

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on June 5, 2025

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, June 5, 2025, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade and Kenton Sweigart. Also present was Scott Kingsboro, Township Manager. Supervisor Michael Brubaker was absent.

Mr. Kingsboro announced that item 5 (A) 3 will be tabled until the next meeting because we are waiting for the approval of the Sewer Authority on the escrow amount held for the sewer project at Castleton, Phase 2 &3.

Mr. Esbenshade opened the meeting for public comments. None

The Board approved the minutes for the May 1, 2025, regular meeting of the Board of Supervisor, by a motion made by Mr. Sweigart and seconded by Mr. Esbenshade. Discussion: None. Vote: Mr. Sweigart: yes, Mr. Esbenshade; yes. Motion passed.

Old Business.

Stormwater Management Plan for 580 Colebrook Road

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, for the approval of a Stormwater Management Plan for 580 Colebrook Road, prepared by TeamAG, Inc., dated May 22, 2024, and last revised May 22, 2025.

The approval of the Stormwater Management Plan is subject to the following conditions:

Compliance with the review comments outlined by David Miller/Associates, Inc. in a review letter dated June 2, 2025.

The Applicant's written acceptance of any conditions within thirty (30) days from receipt of written notice of plan approval by the Township Board of Supervisors, on a form provided by the Township.

If the conditions are not accepted, the approval by the Board of Supervisors will be revoked, and the application will be denied for the reasons listed as conditions of approval of the Plan.

Discussion: Mitchell Shellenberger 580 Colebrook Road stated the shed will be used for storage of equipment. Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

Release of Financial Security – Final Subdivision Plan for Castleton Phase 1

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve the reduction of financial securities posted for the Final Subdivision Plan for Castleton, Phase 1 in the amount of \$15,304.30, as recommended in the letter from David Miller/Associates, Inc., dated May 27, 2025.

Discussion: None. Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

Release of Financial Security – Final Subdivision Plan for Castleton, Open Space Improvements

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve the reduction of financial securities posted for the Final Subdivision Plan for Castleton, Open Space Improvements in the amount of \$35,688.95, as recommended in the letter from David Miller/Associates, Inc., dated May 27, 2025.

Discussion: None. Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

New Business.

Resolution 2025 – 9 for Plan Revision for New Land Development, Hess Residence-Trout Run Farms, LLC.

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve Resolution 2025-9, for a Sewage Facilities Planning Module for the Hess Residence-Trout Run Farms, LLC, and its submittal to the Pennsylvania Department of Environmental Protection.

Discussion: None. Vote: Mr. Esbenshade; yes; and Mr. Sweigart; yes. Motion passed.

Award Contract for Donegal Springs Road Roadway Widening Project.

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to award the contract for the Donegal Springs Road Roadway Widening Project to Kinsley Construction, Inc., based on bids received and opened on Thursday, May 29, 2025, and listed below:

| <i>COMPANY</i> | <i>BID SUBMITTED</i> |
|---|----------------------|
| <i>Kinsley Construction, Inc.</i> | <i>\$187,660.00</i> |
| <i>Shiloh Paving & Excavating Inc.</i> | <i>\$259,090.00</i> |
| <i>Construction Masters Services, LLC</i> | <i>\$264,781.50</i> |
| <i>JVI Group, Inc..</i> | <i>\$267,961.55</i> |
| <i>Gaver Industries Inc. dba Barker & Barker Paving</i> | <i>\$294,239.50</i> |

Discussion: Ms. Hannold 9 N. River St. asked what section will be worked on. Mr. Kingsboro stated from Donegal Presbyterian Church to Colebrook Road. Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

Hiring of a Part Time Public Works Crew Member

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to hire Chad Mohr to the position of Part Time Public Works crew Member with a start date of June 9, 2025, at the hourly rate of \$24.00 per hour.

Discussion: None. Vote: Mr. Sweigart; yes, and Mr. Esbenshade: yes. Motion passed.

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

| FUND | AMOUNT | CHECK #'s |
|--------------------------|---------------|-------------|
| General Fund | \$526,428.09 | 53548-53587 |
| Trash and Recycling Fund | \$ 113,419.15 | 2290-2296 |
| Subdivision Escrow Fund | \$ 4,325.00 | 656-657 |
| TOTAL | \$597,543.34 | |

Mr. Esbenshade acknowledged the Board's receipt of the Balance Sheets for the period ending April 30, 2025, for all Township Funds.

Copies of the May 2025 Zoning/Building Report were provided to the Board. For the month, a total of 15 permits were issued (8 Zoning Permits, 1 UCC Permits, and 6 combination Zoning/UCC Permits). The total value of construction authorized equaled \$811,796.00. Permit fees collected totaled \$1,924.50. There were 20 zoning inspections and 6 UCC inspections conducted in the month.

The Board received copies of the May 2025 Township Roadmaster Report.

The Board received copies of the May 2025 Milanof-Schock Library Report.

For January thru May, Municipal Emergency Services Authority responded to 332 calls in East Donegal Township. For the year 2025, MESA has responded to a total of 3121 calls.

The Board received copies of the East Donegal Sewer Authority April 15, 2025, meeting minutes.

The Board received copies of the Marietta – Donegal Joint Authority April 22, 2025, meeting minutes.

The Board received copies of the East Donegal Township Park Commission May 22, 2025, meeting minutes.

The Board received copies of the GEARS minutes from April 15, 2025, Builder Contract, Shank Memo, and the Draft Agreement. Mr. Kingsboro asked the Board to look over the Draft Agreement

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation -

Planning and Development – None.

Public Safety – Mr. Splain 125 Stirrup Lane asked if information about fireworks could be placed on the website and sent out via email.

Public Works – Mr. Ansel said June 17, 2025, tar and chipping on roads will start

Adjournment

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to adjourn at 7:16 PM.

Vote: Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary