

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on May 1, 2025

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, May 1, 2025 at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Brubaker led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Kenton Sweigart and Michael Brubaker. Also present was Scott Kingsboro, Township Manager.

Mr. Esbenshade opened the meeting for public comments.

Ms. Bridey Hannold, 9 North River Street, suggested when working on agenda item 6 D (5) to make sure to look at all roads like Jacob Street should be East and West. Ms. Hannold thanked everyone for working on this. Mr. Esbenshade said this should be stated when talking about agenda item 6 D (5). Ms. Hannold stated this is a public comment period and the Sunshine Rules allow residents to ask about agenda items at this time or non-agenda items. Ms. Hannold handed out information on the streets to the Supervisors and Township Manager for reference.

In addition, she asked if agenda item 6 D (7) would be purchased at the same time. Mr. Kingsboro said yes, and the price is from a COSTARS supplier. Ms. Hannold also ask if the Board would consider adding a paved walkway from the park trail to the Township parking lot so it would be easier for people to walk to the building.

The Board approved the minutes for April 3, 2025, regular meeting of the Board of Supervisors and the April 15, 2025 work session, by a motion made by Mr. Brubaker and seconded by Mr. Sweigart. Discussion: None. Vote: Mr. Brubaker: yes, Mr. Esbenshade; yes, and Mr. Sweigart; yes. Motion passed.

Old Business.

Release of Financial Security – Final Subdivision Plan for Bridle Path at Village Square – Section 3

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve a reduction of financial securities posted for the Final Subdivision Plan for Bridle Path at Village Square – Section 3, in the amount of \$181,228.51, as recommended in the letter from David Miller/Associates, Inc., dated April 16, 2025.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Second Amended Developer Agreement– Bridle Path, Phase 3

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve the modifying the terms of the existing Development Agreement with the developer of Bridle Path, Phase 3, as it related to the reconstruction and relocation of stormwater management located at Coffee Goss Road.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Sweigart, yes. Motion passed.

New Business.

Donation to the Maytown Memorial Day Committee

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to approve a donation of \$4,500.00 to the Maytown Memorial Day Committee to assist in expenses for the 2025 Memorial Day parade and celebration.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Sweigart, yes. Motion passed.

Donation to the Maytown East Donegal Township Fire Department

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve a donation of \$25,000.00 to the Maytown East Donegal Township Fire Department to assist in overages on Rescue 79-1

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Sweigart, yes. Motion passed.

East Donegal Township 2025 Scholarship Program

A motion was made by Mr. Brubaker, and seconded by Mr. Esbensshade, to select Julia Brixius as the 2025 Township Scholarship winner.

Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Sweigart, yes. Motion passed.

Advertise for the Receipt of Bids for the widening of Donegal Springs Road from Mansion Lane to Colebrook Road.

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to authorize the Township Manager to advertise for the receipt of bids for the widening of Donegal springs Road from Mansion Lane to Colebrook Rd.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Esbensshade, yes; and Mr. Sweigart, yes. Motion passed.

Authorize Preparation of Ordinance – Consideration of Amending the Code of Ordinances of East Donegal Township to amend Chapter 28. Motor Vehicles and Traffic, Article II. Traffic

Regulations, correct street names, amending parking limitations, and speed limits on certain streets in the current Ordinance.

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to authorize the Township Manager to prepare and place the advertisement of the required ordinance to amend Chapter 28. Motor Vehicles and Traffic, Article II. Traffic Regulations, to correct street names, amending parking limitations, and speed limits on certain streets in the current Ordinances, for consideration at the June 5, 2025, meeting of the Board of Supervisors.

Discussion: Mr. Kingsboro gave examples like High Street should be East or West and the 10-minute parking area on the square, Chris Ann Street is listed but has been changed to Eleanor and areas that need speed limit signs after a traffic study. Mr. Brubaker said the township is trying to clean up some ordinances and trying to do it by combining to save money on attorney and ad fees.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Request For Road Closure –Special Dedication Program, Sponsored by the American Legion Auxiliary Unit #809

A motion was made by Mr. Sweigart and seconded by Mr. Brubaker to approve the request of the American Legion Auxiliary Unit #809 for closure of Township streets East High Street from Queen Street to the square and acknowledge their application to PennDOT for the closure of South River Street from Elizabeth Street to the square, and North River Street from Jacob Street to the square on Saturday, June 28, 2025, from 9:00 AM to 1:00 PM.

Discussion: Mr. Brubaker stated all applicants closing the square should go thru the Civic Association of Maytown and get authorization. Ms. Good 2350 Donegal Springs Road and Ms. Madar 145 N. King Street stated that Sara Gutshall talked to the Civic Association, but no approvals were given. Ms. Hannold 9 N. River Street asked if this would change the approval of the closer. Ms. Hannold also suggested the use of a Special Events Permit and authorization could be obtained before it came to the Board plus putting it on the Township website so everyone would know the process. Mr. Splain 125 Stirrup Lane also suggested the permit so everyone from Police to the Civic Association could be checked off before the request comes to the Board. Mr. Splain asked why so many issues with different people who have used the square for years and now approvals need to be given.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Installation of a pickleball court, fence at Fuhrman Park, and maintenance on Fuhrman Park pickleball court. Legion Park and Clearbrooke Park maintenance on the basketball courts, and repair the tennis court at Legion Park

A motion was made by Mr. Sweigart and seconded by Mr. Brubaker for the installation of a pickleball court, fence and repairs and maintenance at Township

owned basketball and tennis courts, for a COSTARS cost of \$51,626.00 as quoted by Miller Sports in a quote dated April 11, 2025, and April 24,2025.

Discussion: Mr. Sweigart stated that this was in the budget, and it is from a COSTARS vendor. Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Acknowledgements:

Mr. Esbenshade announced that the May 20, 2025, Board of Supervisor Work Session is Canceled because it is Primary Day, and the building is used for elections

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: none. Vote: Mr. Brubaker; yes, Mr. Esbenshade; yes, and Mr. Sweigart; yes. Motion carried.

FUND	AMOUNT	CHECK #'s
General Fund	\$406,241.95	53519-53547
Trash and Recycling Fund	\$ 88,892.00	2283-2289
Subdivision Escrow Fund	\$ 1,169.00	654-655
TOTAL	\$496,302.95	

Mr. Esbenshade acknowledged the Board's receipt of the Balance Sheets for the period ending March 31, 2025, for all Township Funds.

Copies of the April 2025 Zoning/Building Report were provided to the Board. For the month, a total of 15 permits were issued (10 Zoning Permits, 4 UCC Permits, and 1 combination Zoning/UCC Permits). The total value of construction is authorized equal to \$2,672,732.00. Permit fees collected totaled \$1,924.50. There were 9 zoning inspections and 9 UCC inspections conducted in the month.

The Board received copies of the April 2025 Public Works Report

The Board received copies of the April 2025 Milanof-Schock Library Report.

The Board received copies of the East Donegal Township Park Commission's April 24, 2025, meeting minutes.

The Board received copies of the March 2025 Incident Report Summary prepared by the Fire Department Mount Joy. For the month, FDMJ responded to 5 first due calls in East Donegal Township.

The Board received copies of the East Donegal Sewer Authority March 18, 2025, meeting minutes.

The Board received copies of the Marietta Donegal Joint Authority March 25, 2025, meeting minutes.

The Board received copies of the Municipal Emergency Services Authority of Lancaster County March 26, 2025, meeting minutes.

The Board received copies of the GEARS Board Meeting March 18, 2025 meeting minutes.

The Board received an email from the Donegal Democrats and Friends about the upcoming roadside trash pick-up along Maytown Road. It's the group's fourth year undertaking the clean-up effort.

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation-None

Planning and Development – None.

Public Safety – Mr. Brubaker said Rescue 79-1 is in-service and a housing is planned for June 7, 2025

Public Works

Adjournment

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to adjourn at 7:31 PM.

Vote: Mr. Brubaker; yes, Mr. Esbenshade, yes; and Mr. Sweigart, yes. Motion passed.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary