytown East Donegal Township Fire Department Deputy Chief stated that the Department has been fortunate to continue to have great turnout of members for incidents. Deputy Chief Houseal indicated that calls have been getting 6 to 8 members per rig responding to a scene and response time has been less than 3 minutes.

Public Works – None.

Adjournment

A motion was made by Mr. Brubaker and seconded by Mr. Esbenshade to adjourn at 7:25 PM. Motion passed.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary