

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on August 19, 2025

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, August 19, 2025, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Esbenshade.

Supervisor Brubaker led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Allen Esbenshade, Vice-Chairman Michael Brubaker, and Supervisor Kenton Sweigart. Scott Kingsboro, Township Manager, Jodi Diaz, Township Treasurer, Robert Ansell, Public Works Director, and Craig Underwood, Township Zoning Officer/Code Official were also present in the meeting.

Public Attendance is attached

Mr. Esbenshade opened the meeting for public comments on items not on the agenda.

- Angela Marcus (Light-Heigel & Associates) wanted to let the Board know that their clients were concerned about the delays by the SEO and DEP. She also wanted to let the Board know Scott Hain from David Miller/Associates have been very helpful and are working well with Light-Heigel & Associates to resolve this issue and move forward. Angela also asked about an ordinance associated with a storm water drain but this would be a question for Mr. Hain

FINANCE

Trash Billing Update

Ms. Diaz informed the Board that there is a resident who asked to come to this meeting and is not present to talk about their trash bill and liens on the property

Ms. Diaz handed out Budget vs Actual Statements to the Supervisors.

PARKS AND RECREATION

Status of Park Projects

Mr. Kingsboro informed the Board that the pickle ball, tennis courts and basketball courts are waiting to be done by the contractor. Public works will be paving some areas of the walking trails in R & J Park and Bridle Path Park and be paving a pathway from the Fuhrman Park trail to the municipal complex.

PLANNING AND DEVELOPMENT

GSK Update

Mr. Underwood informed the Board how projects are going at the GSK construction site

SEO Update

Mr. Underwood informed the Board that we are now using our alternate SEO David Miller/Associates instead of Len Spencer at this time.

Public Safety

None

PUBLIC WORKS

Advertise for the Receipt of Bids for the Green Light Go Grant, for the intersection of Route 743 and Route 441

A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to authorize the Township Manager to advertise for the receipt of bids for the Green Light Go Grant, for the intersection of Route 743 and Route 441.

Discussion: None. Vote: Mr. Brubaker; yes, Mr. Sweigart; yes, and Mr. Esbenshade; yes. Motion passed.

Status of Public Work Projects

Mr. Ansell informed the Board of the status of the following projects: Donegal Springs Road will start August 25, 2025, Long Lane and Route 441 should start in September 2025, Starting to prepare and pave Apple Street this week from South King Street to South River Street, and we are getting quotes for putting a cement pad under the cardboard dumpster and shed.

ADMINISTRATION/PERSONNEL

Library – Trash Tags

Mr. Kingsboro informed the Board that the library offered to sell trash tags to residents. The consensus of the Board was this was a good idea and closer for some residents living near Mount Joy Borough plus the availability to buy them on Saturday.

Employee Appraisal Reviews

Mr. Kingsboro handed out to the Board examples of reviews for hourly and salary staff.

Ordinance Update

Mr. Kingsboro handed out to the Board the DRAFT ordinance proposal.

Budget Calendar

Mr. Kingsboro handed out to the Board the 2026 budget calendar.

ADJOURNMENT

There being no further business, a motion was made by Mr. Brubaker and seconded by Mr. Sweigart to adjourn at 9:37 AM. Motion passed unanimously.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary