

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on July 18, 2023

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, July 18, 2023, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Kingsboro.

Supervisor Kingsboro led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Scott Kingsboro and Vice-Chairman Allen Esbenschade and Supervisor Michael Brubaker. Jeffrey Butler, Township Manager, Jodi Diaz, Township Finance Officer, Robert Ansell, Township Roadmaster and Craig Underwood, Township Zoning Officer/Code Official, were also present.

Mr. Kingsboro opened the meeting for public comment on items not on the agenda. None were heard.

FINANCE

2023 Budget vs. Actual

The budget vs actual financial reports, through June 30, 2023, for the Township's General Fund and Trash/Recycling Fund were provided to the Board. It was noted that revenue from real estate taxes is exceeding budget projections. The report also highlighted unbudgeted expenses that will be funded through a transfer of funds from the Township ARPA Fund account.

ARPA Fund Transfer

Ms. Diaz provided the Board with a list of expenses anticipated to be paid through the transfer of funds from the Township's ARPA Fund. These included improvements to the Township building, the fire station, improvements to Chickies Creek Day Use Area and other unbudgeted expenses. A resolution approving the transfer of funds from the ARPA Fund to the General Fund will be considered before the end of the year.

Trash/Recycling Accounts With Outstanding Balances

Ms. Diaz provided the Board with a list of outstanding trash/recycling accounts that have pickup service paused to due lack of payment. It was indicated that the Township will not sell trash tags for these properties or issue permits until payment of the outstanding balance has been made.

PARKS AND RECREATION

Riverfront Park Security Cameras

Mr. Butler updated the Board on the installation of security cameras at Riverfront Park.

Chickies Creek Day Use Area

Mr. Butler indicated that a new park sign is to be placed at the entrance to Chickies Creek Day Use Area. The design of the sign will be consistent with the signs placed at the other Township parks.

PLANNING AND DEVELOPMENT

August Planning Commission Meeting

Mr. Underwood stated that the Township Planning Commission will be meeting in August to review the short-term rental regulations.

PUBLIC SAFETY

Fire Station Steps

Mr. Ansell stated that the contractor awarded the project to replace the steps to the rear of the fire station is expected to begin the work within a week.

PUBLIC WORKS

Donegal Springs Road

Mr. Ansell stated that improvements to Donegal Springs Road, at the intersection with Colebrook Road, should be undertaken by the end of the year. The project will include roadway widening and drainage improvement.

There was general discussion regarding the removal of tree stumps in the area between Mansion Lane and Landis Road. Mr. Ansell was to get an estimate for removal before proceeding.

Long Lane Bridge Repair/Replacement/Removal

Mr. Butler stated that the potential scenario of a right-out-only movement at the intersection of Route 441 and Long Lane is being discussed with PennDOT. In addition, a revised cost estimate for a two lane bridge will be needed from the bridge consultant.

OTHER MATTERS BEFORE THE BOARD

Mr. Kingsboro sought input on a potential open house event at the Township Building. It could be timed with the Fire Department's fire prevention week activities. The event could also include the Susquehanna Regional Police Department and Northwest EMS.

Adjournment

There being no further business, a motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to adjourn at 10:05 AM. Motion passed 3-0.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary