

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on July 6, 2023

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, July 6, 2023, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Kingsboro.

Supervisor Brubaker led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Scott A. Kingsboro, Vice-Chairman Allen D. Esbenschade and Supervisor Michael L. Brubaker. Township Manager Jeffrey Butler was also present.

Mr. Kingsboro introduced Caleb Kendig a Donegal High School student awarded the 2023 Township Scholarship.

Ms. Bridey Hannold, 9 North River Street, stated that additional street signs indicating Center Square should be added to the Maytown Square.

The Board approved the minutes for the June 1, 2023 regular meeting of the Board of Supervisors and the June 20, 2023 work session of the Board of Supervisors by a motion made by Mr. Esbenschade and seconded by Mr. Brubaker. Discussion: None. Vote: Mr. Brubaker: yes, Mr. Esbenschade; yes, and Mr. Kingsboro; yes. Motion passed.

Old Business.

Resolution 2023-11 Approving Transfer of Funds From Emergency Services Capital Reserve Fund to General Fund

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenschade, to adopt Resolution 2023-11 approving the transfer of \$106,401.07 from the Emergency Services Capital Reserve Fund to the General Fund.

Mr. Kingsboro explained that the first installment for the purchase of a new rescue unit for Maytown East Donegal Township will be paid by funds transferred from the Emergency Services Capital Reserve Fund. Vote: Mr. Brubaker; yes, Mr. Esbenschade, yes; and Mr. Kingsboro, yes. Motion passed.

Maytown Address Discussion

Mr. Butler presented the Board with information regarding the current parcel addressing of properties surrounding the square in Maytown. Based on the inconsistencies between parcel addresses listed for tax purposes and the addresses with the County WebCAD used by Countywide Communications, Mr. Butler presented a

suggested addressing order that would provide clarity for those trying to locate physical addresses, particularly emergency responders.

Ms. Hannold expressed a concern that the address changes negatively impact the history of the square.

A motion was made by Mr. Kingsboro, and seconded by Mr. Esbensshade, to implement the addresses as presented. Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Kingsboro, yes. Motion passed.

New Business.

Zoning ordinance Amendment – Short Term Rental Units

A motion was made by Mr. Esbensshade, and seconded by Mr. Brubaker, to forward a draft zoning ordinance amendment regulating short-term rental units to the Township Planning Commission and the Lancaster County Planning Department for review and recommendation.

Mr. Butler explained that the draft amendment will be reviewed by the Township Planning Commission and Lancaster County Planning Commission before coming back to the Board of Supervisors for a public hearing. The Board will then hold a public hearing on an amendment.

Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Kingsboro, yes. Motion passed.

Hidden Driveway Sign – Vinegar Ferry Road

A motion was made by Mr. Brubaker, and seconded by Mr. Esbensshade, to approve the placement of a “Hidden Driveway” advisory sign on Vinegar Ferry Road as requested by the property owner of 194 Vinegar Ferry Road.

Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Kingsboro, yes. Motion passed.

Northwest Lancaster County River Trail Intermunicipal Agreement – Termination of Participation

A motion was made by Mr. Esbensshade, and seconded by Mr. Brubaker, to direct the Township Manager to prepare notice to Participants in the Northwest Lancaster County River Trail Intermunicipal Agreement of the Township’s desire to withdraw as a party to the Agreement.

Mr. Butler explained that the Memorandum of Understanding to terminate the Intermunicipal Agreement was not passed by all parties. The current Agreement allows the Township to withdraw following notice to the other parties.

Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Kingsboro, yes. Motion passed.

Lawn to Meadow Project – Riverfront Park

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to approve the execution of the Lawn Conversion Landowner Agreement with the Alliance for the Chesapeake Bay for the conversion of a portion of the lawn area within Riverfront Park to native meadow habitat.

Emily Broich, representing the Alliance for the Chesapeake Bay, was present to discuss the project to convert approximately 3.7 acres of lawn area in Riverfront Park to native meadow plantings. She indicated that the Alliance will work with the Township to finalize the exact area of the project. The project should be started by the end of the year.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Brubaker: yes, Mr. Esbenshade; yes, abstaining from the vote on check number 52780 payable to himself and Mr. Kingsboro; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$499,784.04	52778-52814
Trash and Recycling Fund	\$ 67,578.78	2123-2129
Subdivision Escrow Fund	\$ 5,705.76	610-611
TOTAL	\$563,240.23	

Mr. Kingsboro acknowledged the Board's receipt of the Balance Sheets for the period ending May 31, 2023, for all Township Funds.

Copies of the June 2023 Zoning/Building Report were provided to the Board. For the month, a total of 16 permits were issued (7 Zoning Permits, 1 UCC Permits and 8 combination Zoning/UCC Permits). The total value of construction authorized equaled \$3,054,462.00. Permit fees collected totaled \$7,970.25. There were 7 zoning inspections and 23 UCC inspections conducted in the month.

The Board received copies of the June 2023 Township Roadmaster report.

The Board received copies of the June 2023 report from the Milanof-Schock Library

For May 2023, Northwest EMS responded to 52 calls in East Donegal Township. To date, NWEMS has responded to a total of 289 calls in East Donegal Township.

The Board received copies of the Maytown East Donegal Township Fire Department's May Incident Report. The Department responded to 30 QRS and 38 fire incidents for the month.

For May 2023, Fire Department Mount Joy responded to 4 first due calls in East Donegal

Township.

The Board received copies of the East Donegal Sewer Authority May 16, 2023 meeting minutes.

The Board received copies of the East Donegal Township Municipal Authority May 16, 2023 meeting minutes.

The Board received copies of the Marietta-Donegal Joint Authority May 23, 2023 meeting minutes and May 30, 2023 meeting minutes.

The Board received copies of the Township Park Commission June 22, 2023 meeting minutes.

The Board received copies of the GEARS Board of Directors meeting minutes for May 16, 2023.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County meeting minutes for June 7, 2023.

The Board received copies of the Susquehanna Regional Police Commission meeting minutes for June 6, 2023.

The Board received copies of the Maytown East Donegal Township Fire Department Board of Directors Meeting Minutes for May 15, 2023.

Liaison Assignment Reports

Administration/Personnel – None.

Finance – None.

Parks and Recreation – Supervisor Kingsboro announced Music In The Park concert series continues through July.

Planning and Development –None.

Public Safety –None.

Public Works – Supervisor Esbenshade indicated that the seal coating of streets went well.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to adjourn at 7:45 PM. Motion passed.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary