

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on February 6, 2025

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, February 6, 2025 at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Brubaker led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Michael Brubaker, and Kenton Sweigart. Also present was Jeffrey Butler, Township Manager.

Supervisor Esbenshade opened the meeting to hear public comments on items not on the meeting agenda. None were heard.

The Board approved the minutes for the January 6, 2025 regular meeting of the Board of Supervisors, and the January 21, 2025 work session of the Board of Supervisors, by a motion made by Mr. Sweigart and seconded by Mr. Brubaker. Discussion: Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Old Business.

Resolution 2025 – 5, To Appoint an East Donegal Township Speed and Safety Advisory Committee

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to adopt Resolution 2025-5 to Appoint an East Donegal Township Speed and Safety Advisory Committee.

It was explained that the Committee would be advisory to the Board of Supervisors and recommend actions that address vehicle speed and safety concerns that are identified by the public. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

New Business.

Resolution 2025 – 6, To Donate Township-Owned Rescue Apparatus to Maytown East Donegal Township Fire Department

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to adopt Resolution 2025-6 approving the donation of the Township-owned rescue apparatus to Maytown East Donegal Township Fire Department.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Request For Road Closure –Mayfest, Sponsored by the Maytown Historical Society

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve the request of the Maytown Historical Society for the following road closures for the Mayfest event scheduled for Saturday, May 3, 2025, from 7:00 AM to 7:00 PM, with a rain date of Sunday, May 4, 2025, with the same hours:

West High Street from King Street to Route 743

King Street from Jacob Street to Apple Street

Cameron Street from Church Street to Apple Street

and provide for No Parking on West High Street from King Street to Arnold Street.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Designation of East Donegal Township’s Open Records Officer

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to designate Scott Kingsboro as the East Donegal Township’s Open Records Officer.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Advertise for the Receipt of Bids for Oil & Chip Roadway Projects.

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to authorize the Township Manager to advertise for the receipt of bids for oil and chip roadway treatment to Rock Point Road, Fuhrman Road, Union School Road, Flory Road and Waynesboro Road.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Advertise for the Receipt of Bids for the Completion of Improvements to the Intersection of Long Lane and Route 441.

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to authorize the Township Manager to advertise for the receipt of bids for the completion of improvements to the intersection of Long Lane and Route 441.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Advertise for the Receipt of Bids for Roadway Materials (Asphalt and Aggregate) for 2025.

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to authorize the Township Manager to advertise for the receipt of bids for the roadway materials as required for the completion of projects undertaken by Township Public Works.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbensshade; yes.
Motion passed.

Columbia Borough Municipal 2025 Yard Waste Agreement.

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to approve entering into the Columbia Borough Municipal 2025 Yard Waste Agreement to handle the Township’s yard waste.

Discussion: none. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbensshade; yes.
Motion passed.

2025 Scholarship Program

Mr. Esbensshade announced that the East Donegal Township Scholarship Program information and application packet has been provided to the Donegal School District. The information is also available on the Township website. The deadline for applications to the program that provides a \$1,000 scholarship to a graduating East Donegal Township senior is 4:00 PM, April 10, 2025.

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to approve the Treasurer’s Reports for the Township and approve the payment of Township bills.

Discussion: None. Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbensshade; yes.
Motion passed.

FUND	AMOUNT	CHECK #'s
General Fund	\$419,527.34	53426-53458
Trash and Recycling Fund	\$ 27,962.70	2262-2268
Subdivision Escrow Fund	\$ 3,673.94	648-649
Highway Aid Fund	\$ 10,195.18	152
TOTAL	\$461,359.16	

Mr. Esbensshade acknowledged receipt of the Balance Sheets for the period ending December 31, 2024, for all Township Funds.

Correspondence/Announcements

Copies of the January 2025 Zoning/Building Report were provided to the Board. For the month, a total of 16 permits were issued (8 Zoning Permits, 4 UCC Permits, and 4 combination Zoning/UCC Permits). The total value of construction authorized equaled \$700,524,367.00. Permit fees collected totaled \$6,281.00. There were 3 zoning inspections and 11 UCC inspections conducted in the month.

The Board received copies of the January 2025 Township Roadmaster Report.

The Board received copies of the January 2025 Milanof-Schock Library Report.

The Board received copies of the Township Park Commission's January 23, 2025 meeting minutes.

The Board received copies of the East Donegal Sewer Authority's December 17, 2024 meeting minutes.

The Board received copies of the Marietta Donegal Joint Authority's December 19, 2024 meeting minutes.

The Board received copies of the 2025 meeting schedule of the Municipal Emergency Services Authority of Lancaster County.

The Board received copies of the GEARS Board of Directors meeting minutes of December 17, 2024.

The Board received copies of the Township Board of Auditors' January 7, 2025 meeting minutes.

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation- None.

Planning and Development – None.

Public Safety – Supervisor Sweigart reported that the Municipal Emergency Services Authority has been meeting with non-member municipalities to discuss mutual aid issues.

Deputy Chief Dan Houseal reported that the new rescues unit is currently being outfitted with new tools. It should be placed in service in approximately two months.

Public Works – None.

Adjournment

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to adjourn at 7:20 PM.

Vote: Mr. Swigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Respectfully Submitted,
Jeffrey L. Butler, Township Secretary