

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on August 7, 2025

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, August 7, 2025, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Michael Brubaker (on phone) and Kenton Sweigart. Also present was Scott Kingsboro, Township Manager, Jodi Diaz, Finance Director, and Robert Ansell, Public Works Director.

Picture and congratulations to Julia Brixius for winning the 2025 East Donegal Township Scholarship

Mr. Esbenshade opened the meeting for public comments.

- Mr. Zook (353 Kelly Avenue) stated about the ongoing water issues on Kelly Avenue from the adjoining farm fields. Mr. Kingsboro stated we are looking into doing some rolled curb to help but Mr. Zook stated it would not help and would go over the curb.
- Mr. Fish (1030 Stellar Drive) Stated when the street was paved, the increase height is causing a lot of the water issues on Stellar Drive. The rolled curb could help with Stellar Drive.
- Ms. Burke (341 Kelly Avenue) Stated she had less water issues years ago and is questioning if anything different with the fields. Large amounts of water flow off the field.
- Ms. Ambs (345 Kelly Avenue) asked if the water issue could be investigated to figure out.
- Mr. Tirko (356 Kelly Avenue) Stated the Township needs to investigate swales and doing something to help the flow of water into the field beside his house. Rolled curbs will not help or could cause more issues. He gets lots of fodder and water off the field.
- Ms. Hannold (9 North River Street) stated this is a field issue and tax money should not be used to fix but should be the property owner. She also asked about the status of the ordinance amending some street issues. Mr. Kingsboro said this should be on the next meeting agenda.
- Mr. Witman (115 Airport Rd) asked if all residence get the newsletter. Yes, all property owners do. Mr. Wiman asked if something could be done about burning trash and plastic. Maybe a statement about burning from the Township.
- Ms. Hannold (9 N. River St) asked who should residents call if having a burning issue? Mr. Kingsboro stated to call the police. Ms. Hannold also asked if we worked on any changes or updates with the burn ordinance.

The Board approved the minutes for the July 3, 2025, regular meeting of the Board of Supervisor, by a motion made by Mr. Sweigart and seconded by Mr. Brubaker. Discussion: None. Vote: Mr. Sweigart; yes, Mr. Esbenshade; yes. Mr. Brubaker; yes. Motion Passed.

Old Business.

Land Studies Contract for Evans Run Contract

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to approve the 2025 and 2026 contract for the final maintenance phase of the Evans Run MS4 project for a total amount of \$8,700.00.

Discussion: None. Vote: Mr. Esbenshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

2025 Budget Adjustment for road work repairs

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve a budget adjustment; reallocating funds originally budgeted for Parking Lot Paving to now cover emergency sinkhole repairs and stormwater issues within East Donegal Township.

Discussion: None. Vote: Mr. Esbenshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

New Business.

Resolution 2025- 12, Designating Chief Administrative Officer for Pension Plan

A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve Resolution 2025-12 Designating Scott A. Kingsboro as East Donegal Townships' Chief Administrative Officer for the Non- Uniform Pension Plan.

Discussion: None. Vote: Mr. Esbenshade; yes; Mr. Brubaker; yes; and Mr. Sweigart; yes. Motion passed.

Award Contract for the Long Lane Improvement Project.

A motion was made by Mr. Sweigart, and seconded by Mr. Esbenshade, to award the contract for the Long Lane Improvement Project to Hoover Excavating, based on bids received and opened on Thursday, July 24, 2025, and listed below:

COMPANY	BID SUBMITTED
Hoover Excavating	\$82,625.00
JVI Group, Inc	\$97,411.00
Final Grade Excavation, LLC	\$100,231.76
J. Philips Excavating & Hauling, LLC	\$114,412.00
Kinsley Construction Site York	\$138,313.00
CPA Pavement Services, Inc	\$154,945.00

Discussion: None. Vote: Mr. Esbenshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

A motion was made by Mr. Sweigart and seconded by Mr. Brubaker to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Sweigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

FUND	AMOUNT	CHECK #'s
General Fund	\$259,239.43	53623-53656
Trash and Recycling Fund	\$86,663.78	2305-2312
Subdivision Escrow Fund	\$7,494.65	659-660
Highway Aid Fund	\$107,346.91	153
TOTAL	\$327,406.04	

Mr. Esbenshade acknowledged the Board's receipt of the Balance Sheets for the period ending June 30, 2025, for all Township Funds.

Copies of the July 2025 Zoning/Building Report were provided to the Board. For the month, a total of 15 permits were issued (10 Zoning Permits, 3 UCC Permits, and 2 combinations of Zoning/UCC Permits). The total value of construction authorized equals \$1,404,242. Permit fees collected totaled \$2,277.00. There were 16 zoning inspections and 23 UCC inspections conducted in the month.

The Board received copies of the July 2025 Township Roadmaster Report.

The Board received copies of the July 2025 Milanof-Schock Library Report.

The Board received copies of the East Donegal Zoning Hearing Board Agenda for August 11, 2025.

The Board received copies of the East Donegal Sewer Authority June 17, 2025, meeting minutes.

The Board received copies of the Marietta – Donegal Joint Authority June 24, 2025, meeting minutes

For January thru July, Municipal Emergency Services Authority responded to 481 calls in East Donegal Township. For the year 2025, MESA has responded to a total of 4,342 calls. The Board also received minutes for May 28, 2025, June 25, 2025

The Board received copies of the GEARS minutes from June 17, 2025

Liaison Assignment Reports

Administration/Personnel - None.

Finance – None.

Parks and Recreation – Alan Kaylor gave an update on the last two Music in the Parks plus the free ice cream on August 17th

Planning and Development – None.

Public Safety – EMA Coordinator Frank Splain Jr. gave an update to the Board and gave highlights on items worked on in July. He also handed out the Board a July 2025 report

Public Works – None

Adjournment

A motion was made by Mr. Sweigart and seconded by Mr. Esbenshade to adjourn at 7:45 PM.

Vote: Mr. Sweigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary