

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on May 2, 2024

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, May 2, 2024 at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Scott Kingsboro.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Scott Kingsboro, Allen Esbenshade and Michael Brubaker. Also present was Jeffrey Butler, Township Manager.

Mr. Kingsboro announced that the Board met in an executive session prior to the public meeting to discuss a potential real property transaction.

Mr. Kingsboro opened the meeting for public comment on items not on the agenda.

Ms. Bridey Hannold, 9 North River Street, suggested the Board be cautious of the budget when considering hiring an Assistant Township Manager.

In addition, she questioned why East High Street and Queen Street is being considered for 4-way stop signs.

Mr. Mike Cassidy, 104 East High Street, stated that traffic volumes, sight distance and past accidents suggest the East High Street and Queen Street warrants 4-way stop signs.

The Board approved the minutes for the April 4, 2024 regular meeting of the Board of Supervisors and the April 18, 2024 work session, by a motion made by Mr. Esbenshade and seconded by Mr. Brubaker. Discussion: None. Vote: Mr. Brubaker: yes, Mr. Esbenshade; yes, and Mr. Kingsboro; yes. Motion passed.

Old Business.

Release of Financial Security – Lot Add-on and Final Land Development Plan for Columbia Water Company

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to approve a reduction of financial securities posted for the Lot Add-on and Final Land Development Plan for Columbia Water Company, in the amount of \$33,548.46, as recommended in the letter from David Miller/Associates, Inc., dated May 2, 2024.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Ordinance 2024 – 1, Amending Chapter 28. Motor Vehicles and Traffic, of the Township Code of Ordinances, To Establish Multi-Stop Intersection - East High Street/Queen Street

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to adopt Ordinance 2024-1 amending Chapter 28. Motor Vehicles and Traffic of the Township Code of Ordinances, to establish a multi-stop intersection at East High Street and Queen Street.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Ordinance 2024 – 2, Amending Chapter 30. Parks and Recreation, of the Township Code of Ordinances, To Prohibit Vaping In Township Parks and Skateboard Park

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to adopt Ordinance 2024-2 amending Chapter 30. Parks and Recreation, of the Township Code of Ordinances, to prohibit vaping in Township parks and Township Skateboard Park.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Ordinance 2024 – 3, Amending Chapter 52. Zoning, of the Township Code of Ordinances, to Permit Short Term Rental Units

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to adopt Ordinance 2024-3 amending Chapter 52. Zoning, of the Township Code of Ordinances, to add Short Term Rental Units as a use permitted in specific zoning districts and establish regulations for such use.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

#### New Business.

Final Subdivision and Land Development Plan for Daniel S. and Fannie F. Beiler – Extension of Time

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to accept the extension of time for consideration of the Final Subdivision and Land Development Plan for Daniel S. and Fannie F. Beiler until July 26, 2024, as granted by the applicant.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Donation to the Maytown Memorial Day Committee

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to approve a donation of \$5,000.00 to the Maytown Memorial Day Committee to assist in expenses for the 2024 Memorial Day parade and celebration.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes.

Motion passed.

East Donegal Township 2024 Scholarship Program

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to select Marie Gehman as the 2023 Township Scholarship winner.

The Board recognized the number of quality applications received from graduating seniors. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Offer of Employment – Assistant Township Manager

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to authorize an offer of employment to Scott Kingsboro for the position of Assistant Township Manager at a salary of \$73,000 annually subject to the following:

- Undertaking and passing a pre-employment physical and drug test;
- Consenting to the Township completing background checks; and
- The Township Board of Auditors endorsing the proposed salary, should Mr. Kingsboro remain on the Township Board of Supervisors.

Mr. Kingsboro stated he appreciated the offer and would need some time to discuss the opportunity with his family. He indicated that should he accept the position, he would resign his seat on the Board of Supervisors. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, abstained. Motion passed.

East Donegal Township Planning Commission Resignation - Daniel McGannon

The Board announced the resignation of Daniel McGannon and will be seeking a volunteer to be appointed to the Commission.

Request for PennDOT Speed Study – PA Route 772

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to authorize the Township Manager to request PennDOT undertake a traffic study for PA Route 772, in the vicinity of Long Lane and Musser Road to determine if a reduction in the current speed limit is warranted.

Mr. Larry Garber, 20 Harter Street, expressed his concern regarding vehicle speeds in this area of Route 772. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to approve the Treasurer’s Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Brubaker; yes, Mr. Esbenshade; yes, and Mr. Kingsboro; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$303,318.41	52101-53135
Trash and Recycling Fund	\$ 59,323.16	2195-2200

Subdivision Escrow Fund	\$ 6,183.09	627-629
TOTAL	\$368,824.66	

Mr. Kingsboro acknowledged the Board’s receipt of the Balance Sheets for the period ending March 31, 2024, for all Township Funds.

Copies of the April 2024 Zoning/Building Report were provided to the Board. For the month, a total of 21 permits were issued (15 Zoning Permits, 3 UCC Permits, and 3 combination Zoning/UCC Permits). The total value of construction authorized equaled \$1,039,660.00. Permit fees collected totaled \$8,230.50. There were 12 zoning inspections and 38 UCC inspections conducted in the month.

The Board received copies of the April 2024 Milanof-Schock Library Report.

For March 2024, Municipal Emergency Services Authority responded to 58 calls in East Donegal Township. For the year 2024, MESA has responded to a total of 164 calls in East Donegal Township.

The Board received copies of the March 2024 Incident Report Summary prepared by the Fire Department Mount Joy. For the month, FDMJ responded to 3 first due calls in East Donegal Township.

The Board received copies of the East Donegal Township Planning Commission’s March 14, 2024 meeting minutes.

The Board received copies of the East Donegal Sewer Authority March 19, 2024 meeting minutes.

The Board received copies of the Marietta Donegal Joint Authority March 26, 2024 meeting minutes.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County April 10, 2024 meeting minutes.

The Board received copies of the East Donegal Township Park Commission’s April 25, 2024 meeting minutes.

The Board received copies of a letter from Lancaster Farmland Trust, dated April 15, 2024, highlighting Trust farmland preservation efforts in the Township.

The Board received notice that the draft Northwest Lancaster County Comprehensive Plan Update is available for review and comment.

The Board received an email from the Donegal Democrats and Friends summarizing their roadside trash pick-up along Maytown Road. It's the group's third year undertaking the clean-up effort.

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation-Mr. Kingsboro reported that the Township's Music In The Park program starts June 2, 2024. The summer series will include food trucks at the events.

Planning and Development – None.

Public Safety – Mr. Kingsboro asked Deputy Chief Houseal to give an update on the activities of the Fire Department. Chief Houseal stated that response times have been reduced and membership continues to increase. He highlighted some recent purchases utilizing Firemen's Relief Funds. He also stated that a January 2025 delivery of the new rescue unit is anticipated.

Public Works – Robert Ansell, Township Roadmaster, reported that roadway base repair will be started in the Longwood Square development in preparation of the planned seal coat treatment.

Adjournment

A motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to adjourn at 7:35 PM.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Kingsboro, yes. Motion passed.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary