

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on June 6, 2024

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, June 6, 2024 at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade and Michael Brubaker. Also present was Jeffrey Butler, Township Manager. Supervisor Scott Kingsboro was absent.

A motion was made by Mr. Brubaker and seconded by Mr. Esbenshade to accept the resignation of Supervisor Scott Kingsboro from the Board of Supervisors. Vote: Mr. Esbenshade; yes, and Mr. Brubaker; yes. Motion carried.

Supervisor Esbenshade acknowledged Donegal High School graduate Marie Gehman as the recipient of the 2024 Township Scholarship. Ms. Gehman was in attendance with her father. She will be attending Penn State University to major in biobehavioral health/kinesiology.

Mr. Esbenshade opened the meeting for public comment on items not on the agenda.

Mr. Joe Bowers, 408 Musser Road, stated he had an appliance placed curbside for pickup, with the appropriate tag, when someone scavenging for metal removed it before the trash company could pick it up.

Old Business.

Release of Financial Security – Final Subdivision & Stormwater Management Plan for 352 Oak Lane Farm

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to approve the release of financial securities posted for the Final Subdivision & Stormwater Management Plan for 352 Oak Lane Farm, in the amount of \$139,454.70.

Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

New Business.

Award Contract for Donegal Springs Road Roadway Widening Project.

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to award the contract for the Donegal Springs Road Roadway Widening Project to Kinsley Construction, Inc., based on bids received and opened on Thursday, May 30, 2024, and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Kinsley Construction, Inc.</i>	<i>\$192,276.00</i>
<i>JVI Group, Inc..</i>	<i>\$292,604.00</i>
<i>Construction Masters Services, LLC</i>	<i>\$432,373.50</i>

Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Award Contract for Long Lane Bridge Scour Repair Project.

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to award the contract for the Long Lane Bridge Scour Repair Project to CriLon Corporation, based on bids received and opened on Thursday, May 30, 2024, and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>CriLon Corporation</i>	<i>\$72,973.47</i>
<i>Construction Masters Services, LLC</i>	<i>\$99,535.00</i>
<i>Flyway Excavating</i>	<i>\$112,180.00</i>
<i>JVI Group, Inc.</i>	<i>\$172,450.00</i>

Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Appointment to East Donegal Township Planning Commission

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to appoint Mason Brandt to the East Donegal Township Planning Commission for a term ending December 31, 2027.

Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Local Match Commitment for Growing Greener Grant Application – Longwood Bioretention Basin Retrofit Project

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to approve the issuance of a local match commitment letter with the Growing Greener Grant application for the Longwood Bioretention Basin Retrofit Project for \$4,500.00.

Mr. Butler stated that the grant, if successful, would help fund the design and permitting processes for renovation of the existing stormwater facility. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Award Contract for Fuhrman Park Pavilion Roof Replacement

A motion was made by Mr. Esbenshade, and seconded by Mr. Brubaker, to award the contract for the replacement of the Fuhrman Park pavilion roof to KSW Construction, LLC, for \$9,867.15, in accordance with the quote dated May 9, 2024.

Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Trash and Recycling Contract for East Donegal Township

A motion was made by Mr. Brubaker, and seconded by Mr. Esbenshade, to authorize the Township Manager to prepare the appropriate bid documents and advertise for the receipt of bids for the award of the Township trash and recycling collection contract, including a bid alternate for contractor provided containers and use of automated pickup equipment.

The Board noted that the current contracted hauler has denied an extension to the current contract, resulting in the need to bid for services starting 2025. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

A motion was made by Mr. Esbenshade and seconded by Mr. Brubaker to approve the Treasurer’s Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

FUND	AMOUNT	CHECK #'s
General Fund	\$501,906.93	52137-53174
Trash and Recycling Fund	\$ 88,392.22	2201-2207
Subdivision Escrow Fund	\$ 7,244.19	630-631
TOTAL	\$597,543.34	

Mr. Esbenshade acknowledged the Board’s receipt of the Balance Sheets for the period ending April 30, 2024, for all Township Funds.

Copies of the May 2024 Zoning/Building Report were provided to the Board. For the month, a total of 20 permits were issued (9 Zoning Permits, 1 UCC Permits, and 10 combination Zoning/UCC Permits). The total value of construction authorized equaled \$5,854,077.00. Permit fees collected totaled \$10,871.25. There were 8 zoning inspections and 66 UCC inspections conducted in the month. In addition, the Board received copies of the Planning and Zoning Annual Report for 2023.

The Board received copies of the May 2024 Township Roadmaster Report.

The Board received copies of the May 2024 Milanof-Schock Library Report.

For May 2024, Municipal Emergency Services Authority responded to 60 calls in East Donegal Township. For the year 2024, MESA has responded to a total of 274 calls in East Donegal Township.

The Board received copies of the East Donegal Township Planning Commission’s April 11, 2024 meeting minutes.

The Board received copies of the Susquehanna Regional Police Commission May 7, 2024 meeting minutes.

The Board received copies of the East Donegal Sewer Authority April 16, 2024 meeting minutes.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County April 24, 2024 meeting minutes.

The Board received copies of the 2023 Annual Report prepared by GEARS.

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation - Music In The Park started June 2, 2024. The installation of the new Fitness Court in Fuhrman Park has started.

Planning and Development – None.

Public Safety – Deputy Chief Houseal gave an update on the activities of the Fire Department. Chief Houseal stated that the anticipated completion of the new rescue unit has been moved up to September.

Public Works – Work has started in reducing the curb extensions at the East High Street/Queen Street intersection. The new stop signs on Easy High Street will follow completion.

Adjournment

A motion was made by Mr. Brubaker and seconded by Mr. Esbenshade to adjourn at 7:25 PM.

Vote: Mr. Brubaker; yes, and Mr. Esbenshade, yes. Motion passed.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary