

The Board's Minutes of the East Donegal Township Board of Supervisors  
Held on April 3, 2025

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, April 3, 2025, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Sweigart led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Kenton Sweigart, and Michael Brubaker who was on the phone (Supervisor Esbenshade made sure all could hear Mr. Brubaker and Mr. Brubaker could hear everyone). Also present was Scott Kingsboro, Township Manager.

Public attendance is attached.

Chairman Esbenshade introduced Ms. Charity Hain, representative from David Miller/Associates, Inc., to discuss the Township's Small Municipal Separate Storm Sewer System (MS4) program. The purpose of the presentation was to meet the requirement that an annual public meeting be held to update the community on the development and implementation of the Stormwater Management Program, and to gather public comments.

Ms. Hain stated that the Township is subject to terms and conditions of an issued Municipal Separate Storm Sewer System (MS4) Permit. The MS4 Permit regulates the discharge of stormwater to local streams. The Township addresses the MS4 requirements through actions needed to meet the goals stated in the Township's Stormwater Management Program.

Ms. Hain provided an update on the status of the Township's Stormwater Management Program goals. The handful of highest priority wet weather discharge locations will be sampled again in 2025. Annual self-reporting inspection forms have been mailed to property owners with BMP facilities on their property. The Township has hosted regional training sessions for Public Works crews on best practices to address storm water issues.

Ms. Hain indicated that the required annual report was filed with PA Department of Environmental Protection (DEP) in September. DEP has not yet responded to that submittal. Ms. Hain stated that the Township's permit has been administratively extended by DEP two years. The permit is now valid through 2025.

Ms. Hain provided an overview of the completed Evans Run streambank/floodplain restoration project. The project was successfully completed with grant funds and meets the Township's Pollution Reduction Plan requirements. No IDDE Enforcements, but outreach will continue

regarding salts and lawn clippings. We received a PA DEP Growing Greener Design Grant for Longwood Basin Design. The grant is for \$30,000.

Ms. Hain went over the new MS4 program requirements 2026-2031. The MCM requirements 1-6 are the same. Volume Management Plan replaced old Pollutant Reduction Plan. Our focus for the next permit year will be to work on digesting the MS4 requirements and what the volume requirements is for EDT, discussions regarding collaboration for credits, design for Longwood Basin and to continue our MS4 permit requirements to keep up with our existing permit compliance.

Public Comment from the MS4 presentation:

Mr. Ed Strickler, 1172 Long Lane stated how areas are picked to do projects. Ms. Hain stated we try to pick areas that the township owns, or a property owner who would have interest in working with a stormwater project.

Mr. Larry Garber, 20 Harter St. stated where Longwood Basin is located. Ms. Hain stated it was at the corner of Maytown Rd and Thornapple Dr.

Mr. Esbenshade opened the meeting for public comments on items not on the agenda.

Mr. Ed Strickler, 1172 Long Lane, thanked the supervisors for the signs on Long Lane. He stated he received traffic data collected by the Township's radar speed signs and handed out data information that was collected. He indicated that speeding continues to be a problem. He has talked to Rep. Jones about helping to push programs for the police like speed enforced by radar and pictures like some states have.

Mr. Larry Garber, 20 Harter St. Stated he supports Mr. Strickler about the speeding issues. There are more and more traffic issues in the township.

Mr. Steve Hoover, 35 Farmingdale Lane, stated are we filling the Assistant Township Manager position. Why did we have that position. Supervisor Sweigart stated that the Assistant Township Manager could learn the ins and outs with the Township Manager before he retired.

The Board approved the minutes for the March 6, 2025, regular meeting of the Board of Supervisors by a motion made by Mr. Brubaker and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Brubaker: yes, Mr. Esbenshade; yes, abstaining from the vote was Mr. Sweigart since he was absent from the March 6, 2025, meeting. Motion passed.

#### Old Business.

Ordinance 2025 – 2, Authorizing Execution of a Cable Franchise Agreement between East Donegal Township and Comcast of Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to adopt Ordinance 2025-2 Authorizing Execution of a Cable Franchise Agreement between East Donegal Township and Comcast of Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

#### New Business.

Preliminary/Final Subdivision Plan for R&T Mechanical, Inc.

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve the Preliminary/Final Subdivision Plan for R&T Mechanical, Inc., prepared by D.C. Gohn Associates, Inc., dated October 21, 2024, last revised February 7, 2025, and grant the following waivers/modifications to Township ordinance requirements.

Waiver of Chapter 42, Article IV, Section 42-71. (b) –To waive preliminary plan processing procedure.

Modification to Chapter 42, Article V, Section 42-96. (a). –To permit plan to be prepared at a scale other than 50 feet or 100 feet to the inch except that for semi-detached, attached, or multi-storied structures, the plan may be drawn at a scale of 20 feet to the inch

Waiver of Chapter 42, Article V, Section 42-96. (b)(21) –To waive typical street cross-sections for each proposed and existing street shown on the final plan. This is based on the location of the subject property and the scope of the project.

Modification to Chapter 42, Article V, Section 42-96 (c)(3) – to modify the requirements to provide a plan showing the location, size and invert elevations of existing and proposed sanitary sewer mains and manholes, storm sewer mains, manholes, inlets and culverts, and existing or proposed water mains and fire hydrants. Also, centerline profiles of all proposed sanitary sewer mains and manholes, and storm sewer mains, manholes, inlets, and culverts. The plan proposes to show only those utilities which were obtained by the field survey based on the scope of the project and the alternative provided.

