

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on February 18, 2025

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, February 18, 2025, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Esbenshade.

Supervisor Sweigart led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Allen Esbenshade, Vice-Chairman Michael Brubaker, and Supervisor Kenton Sweigart. Jeffrey Butler, Township Manager, Scott Kingsboro, Assistant Township Manager, Jodi Diaz, Township Treasurer, and Craig Underwood, Township Zoning Officer/Code Official, were also present in the meeting.

Public Attendance is attached

Mr. Esbenshade opened the meeting for public comments on items not on the agenda. - None

FINANCE

Comcast Franchise Agreement

Ms. Diaz informed the Board that Cohen Law finished the Franchise Agreement, and a copy of a letter summarizing the changes to the agreement was given to the Board for review. The agreement will be on the March 6th agenda.

Draft Accounting Policy and Procedures

Ms. Diaz presented a draft copy of the Accounting Policy and Procedures for the Board to review and recommend any changes.

Audit Update

Ms. Diaz informed the Board that White Rudy LLC will be here to go over the draft audit on February 19th at 8 am and at March 6, 2025, Board of Supervisors meeting.

PARKS AND RECREATION

Chickies Day Use Pavillion

Mr. Kingsboro informed the Board the pavilion will be delivered in mid-March.

PLANNING AND DEVELOPMENT

Extension of time for the Final Subdivision Plan for R & T Mechanical

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to accept the extension of time for consideration of the Final Subdivision Plan for R&T Mechanical until June 2025, as granted by the applicant. Discussion: None. Vote: Mr. Sweigart: yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed

Donegal Regional Comp Plan- Letter of Support

Mr. Kingsboro informed the Board that Mr. Deering from the Mount Joy Borough Planning Commission was asking each municipality to give a letter of support in participating in working on updating the Donegal Regional Comp Plan. All Supervisors were in favor of sending a letter of support of updating the Donegal Regional Comp Plan.

Public Safety

Lease for Fire Department Building

Mr. Kingsboro informed the Board that White Rudy LLC has been asking the Township to develop a lease with the fire company for the current fire house. The Township is looking at working on this with the fire department in 2025. This lease would not have any monetary element associated with it.

PUBLIC WORKS

MS4 Annual Meeting

Mr. Kingsboro informed the Board that the annual MS4 meeting will be presented at the Board of Supervisors meeting held on April 3, 2025

ADMINISTRATION/PERSONNEL

Public Works Employee Status

An offer was extended to an applicant, and the Township is waiting on all clearances and pre-employment physicals to be completed.

R & J Field Agreement

Mr. Butler informed the Board that the school district got back to him and agreed to the agreement going from a three-year term to a two-year term. The agreement letter will be on March 6, 2025, agenda.

ANY OTHER MATTER TO COME BEFORE THE BOARD

MESA COVER CALLS

Supervisor Sweigart, who represents East Donegal Township on the MESA Board, discussed the current issues of the amount of cover calls MESA is making in other municipalities and looking at possible solutions to help the issue.

ADJOURNMENT

There being no further business, a motion was made by Mr. Brubaker and seconded by Mr. Sweigart to adjourn at 10:10 AM. Motion passed unanimously.

Respectfully Submitted,

Jeffrey L. Butler, Township Secretary