Modification to SALDO Appendix 5 Chapter 42, Article VII, Section 42-162. (e) –To modify the requirement that private streets are to have a minimum cartway width of 24' and the construction of a private street is to meet the requirements of SALDO. The applicant is requesting to use the existing 21' wide private street to access the proposed lot.

The dates of approval, and any associated conditions, shall be listed on the cover sheet (if/when available) Chapter 41, Article VIII, Section 42-190.

The approval of the Preliminary/Final Land Subdivision Plan and the granting of the ordinance modifications are subject to the following conditions:

Applicant is to comply with the review comments outline by David Miller/Associates, Inc. in a review #2 (Revised) dated February 13, 2025.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: None Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Resolution 2025 - 8, A Resolution of the Board of Supervisors of East Donegal Township Establishing Township Manager Compensation.

A motion was made by Mr. Esbenshade, and seconded by Mr. Sweigart, to approve Resolution 2025-8, A Resolution of the Board of Supervisors of East Donegal Township Establishing Township Manager Compensation at \$95,000.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Award Contract for Oil & Chip Roadway Projects.

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to award the contract for the seal coating of Rock Point Road, Fuhrman Road, Union School Road, Flory Road, and Waynesboro Road to, Russell Standard Corporation based on bids received and opened on Monday, March 31, 2025, and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>
<i>Russell Standard Corporation</i>	<i>\$107,346.91</i>
<i>Martin Paving, Inc.</i>	<i>\$113,603.32</i>
<i>Midland Asphalt Materials Inc.</i>	<i>\$123,152.59</i>

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Award Contract for Roadway Materials (Asphalt) for 2025.

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to award the contract for the asphalt roadway materials, both FOB and delivered, as required for the

completion of projects undertaken by Township Public Works, to Heidelberg Materials Northeast, LLC, based on bids received and opened on Monday, March 31, 2025, and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>	
	<i><u>FOB Total</u></i>	<i><u>Delivered Total</u></i>
<i>Heidelberg Materials Northeast, LLC</i>	<i>\$32,765</i>	<i>\$37,015</i>

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

#### Award Contract for Roadway Materials (Aggregate) for 2025.

A motion was made by Mr. Esbenshade, and seconded by Mr. Swigart, to award the contract for the roadway aggregate materials, both FOB and delivered, as required for the completion of projects undertaken by Township Public Works, to Heidelberg Materials Northeast, LLC, based on bids received and opened on Monday, March 31, 2025, and listed below:

<i>COMPANY</i>	<i>BID SUBMITTED</i>	
	<i><u>FOB Total</u></i>	<i><u>Delivered Total</u></i>
<i>Heidelberg Materials Northeast, LLC</i>	<i>\$8,507.50</i>	<i>\$11,780</i>

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

#### Request For Road Closure –Christmas in July Bazaar, Sponsored by Mary Mother of the Church

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to approve the request of Mary Mother of the Church for the following road closure for the Christmas in July Bazaar event scheduled for Saturday, July 12, 2025, from 7:00 AM to 5:00 PM. – St. Mary’s Drive

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

#### Mount Joy Fire Foundation Appointment

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve the appointment of John Sweigart as the East Donegal Township representative on the Mount Joy Fire Foundation.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Acknowledgements:

Mr. Esbenshade accepted the resignation of the current EMA Coordinator. Then asked for the position to be posted.

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Brubaker; yes, Mr. Esbenshade; yes, and Mr. Sweigart; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$390,285.81	53486-53518
Trash and Recycling Fund	\$ 76,480.36	2277-2282
Subdivision Escrow Fund	\$ 1,281.65	652-653
Highway Aid Fund	\$	
TOTAL	\$468,047.82	

Mr. Esbenshade acknowledged the Board's receipt of the Balance Sheets for the period ending February 28, 2025, for all Township Funds.

Copies of the March 2025 Zoning/Building Report were provided to the Board. For the month, a total of 7 permits were issued (4 Zoning Permits, 0 UCC Permits, and 3 combinations of Zoning/UCC Permits). The total value of construction is authorized equal to \$371,062.00. Permit fees collected totaled \$2016.00. There were 13 zoning inspections and 11 UCC inspections conducted in the month.

The Board received copies of the March 2025 Township Roadmaster report.

The Board received copies of the March 2025 Milanof-Schock Library Report.

For March 2025, the Municipal Emergency Services Authority responded to 70 calls in East Donegal Township. For the year 2025, MESA has responded to a total of 135 calls in East Donegal Township.

The Board received copies of the East Donegal Township Planning Commission's December 12, 2025 meeting minutes.

The Board received copies of the East Donegal Sewer Authority February 18, 2025, meeting minutes.

The Board received copies of the Marietta Donegal Joint Authority February 26, 2025, meeting minutes.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County

February 26, 2025, meeting minutes.

The Board received copies of the GEARS February 18, 2025, meeting minutes.

The Board received copies of the East Donegal Township Park Commission's March 27, 2025, meeting minutes.

#### Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation-Pavillion completed at Chickies Day Use Park

Planning and Development – None.

Public Safety – Deputy Chief Houseal to give an update on the activities of the Fire Department. Chief Houseal thanked the Board of Supervisors past and present and the Township Managers for the new rescue and the support of the Fire Department. He highlighted the responses of the volunteers to call.

Public Works – None.

#### Adjournment

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to adjourn at 8:05 PM.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary